January 11, 2016

The Commissioners' meeting was called to order in their meeting room at 9:00 a.m. K. Skoog was excused.

(1)
Zak Kennedy of Jim Potts & Associates was present via telephone conference call for a Legislative Update. The group spoke about subjects to be discussed during this years' session. Present was County resident Bob Eugene.

(2)
K. Skoog joined the meeting.

(3)
Assessor Jim McCroskey was present to submit the prorated amounts for the County's regular levy. Also present was B. Eugene. Motion was made by S. Kiss to adopt the 2016 regular property tax levy rate. Motion was seconded by K. Skoog. Motion carried.

Adopting the County's 2016 Regular Property Tax Levy Rate for 2016 Tax Collection
RESOLUTION NO. 2016-4, COMMISSIONERS' RECORDING

(4)
Consent Agenda – Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried. The Consent Agenda includes today's Agenda, the minutes of the Board's January 4, 2016 meeting and the following items:

Investment Earnings (through December 31, 2015)	$8,203.85
Investment Earnings (Year to Date)	$1,206.83

Payroll Change Notice:

Public Works-Road Division:
Kyle Colliver - On-Call Mechanic, $20.13/hr., Effective 01/11/2016
Paul Hillestad - Paid Administrative Leave, Effective 01/06/2016

Approval of vacation rollover requests for JoAnn Boggs and Steve West.

Interagency Contract with POC Corrections and State of Washington Department of Corrections
CONTRACT NO. 2016-2, COMMISSIONERS' RECORDING

Contract with Youth Emergency Services (YES) of POC to provide temporary emergency shelter and care to runaway and homeless youth ages twelve to eighteen.
CONTRACT NO. 2016-3, COMMISSIONERS' RECORDING

(5)
Weed Control Coordinator Sharon Sorby was present to discuss moving the Weed Department to the Garden Building. Also present were Weed Specialist III Loretta Nichols, Weed Specialist I Lisa Alkire, Weed Control Board Vice-Chair Joe Sherman, Weed Control Board Secretary Wes Bailey and B. Eugene. The group discussed the needs of the department in relation to office space and storage space. The Weed Board and Department personnel stated they would return to speak with the Board after previewing the space available at the Garden Building.

(6)
Counseling Services Director Annabelle Payne was present to discuss office space at the Garden Building currently occupied by Counseling Services employees. Also present were DFC Coordinator Martina Coordes, Prevention Specialist Carrie McKinley and B. Eugene.

(7)
S. Sorby, L. Nichols, L. Alkire, J. Sherman and W. Bailey were present to speak about their preview of the office space at the Garden Building.

(8)
The Board recessed for lunch.

(9)
Public Works Update – Present were Public Works Director Sam Castro, Road Supervisor Dan Reijonen, County Engineer Don Ramsey and B. Eugene.

D. Ramsey discussed the load rating on Cedar Creek Road being reduced to 31 ton per contractor recommendation due to the condition of the bridge.

S. Castro provided updates on the following:

- Recognition of Employees
- Draft Job Description of Engineering Technical Specialist
- Vehicle Replacement Schedule which includes 2 large dump trucks
- Building Security
- Water Leak at the Fairgrounds
- Solid Waste regarding Republic Services, tarping platform and staffing
- American Public Works Association regarding Public Works Professionals as Emergency Responders

The group discussed revisions at the Garden Building.

(10)
Executive Session – S. Castro requested an executive session regarding the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 5 minutes from 3:00-3:05.

(11)
Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was B. Eugene and Newport Miner News Editor Don Gronning. Items discussed included the By-Laws & Articles of Association for the Quad Counties organization (North East Washington Counties), on call employees and mediation.

(12)
Public Comment Period – B. Eugene was present to speak on behalf of a resident who was experiencing difficulty navigating the county website. General County information from the previous site was not transferred in the changeover. The group discussed the importance of links to County agencies/municipalities being available online.

(13)
The Board discussed the North East Washington Counties' By-Laws and Articles of Association.

