

April 25, 2016

The Commissioners' meeting was called to order in their meeting room at 9:00 a.m. All members were present. M. Manus led the flag salute. K. Skoog led the invocation.

(1)

K. Skoog provided an update from the WCIF summit she attended last week.

(2)

The Board discussed the Hall of Justice wiring and ceiling replacement projects, the language in the proposed contract with American Stewards of Liberty, Coordination, the Forest Plan and the draft NEWC bylaws.

(3)

The Board recessed for lunch.

(4)

ITS Director Chad Goodhue and GIS Manager Josh Shelton were present for an update. Items discussed included ham radios, a social media policy, public records requests, text archiving software and the wiring project in the Hall of Justice.

(5)

Consent Agenda – Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried. The Consent Agenda includes this week's Agenda, the corrected minutes of the Board's April 18, 2016 meeting and the following items:

Investment Earnings (year to date) \$6,520.08

Payroll Change Notice:

Community Development -

Terri Ann Hedtke-Longevity, \$120.00/mo., Effective 5/01/2016

Counseling Services –

Annette Hall-Discharge, Effective 4/19/2016

Renee Morrison-Crisis Services Manager, Step 2, \$4,982.00/mo., Effective 5/1/2016

Mark Stenzel-Step 2, \$4,021.25/mo., Effective 5/1/2016

Informational Technology Services –

Cindi Canavero-Longevity, \$75.00/mo., Effective 5/1/2016

Pamela Stoddard-Administrative Assistant, 2/5 time, Step 2, \$15.89/hr., Effective 4/25/2016

Sheriff –

Jacob Larson-Longevity, \$60.00/mo., Effective 5/1/2016

Treasurer –

Lisa Vallieres-Treasury Manager, Step 4, \$5,037.18/mo., Effective 5/1/2016

Approval to award purchase of Outfitting Sheriff Vehicles to Day Wireless Systems

Approval of revised job description for Developmental Disability Specialist 1

Approval for Sheriff's Office to surplus Firearms

Contract for Professional Services between Pend Oreille County and the Wesley Group
CONTRACT NO. 2016-15, COMMISSIONERS' RECORDING

Amendment No. 2 to Loan No. L1400009/L14S0009 between the State of Washington Department
of Ecology and Pend Oreille County
AGREEMENT NO. 2016-23, COMMISSIONERS' RECORDING

Amendment No. 2 to Grant No. G1400385 between the State of Washington Department of Ecology
and Pend Oreille County
AGREEMENT NO. 2016-24, COMMISSIONERS' RECORDING

Approval of Public Works request for proposals to hire a consultant for right of way acquisition,
CRP-839 Sandy Shores intersection of LeClerc Road South

Approval of Public Works request for proposals to hire a consultant for right of way acquisition, SP-
121 Culvert Elimination at Indian Creek Crossing of LeClerc Road South

Memorandum of Agreement between Washington State University Extension and Pend Oreille
County Appendix A (Professional Services Contract)
AGREEMENT NO. 2016-25, COMMISSIONERS' RECORDING

(6)

Prosecuting Attorney Dolly Hunt was present for an update. Also present were Newport Miner News Editor Don Gronning and county residents Bob Schutte and Bob Eugene. Items discussed included the Interim ITS Director Agreement, suitable language for a proposed contract, Diking District #1 and public records requests.

(7)

B. Schutte was present for public comment period. Also present were B. Eugene and D. Gronning. B. Schutte expressed concern about the formation of the Natural Resources Plan committee.

(8)

Motion to continue the meeting to April 26 was made by K. Skoog. Motion was seconded by S. Kiss. Motion carried.

April 26, 2016

The meeting resumed. All members were present.

(9)

Social Hour – Some elected officials and department heads were present.

(10)

Department Heads & Elected Officials Meeting – Present were C. Goodhue, J. Shelton, Auditor Marianne Nichols, Assessor Jim McCroskey, Human Resources Manager Maria Swinger-Inskeep, D. Hunt, Emergency Management Deputy Director JoAnn Boggs, County Clerk Tammie Ownbey, Northeast Tri County Health District Administrator Dave Windom, Financial Manager Jill Shacklett, Community Development Director Mike Lithgow, Weed Control Coordinator Sharon Sorby, Counseling Services Director Annabelle Payne, Sheriff Alan Botzheim and B. Eugene.

