

January 4, 2016

The Commissioners' meeting was called to order in their meeting room at 9:00 a.m.

(1)

Motion was made by S. Kiss to appoint M. Manus as Board Chair for 2016. Motion was seconded by K. Skoog. Motion carried.

Motion was made by M. Manus to appoint K. Skoog as Board Vice-Chair for 2016. Motion was seconded by S. Kiss. Motion carried.

(2)

Consent Agenda – Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried. The Consent Agenda includes today's Agenda, the minutes of the Board's December 28, 2015 meeting and the following items:

Payroll Change Notice:

Assessor:

Jessica Driver-Appraiser Trainee, FT, Step 1, \$2,455.24/mo., Effective 01/01/2016

Human Resources:

Shelly Peters-HR Manager/Chief Civil Service Examiner, Step 1, \$4,068.28/mo., Effective 01/01/2016

ITS & Community Development:

Cesar Stoddard-GIS Tech (2/5 time), Planning Tech (3/5 time), Step 1, \$16.96/hr., Effective 01/01/2016

Prosecutor:

Robin Harris-Resignation, Effective 01/11/2016

Public Works/Road Division:

William Mathews-Maintenance Technician, Step 2, \$21.13/hr., Effective 11/09/2015

Interlocal Governmental Contract between the City of Newport and Pend Oreille County for District Court Services

CONTRACT NO. 2016-01, COMMISSIONERS' RECORDING

(3)

ITS Tech II Zach Deiss was present for migration of email accounts.

(4)

Public Works Director Sam Castro was present to discuss: the Garden Building regarding available office space, requests for improvements and HVAC replacement; the Jail regarding security cameras and the women's rec area; and, requests for 2017 Capital Projects.

S. Castro previewed the State Auditor's requirements for Solid Waste financing and provided an update on winter maintenance.

(5)

The Board recessed for lunch.

(6)

Motion was made by S. Kiss to approve the job description for HR Manager/Chief Civil Service Examiner. Motion was seconded by K. Skoog. Motion carried.

(7)

PUD General Manager Colin Willenbrock was present to speak to the Board about the contract with Ponderay Newsprint. Also present were PUD Assistant General Manager/Auditor April Owen, PUD Assistant to the General Manager/Clerk of the Board Karen Willner, PUD Director of Power and Risk Management Kim Gentle, Gallatin Public Affairs Partner Jeff Bell, County resident Bob Eugene and Newport Miner News Editor Don Gronning.

C. Willenbrock announced communication had been received from corporate ownership of Ponderay Newsprint Company (PNC) terminating its contract with the PUD. The group discussed concerns about PNC's intent, curtailment to operations, energy options and potential impact to the County. The PUD has invoked its contractual right to compensation as the contract does not expire until 2027. The PUD has contacted corporate ownership of PNC requesting a response concerning this decision and future plans for the company.

(8)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was B. Eugene. Discussion items included: Financing documents, the VSP contract, Commissioners working together in the office on a non-meeting day and marijuana issues.

(9)

Public Comment Period – There were no members of the public present for comment.

(10)

Motion to continue the meeting to January 5 was made by S. Kiss. Motion was seconded by K. Skoog. Motion carried.

January 5, 2016

The meeting resumed at 9:00 a.m.

(11)

Treasurer Terri Miller was present to provide information and the necessary documents for the Office of the State Treasurer regarding Solid Waste financing. Also present were Auditor Marianne Nichols, Data Processing Coordinator Jill Shacklett, Solid Waste Coordinator Amanda Griesemer, D. Hunt and S. Castro. T. Miller presented the documents for the funding process.

Motion was made by S. Kiss to approve the request Certificate of Authorization Resolution in the amount of \$375,000 for bonding. Motion was seconded by K. Skoog. Motion carried.

Authorization for the acquisition of personal property and execution of a financing contract and related documentation relating to the acquisition of said personal property
RESOLUTION NO. 2016-01, COMMISSIONERS' RECORDING

(12)

ITS Director Chad Goodhue was present to discuss an electronic key system, smartphones, power panel replacement and upgrading servers.

(13)

The board discussed office space for employees in a few departments.

(14)

The Board recessed for lunch.

(15)

The Board considered items to mention at Thursday's meeting in Colville with CNF Supervisor.

(16)

Motion was made by K. Skoog to approve the Treasurer's List for 2015 refunds. Motion was seconded by S. Kiss. Motion carried.

Resolution Accepting Treasurer's List of 2015 Property Tax Refunds
RESOLUTION NO. 2016-02, COMMISSIONERS' RECORDING

(17)

Motion was made by S. Kiss to affix the 2016 Unemployment Compensation Rate of .001%. Motion was seconded by K. Skoog. Motion carried.

2016 Unemployment Compensation Rate
RESOLUTION NO. 2016-03, COMMISSIONERS' RECORDING

(18)

Correspondence Received:

01.01 R. Zwicker-2016-2017 Housing Finance Plan Notice of Public Hearing January 28

(19)

Motion to adjourn was made by K. Skoog. Motion was seconded by S. Kiss. Meeting adjourned.

ATTEST: *Phonda Carr*
Clerk of the Board

APPROVED: *Michelle Monner*
Chair of the Board