(14)
Motion to continue the meeting to January 12 was made by K. Skoog. Motion was seconded by S. Kiss. Motion carried.

January 12, 2016

The meeting resumed at 9:00 a.m. All members were present.

(15)
Risk Manager/Office Manager Teresa Brooks was present to talk about the Management Training on March 2 and 3. The Board advised she send a calendar invite to suggested attendees.

(16)
Community Development Update – Present were Community Development Director Mike Lithgow and B. Eugene. Items discussed included the following:

- Annual comparison of permits and revenues
- Commercial projects
- Department move to the Courthouse Annex
- Conditional Use Permits
- Diamond Lake Subarea Plan
- Marijuana Moratorium
- Recognizing Circle Moon Theatre as a culturally significant establishment
- Parks & Recreation Advisory Board
- Capital Facilities Planning
- Comprehensive Plan

(17)
M. Manus was excused the remainder of the morning.

(18)
The Board reviewed the job description for the Engineering Technical Specialist.

(19)
The Board recessed for lunch.

(20)
Information Technology Services Director Chad Goodhue was present to discuss the Tech III job description and salary. Also present were B. Eugene and County resident Carol Eugene. Also discussed was a conference telephone, inputting links to County agencies/municipalities on the County website and software for codifying documents.

(21)
Congresswoman McMorris Rodgers' Northern Region Representative Malcolm Friedman was present to discuss legislative issues. Also present were B. Eugene and C. Eugene. Items discussed included forest service, public lands, fish & wildlife, grazing allotment, economic issues, coordination, wolves and water resources.

(22)
D. Ramsey was present to provide information from the engineer's report on Cedar Creek Bridge. Also present were B. Eugene and C. Eugene. The Board reviewed the analysis and recommendations from the engineer. Items discussed included replacement of the South end abutment, short-term repairs and funding.

(23)
Motion was made by S. Kiss to approve the resolution in support of Northwood's Performing Arts' signage for the Circle Moon Theatre. Motion was seconded by K. Skoog. Motion carried.

> A resolution in support of the Northwood's Performing Arts Inc. Circle Moon Theatre Signage located at the Intersection of Highway 2 and Highway 211
> RESOLUTION NO. 2016-5, COMMISSIONERS' RECORDING

(24)
The Board discussed the job description and salary proposal for the Tech III position. Present for the discussion was Data Processing Coordinator Jill Shacklett and Human Resources Manager Shelly Peters.

(25)
Correspondence Received:
01.02 J. Moore-Disbursement of State Grant Funding for Public Defense Improvements

(26)
Correspondence Sent:
NE Tri County Health – Board Reappointments

(27)
As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	Salary and Claim
Current Expense	$ 328,811.23
Counseling Services	$ 78,916.38
Crime Victims	$ 245.95
Fair	$ 638.32
Law Library	$ 11.40
Park	$ 13,438.23
Road	$ 263,657.66
Veteran's Assistance	$ 2,069.60
Timber Sales	$ 5,301.01
Trial Court Improvement	$ 2.58
Emergency 911 Communications	$ 33,035.04
Extension Education	$ 70.22
Growth Management	$ 3.12
Low Income Housing/2060	$ 18.98
Homeless Program/2163	$ 40.62
Public Facilities	$ 15,702.73
Solid Waste	$ 16,623.23
Risk Management	$ 4,451.73
Equipment R&R	$ 49,450.83
IT Services	$ 42,155.15
TOTAL	$ 854,644.01

Checks 153399 through 153447 totaling $91,269.82 and Electronic Funds Transfers 5556 through 5746 totaling $459,116.31 dated January 8, 2016. Includes Jr. Taxing Districts.

Checks 153448 through 153594 totaling $335,200.66 and Electronic Funds Transfer 5747 totaling $2,469.83 dated January 11, 2016.

(28)
Motion to adjourn was made by K. Skoog. Motion was seconded by S. Kiss. Meeting adjourned.

ATTEST: Rhonda Carey
Clerk of the Board

APPROVED: Mike Thomas
Chair of the Board