PEND OREILLE COUNTY
STATE OF WASHINGTON

RESOLUTION NO. 2015-3

IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/FOR EACH MEMBER COUNTY.

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors require appointees and/or designees from each member county; that is:

a) **Director / Alternate Director** *(Article 8 of the Interlocal Agreement and Article 2 of the Bylaws)* – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county's legislative authority;

b) **County Risk Manager** *(Article 11(b) of the Interlocal Agreement)* – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County;

c) **County Safety Officer** *(Article 11(c) of the Interlocal Agreement)* – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices; and

d) **County Claims Administrator** *(sections B.6, C and E.1.b of the Pool Board of Directors' Claims Handling Policies and Procedures)* – each Pool member county's must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County's claims administration;

NOW, THEREFORE, BE IT RESOLVED that Pend Oreille County hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

WCRP Relationship	Name	County Position	Email	Telephone #
Director:	Mike Lithgow	Community Development Director	mlithgow@pendoreille.org	509-447-4821
Alternate Director:	Teresa Brooks	Office Manager Risk Manager	tbrooks@pendoreille.org	509-447-4513
2nd Alternate Director *:	Alan Botzheim	Sheriff	abotzheim@pendoreille.org	509-447-3151
Risk Manager:	Teresa Brooks	Office Manager Risk Manager	tbrooks@pendoreille.org	509-447-4513
Claims Administrator:	Teresa Brooks	Office Manager Risk Manager	tbrooks@pendoreille.org	509-447-4513

COPY

Safety Officer:	Shelly Stafford	Human Resources Coordinator	sstafford@pendoreille.org	509-447-6499
Prosecuting Attorney:	Dolly Hunt	Prosecutor	dhunt@pendoreille.org	509-447-4414
(Civil) Deputy Pros. Atty. *:	Greg Hicks	Deputy Prosecutor	ghicks@pendoreille.org	509-447-4414

* Optional

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon its passage and shall supersede any prior conflicting action(s); and

BE IT STILL FURTHER RESOLVED that the clerk of this body shall forward a copy of this resolution, once completed, to the attention of Executive Director Vyrle Hill at the Washington Counties Risk Pool, 2558 R W Johnson Rd. SW, Suite 106, Tumwater, WA 98512-6113.

PASSED this 12th day of January, 2015.

BOARD OF COUNTY COMMISSIONERS

Stephen Kiss, Chair

Mike Manus, Vice-Chair

Karen Skoog, Member