D. Windom provided a presentation on County Health Rankings. Items reviewed included health outcomes and health factors. Detailed data can be found on the website: <http://www.countyhealthrankings.org/>.

(11)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. Items discussed included funding for the Food Sense program, 4-H Super Saturday, planning for the Fair, 4-H Youth Camps regarding wildfire preparedness, a Tribal Grant for Gardening and planning for the Volunteer Fair.

(12)

The Board recessed for lunch.

(13)

J. Shelton was present to review the Employment Agreement for the Interim ITS Director. Motion was made by S. Kiss to approve the Employment Agreement appointing Josh Shelton as the Interim Director. Motion was seconded by K. Skoog.

Employment Agreement for Interim Information Technology Services Director
AGREEMENT NO. 2016-26, COMMISSIONERS' RECORDING.

(14)

The Board discussed a request for a title and salary change for an employee who completed requirements for certification. Motion was made by S. Kiss to approve the title and salary change for Carrie McKinley as Certified Prevention Specialist effective May 1. Motion was seconded by K. Skoog. Motion carried.

(15)

The Board discussed H.R. 4038. Motion was made by K. Skoog to approve sending a letter in support of the American Security Against Foreign Enemies (SAFE) Act of 2015 to the Congressional Delegates. Motion was seconded by S. Kiss. Motion carried.

(16)

County resident Richard Miller was present to discuss his interest in serving on the Board of Equalization.

(17)

County resident Bob Sanborn was present to discuss his interest in serving on the Board of Equalization.

(18)

The Board discussed both candidates who interviewed for membership on the Board of Equalization.

Motion was made by S. Kiss to appoint Richard Miller to the Board of Equalization as a regular member. Motion was seconded by K. Skoog. Motion carried.

Motion was made by K. Skoog to appoint Bob Sanborn to the Board of Equalization as the alternate member. Motion was seconded by S. Kiss. Motion carried.

(19)

The Board discussed Coordination, the Natural Resources Plan and American Stewards of Liberty (ASL). The Board decided not to hire ASL for review of the Natural Resources Plan, but will reconsider hiring ASL at a later time regarding Coordination.

(20)

Correspondence Received:

- 4.20 WSAC-PILT Invoice
- 4.21 J. Bradley-Preliminary Ruling and Deferral Inquiry
- 4.22 B. Billingsley-1st Quarter Caseload Report
- 4.23 B. Schutte-Natural Resources Plan committee
- 4.24 T. Hume-Stanley Drive

(21)

Correspondence Sent:

Congressional Delegates-Support for H.R. 4038

(22)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 323,261.67
Arts Tourism & Recreation	\$ 1,000.00
Counseling Services	\$ 127,759.07
Crime Victims	\$ 213.44
Fair	\$ 551.52
Park	\$ 6,204.62
Road	\$ 100,492.61
Veteran's Assistance	\$ 150.00
Auditor's O&M	\$ 11,509.58
Trial Court Improvement	\$ 9.12
Emergency 911 Communications	\$ 5,510.96
Growth Management	\$ 928.82
Public Facilities	\$ 2,381.74
Capital Projects	\$ 577.17
Solid Waste	\$ 105,592.16
Equipment R&R	\$ 23,168.22
Unemployment Compensation	\$ 2,034.42
IT Services	\$ 11,015.85
Sheriff's Trust	<u>\$ 444.00</u>
TOTAL	\$ 722,804.97

Checks 156020 through 156136 and 156196 through 156219 totaling \$344,512.69 and Electronic Fund Transfers 7013 through 7199 and 7201 through 7206 totaling \$399,435.03 dated April 25, 2016. Includes Jr. Taxing Districts.

(23)

Meeting was declared adjourned by M. Manus.

ATTEST: s/ _____
Clerk of the Board

APPROVED: s/ _____
Chair of the Board