

August 25, 2014

The County Commissioners' meeting was called to order in their meeting room at 10:00 a.m. M. Manus was excused to attend the Community Mobilization meeting.

(1)

Board Reviews and Reports- The Board attended the Community Mobilization meeting at the Camas Center from 9:00 a.m. to 10:00 a.m. M. Manus will attend the meeting all day. K. Skoog noted that due to the Board's busy agenda and M. Manus' excused absence the Board will postpone until next week discussing constituent issues and requests, speed limit in the Furport area (D. Ramsey will provide the Board with an updated speed report by late September), changing hours of the transfer station, moratorium on bio solids and sludge, a no wake zone in the area of Indian Island on the Pend Oreille River and workshop update.

(2)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried. The Consent Agenda includes today's Agenda, the minutes of the Board's August 18, 2014 meeting and the following items:

- Investment Earnings: \$ 2,986.67
- Payroll Change Notices:
 - Counseling Services: Judy Napier, Paid Administrative Leave, Effective 08-25-2014
 - Public Works: Teresa Deal, Step 2, \$2,446.73/mo., Effective 09-01-2014
 - Public Works-Road Division, Tim Edwards, Longevity \$75.00/mo., Effective 09-01-2014

Approval of Revised 2014 Counseling Salary Structure (Adding Certified Prevention Specialist)

Personal Services Agreement with John McKervey, P.E., JM Engineering for Sandy Shores & Leclerc Road Intersection Improvements-Retaining Wall Design Without Inspection & Certification
AGREEMENT NO. 2014-53, COMMISSIONERS' RECORDING

Adopting a Forest Stewardship Plan For The Rustler's Gulch Recreation Area and Establishing An Effective Date
RESOLUTION NO. 2014-26, COMMISSIONERS' RECORDING

(3)

The Board recessed for lunch.

(4)

Prosecuting Attorney Tom Metzger provided a legal update. Also present was The Miner reporter Don Gronning. Items discussed were Rustlers Gulch Forest Stewardship resolution regarding the timber management; Washington County Risk Pool's cyber liability insurance policy review; Pend Oreille County Noise Ordinance 2005-2; Request for a no-wake zone on Pend Oreille River in the Indian Island area; and a request for information regarding a moratorium on spreading of bio solids and sludge.

(5)

Public Works Update

Present Public Works Director Sam Castro, Data Processing Coordinator Jill Shacklett and County Engineer Don Ramsey.

S. Castro discussed the logged trees within the County Fairgrounds that were considered dangerous and requested direction for depositing of the revenue from that logging. Motion was made by S. Kiss to deposit those funds into the Timber Fund. Motion was seconded by M. Manus. Motion carried.

ER&R – S. Castro provided an update on the purchase of two pickup trucks under the State contract. He noted the State has contacted the County regarding two new vehicles that have mild wind damage. S. Castro and Fleet Manager Brian Egland viewed the vehicles in Pasco and noted the damage is minimal. He is waiting for word from the State regarding the reduced price of the vehicles, however he believed there would be an \$8,000.00 to \$10,000.00 savings per vehicle. He will keep the Board informed.

Solid Waste – S. Castro noted the vegetation dump closed on August 24th and the Solid Waste dump is open seven days per week through August 31st. Also discussed was the CPG grant for litter pick up from road right-of-ways, and noted that the Solid Waste department is no longer interested in continuing this program. Jail Captain Geoff Rusho has expressed interest in using those funds if the State will allow those funds to be transferred to the Jail.

Roads – S. Castro provided an update on the Best Chance Bridge project. D. Ramsey noted the county utilized the State Department of Transportation to inspect the bridge when it was being poured at the precast yard. He discussed utilizing the services of DOT for future project inspections. He will prepare a document for the Board to review next week.

Buildings and Grounds – The following items were discussed: Completion of Courthouse parking lot; Emergency replacement of Counseling's chiller unit, with D. Ramsey noting a claim will be submitted under the Risk Pool insurance; target date for Jail boiler replacement is September 5th; Garden building roof replacement and scope of work for the building; concrete work on sidewalk at Hall of Justice; scope of work for Hall of Justice and Garden building concrete work at a cost of around \$25,000 will be dropped off the capital outlay list for this year and added to next year's list. Other capital outlay items are repair of damage caused by water in the Jail lobby, as well as the replacement of several water heaters. Also discussed was the need for consistency in the locks at the Hall of Justice.

