

AGREEMENT NO: 2016-14

**AGREEMENT TO PROVIDE SPECIALIZED SERVICES TO THE PEND
OREILLE COUNTY CORONER'S OFFICE.**

THIS AGREEMENT is retroactive to and effective from January 1, 2016 and shall be effective until December 31, 2017.

Pend Oreille County, Washington, and Keith Campbell, owner of the Sherman Knapp Funeral Home hereby agree as follows:

1. SPECIALIZED SERVICES TO BE PROVIDED: Keith Campbell agrees to provide the following specialized services either directly or through the Sherman Knapp Funeral Home.

- (A) The use of a suitable vehicle and staff for removal of deceased individuals from their place of death to Sherman Knapp Funeral Home.
- (B) The use of funeral home facilities for refrigeration and storage of deceased individuals.
- (C) The use of a suitable vehicle and staff for transportation of deceased individuals to and from autopsies, when necessary.
- (D) Keith Campbell has been appointed as a Deputy Coroner for Pend Oreille County. In consideration of the compensation payable herein, he will provide the services of a Deputy Coroner including scene response, removal of deceased individuals, extractions of bodily fluids when necessary for investigation purposes, telephone calls to physicians and other similar duties which assist in determining the cause of death.
- (E) In providing these services, Sherman Knapp Funeral Home agrees to comply with Title VI of the Civil Rights Act.

2. FEES: In consideration of the services to be rendered to the County by Keith Campbell and Sherman Knapp Funeral Home, the County shall pay him the sum of \$600.00 per month in response to monthly billings.

3. INSURANCE: Sherman Knapp Funeral Home agrees to provide a Certificate of Insurance in the amount of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate naming Pend Oreille County as an "additional insured, primary and

non-contributory” and provide a copy of the appropriate policy endorsement. The County shall be given 30 days’ notice of any policy cancellation.

4. **TERMINATION:** Either party to this contract may terminate this contract, without cause, by giving the other party 90 days written notice of their intention to terminate.

IN WITNESS THEREOF, the parties have signed below this 28th day of March, 2016.



KEITH CAMPBELL

BOARD OF COMMISSIONERS
PEND OREILLE COUNTY



MIKE MANUS



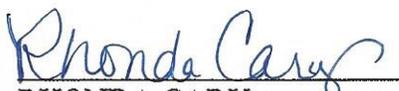
STEVE KISS



KAREN SKOOG

ATTEST:

Approved as to form:



RHONDA CARY
Clerk of the Board



Dolly N. Hunt
Prosecuting Attorney