

Special Use Permit Application

In order to expedite the process, please read carefully and submit the required information and documents.

Please submit all required materials to the Pend Oreille Community Development Department.

General Information

The following conditions must be met in order to issue a special use permit:

- ◆ Each site occupied by a special use must provide or have available sufficient parking and vehicular maneuvering area for customers and must provide safe and efficient interior circulation and ingress and egress to and from public rights-of-way.
- ◆ The special use shall comply with all applicable standards of the County Health Department;
- ◆ All special uses shall obtain, prior to occupancy of the site, all applicable County permits, licenses and other approvals (i.e., business license, building permit, administrative approvals, etc.);
- ◆ The Applicant for special use shall supply written authorization from the owner of property on which the special use is located;
- ◆ Each site occupied by a special use shall be left free of debris, litter, or other evidence of the special use upon completion of removal of the use;
- ◆ All materials, structures and products related to the special use must be removed from the premises between days of operation on the site, provided that materials, structures and products related to the special use may be left on-site overnight between consecutive days of operation. They shall be removed at the end of the permit period; and
- ◆ The Community Development Director may establish such additional conditions as may be deemed necessary to ensure land use compatibility and to minimize potential impacts on nearby uses. These include but are not limited to, time and frequency of operation, special arrangements for parking and traffic circulation, requirement for screening or enclosure, notification of affected property owners, and guarantees for site restoration and cleanup following special uses.



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Pendoreilleco.org

Owner Contact Information

Property owner(s): _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone number: _____

Email address: _____

Agent/Applicant: _____

Special Use Permit Applications requires a written letter from the landowner consenting to the proposed use if the applicant is not the owner of the property.

Property Information

Parcel number of the affected property: _____

Property use:

Residential Commercial Agricultural Timber Other

Please describe if 'Other' is checked: _____

What is the property currently zoned? _____

Physical address of the property: _____

City: _____ State: _____ Zip: _____

Road Access

What road is adjacent to this property? _____

Does an approach already exist?

YES NO

Critical Areas

If there are any critical areas on this property please describe them. (Shorelines, streams, water bodies, wetlands, flood plains, slopes over 40% grade)

Special Use Description

Estimated daily visitors: _____

Beginning date: _____ End date: _____

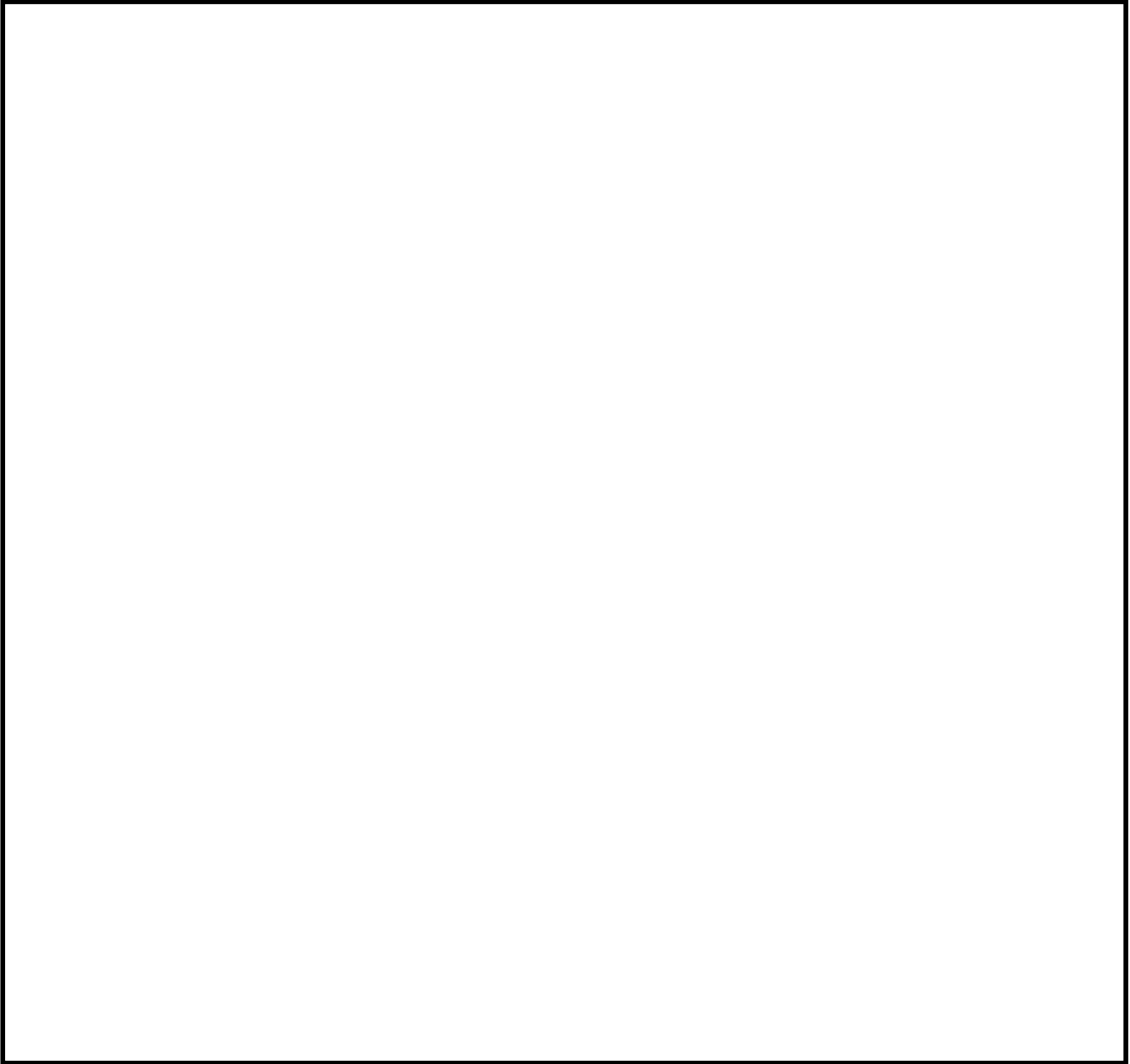
- Please provide a written description of the proposed used on the space below or on a separate document.

The information in this application has been filled out to the best of my knowledge.

Signature of Applicant: _____ Date: _____

Please include a site plan drawn to scale. You may use the space below or attach a separate piece of paper. The site plan should include...

- Septic systems, drain fields, or bathrooms
- Property lines & dimensions of parcel
- Parking
- Distances between structures and parcel lines
- Location of existing & temporary structures
- North arrow & scale
- Locations of existing & proposed roads/driveways
- Distances between structures & waterbodies
- Location of any surface water



The information on the above site map has been drawn to the best of my knowledge.

Signature of Applicant: _____ Date: _____