S. Castro noted he will be attending the Title VI Coordinators' meeting in Olympia on October 1, 2014. He also discussed purchasing and contracting policies.

S. Kiss discussed the retaining wall at Sandy Shores. There will be a stamped engineers drawing.

D. Ramsey presented a draft of the 2015-2020 Regional Transportation Improvement Program Priority Array.

(6)

Public Hearing – Merging Timber Land Classification with Designated Forest Land - The hearing was opened and the notice was read. Present were Assessor James McCroskey and constituent Steve Wilson. J. McCroskey noted that Designated Forest Land is going from 20 acres to 5 acres. The County has the option to merge the Current Use Timber classification with the Designated Forest Land classification. He noted the values would continue to be set by the State. There was no opposition to the merger. The hearing was closed. The Board requested the Clerk to prepare an Ordinance for the Board's consideration on September 2nd.

(7)

County Extension Director Mike Jensen discussed WSU Extension's use of the Garden Building. Also present was S. Castro, D. Ramsey, Human Resources Coordinator Shelly Stafford, J. Shacklett and D. Gronning. M. Jensen noted that funds committed by WSU are committed for non-brick and mortar type items, a state of the art classroom to leverage the use of technology, as well as needed items for the WSU Extension staff to do their job and follow WSU Extension's mission. He discussed a draft memorandum of agreement, as well as new grants and new positions.

S. Castro recapped action items noted at last week's Board meeting regarding the 227 Garden Building. A meeting will be held with the architect to define the project scope and a timeline.

M. Jensen also noted WSU is advertising the Administrative Assistant full-time position and a part-time Volunteer Coordinator.

(8)

Motion was made by S. Kiss to continue the meeting to August 26, 2014. Motion was seconded by K. Skoog. Motion carried.

(9)

August 26, 2014

The meeting resumed. All members were present

(10)

Elected Officials/Department Head. Present were: M. Jensen, S. Stafford, T. Metzger, ITS Director Chad Goodhue, Counseling Services Director Annabelle Payne, J. Shacklett, and S. Castro. M. Jensen discussed a partnership between WSU and Newport School District for a 21st Century grant, two vacant positions advertised on the WSU website, including two Food Sense positions. S. Stafford discussed the Wellness program and noted open enrollment is scheduled for September 30th. T. Metzger discussed recent sentencings and noted felony filings are high. C. Goodhue discussed the restructuring of licenses with Microsoft. A. Payne stated Counseling is gearing up for the RSN audit, new staff have come on, the recent community mobilization meeting, September is National Recovery Month, single bed certification and the Supreme Court's ruling. J. Shacklett noted the 2015 preliminary budget will be presented to the Commissioners September 2nd. S. Kiss noted that last week the Board attended the Lone City Council meeting and heard community input regarding bio solids and sludge. S. Castro discussed the storm related emergency declaration, noting 875 loads were received at the vegetation dump. He also noted the rock crush for cover stone, the bridge installation project that is underway. M. Manus recapped the storm-related work and post storm damage, noting the community's appreciation of Public Works. K. Skoog discussed the first anniversary of the Capital Christmas Tree, the recent equine therapy event, provided a wolf update and noted the Columbia River Policy Advisory Group tour this week. S. Castro announced that Administrative Assistant Teresa Brooks has received her public official certification.

(11)

EXECUTIVE SESSION. S. Stafford requested an executive session to discuss the performance of a public employee pursuant to RCW 42.30.110(1)(g) for fifteen minutes from 10:10 a.m. to 10:25. Also present was A. Payne. K. Skoog requested an additional five minutes to 10:30 a.m.

(12)

Local Veterans Chair Frank Capehart discussed his trip to Yakima for a Veterans meeting, presentation of their local chapter's By-Laws, a discussion of Veteran's Assistance program and a change in an RCW. He noted the number of homeless veterans in 2010 was 8000 and is now down to 2000 statewide. F. Capehart noted he is not aware of any homeless veterans in our county. There are 1,994 veterans in Pend Oreille County.

(13)

A. Payne presented Counseling Services monthly report. Items discussed were: The August 7th State Supreme Court ruling regarding psychiatric boarding in Washington; a meeting with Camas Behavioral Health on Thursday the 21st and discussed cross organization crisis support and communication; noted the Prevention program and youth substance abuse community coalitions coordinated a Community Mobilization event on August 25th and it is hoped that this will become an annual event. A. Payne noted that September is National Recovery Month.

(14)

WSU-Extension Update – M. Jensen presented a draft interagency agreement between Washington State University and Pend Oreille County regarding the 227 Garden Building. It is understood this is a draft and there will be modifications. Also discussed were projected office needs. M. Jensen provided a Food Sense update which include the submission of grants, People Place programming and partnership with Kalispel, summer programming in Cusick and Adult cooking classes at People's Place. He also provided a 4-H Youth Development update, noting the next 4-H Leader Council meeting is August 28th, grants regarding 21st Century Learning Center and Tech Wizards. Also provided was an update on the Fair, as well as a staffing update.

(15)

Mark Davis of 3-D Excavation was present to discuss site analyses. Also present was M. Lithgow. The 2012 update to the International Building Code was discussed, which also included the transition due to those code changes, as well as the transition regarding site analysis reviews.

(16)

The Board recessed for lunch.

(17)

PUBLIC HEARING – Renaming of Lone Pit Road to Blue Sky Drive and removing Pines Lane and extending Arthurs Blvd. to Leclerc Road North. The hearing was opened and the notice was read. Present were GIS Analyst Josh Shelton and C. Goodhue. Testimony was given by J. Shelton in recommendation of the changes and revision to the County Road Register. There were no members of the public present. The hearing was closed. Motion was made by M. Manus to change Pines Lane Road to Arthurs Blvd. and to table the Lone Pit Road name change for further information. Motion was seconded by S. Kiss. Motion carried.

(18)

C. Goodhue requested an Agenda change and the opportunity to provide his ITS update early in the afternoon due to a scheduling conflict.

ITS Update – Items discussed were: the DVR in Sheriff's Office; working on IT policies for Counseling Services; pricing for Office 365; Wi-Fi in the County Park; and three new network lines (two for Public Works and one for Counseling).

(19)

Sheriff Alan Botzheim, Emergency Management Deputy Director JoAnn Boggs and 911 Coordinator Steve West discussed replacement of a generator on Calispel Peak and a sole source purchase of emergency communication power equipment with funding from Operation Stonegarden. Also present was Administrative Assistant Dawn Taylor. Approval is requested to purchase from E. L Automation in Bonners Ferry, noting the need to purchase locally in the event of a service need and timeframe required. Operation Stonegarden has approved the purchase and use of funds. It was noted the department has done their due diligence by requesting bids from various vendors. Motion was made by M. Manus to approve the resolution to sole source this purchase. Motion was seconded by S. Kiss. Motion carried.

Sole Source Purchase of Emergency Communications Power Equipment Authorized
RESOLUTION NO. 2014-25, COMMISSIONERS' RECORDING

(20)

Commissioners Programs Christine Rahoun was present to discuss the Inventory Policy. Also present were: A. Botzheim, J. Boggs, S. West, D. Taylor, C. Goodhue, T. Brooks, and J. Shacklett. Revisions to the current 2010 Capital Assets Policy were discussed. C. Rahoun will prepare a draft revision and circulate to all parties for review.

(21)

Correspondence Received (Non-electronic):

- 8.17 Aging & Long Term Care of Eastern Washington-Special Governing Board Meeting Notice
- 8.18 Washington Department of Fish And Wildlife Public Affairs-News Release: WDFW Adopts New Tactics To Stop Wolves From Preying On Flock of Sheep
- 8.19 K. O'Connell, Department of Natural Resources-Log Brand Renewal

(22)

The Board held further discussion on the scheduling of an evening community workshop for contractors and the Community Development to be held in Cusick in late summer or early fall.

(23)

As of this date the Board approved for payment the following vouchers as listed and made available by the Auditor's Office:

	<u>Salary and Claim</u>
Current Expense	\$253,565.92
Arts Tourism & Recreation	\$ 1,637.15
Counseling Services	\$ 840.09
Fair	\$ 4,137.85
Park	\$ 2,769.82
Emergency 911 Communications	\$ 3,483.70
Public Facilities	\$ 2,223.00
Solid Waste	\$ 2,050.93
Equipment R&R	\$ 8,690.60
IT Services	\$ 106.18
Sheriff's Trust	<u>\$ 831.00</u>
TOTAL:	<u>\$280,336.24</u>

(24)

Motion to adjourn was made by S. Kiss. Motion was seconded by M. Manus. Motion carried.

ATTEST: _____ APPROVED: _____
 Clerk of the Board Chair of the Board