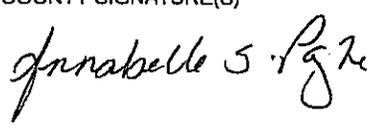


		COUNTY PROGRAM AGREEMENT Mental Health First Aid		DSHS Agreement Number 1563-39545
This Program Agreement is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below, and is issued in conjunction with a County and DSHS Agreement On General Terms and Conditions, which is incorporated by reference.			Administration or Division Agreement Number County Agreement Number	
DSHS ADMINISTRATION Behavioral Health and Service Integration	DSHS DIVISION Division of Behavioral Health and Recovery	DSHS INDEX NUMBER 1233	DSHS CONTRACT CODE 1000CC-63	
DSHS CONTACT NAME AND TITLE Scott Waller Program Coordinator		DSHS CONTACT ADDRESS 4500 10th Avenue SE Lacey, WA 98503		
DSHS CONTACT TELEPHONE (360) 725-3782	DSHS CONTACT FAX (360) 586-0341	DSHS CONTACT E-MAIL scott.waller@dshs.wa.gov		
COUNTY NAME Pend Oreille County		COUNTY ADDRESS 105 South Garden Avenue Post Office Box 5055 Newport, WA 99156-5055		
COUNTY FEDERAL EMPLOYER IDENTIFICATION NUMBER		COUNTY CONTACT NAME Kris Martin		
COUNTY CONTACT TELEPHONE (509) 447-5651	COUNTY CONTACT FAX (509) 447-2671	COUNTY CONTACT E-MAIL kmartin@pendoreille.org		
IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT? No		CFDA NUMBERS 93.958		
PROGRAM AGREEMENT START DATE 06/01/2015	PROGRAM AGREEMENT END DATE 09/30/2015	MAXIMUM PROGRAM AGREEMENT AMOUNT \$6,000.00		
EXHIBITS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this County Program Agreement by reference: <input checked="" type="checkbox"/> Exhibits (specify): No Data Security Exhibit ; Exhibit A <input type="checkbox"/> No Exhibits.				
The terms and conditions of this Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract, and have the authority to execute this Contract. This Contract shall be binding on DSHS only upon signature by DSHS.				
COUNTY SIGNATURE(S) 		PRINTED NAME(S) AND TITLE(S) Annabelle S. Payne, Director		DATE(S) SIGNED 7-15-15
DSHS SIGNATURE 		PRINTED NAME AND TITLE Doreen Contract Manager BHSIA Contracts		DATE SIGNED 7/27/15

RECEIVED

JUL 27 2015

Special Terms and Conditions

1. Definitions.

- a. "Community Prevention and Wellness Initiatives" or "CPWI" means the DSHS substance abuse prevention delivery system that focuses prevention services in high-need communities in Washington State as selected by County and approved by DSHS the Community Prevention and Wellness Initiative coalitions.
- b. "DBHR" means the Division of Behavioral Health and Recovery, within DSHS.
- c. "DSHS" means the Washington State Department of Social and Health Services.
- d. "DUNS" or "Data Universal Numbering System" means a unique identifier for businesses. DUNS numbers are assigned and maintained by Dun and Bradstreet (D&B) and are used for a variety of purposes, including applying for government contracting opportunities.
- e. "Youth Mental Health First Aid" or "YMHFA" means an 8-hour course that introduces participants to risk factors and warning signs of mental health concerns, builds understanding of their impact, and overviews common treatments. The course uses role-playing and simulations to demonstrate how to assess a mental health crisis; select interventions and provide initial help; and connect persons to professional, peer and social supports as well as self-help resources.

2. DUNS Number.

The Contractors DUNS number is: 017330416.

3. Purpose.

The purpose of this project is to deliver Youth Mental Health First Aid (YMHFA) trainings in the Contractor's community.

4. Statement of Work.

- a. Plan and implement a minimum of one (1) YMHFA training with a minimum of fifteen (15) people completing the class. If they are involved in planning or delivering the trainings, CPWI coalitions will need to demonstrate that a minimum of five (5) coalition members participated in the training.
- b. Report the results of the YMHFA post-test results to the Division of Behavioral Health and Recovery (DBHR).
- c. Complete project report and submit to DBHR.

5. Consideration.

The maximum consideration includes \$2,000 per training X 3 trainings = \$6,000 total maximum consideration, inclusive of performance based consideration.

6. Performance Based Consideration:

Contractor shall receive \$200 for each training if the average number of participants in the Youth Mental Health First Aid trainings exceeds the minimum requirement of fifteen (15):

- a. Fifteen (15) or more participants equal \$2,000 per training.
- b. Fourteen (14) or fewer participants equal \$1,800 per training.

Special Terms and Conditions

7. Billing and Payment.

- a. **Invoice System.** The County/Contractor shall submit invoices using State Form A-19 Invoice Voucher, or such other form as designated by DSHS. Consideration for services rendered shall be payable upon receipt of properly completed invoices which shall be submitted to the DBHR Contract Manager listed on page 1, PO Box 45330, Olympia, WA 98504-5330 by the County/Contractor not more often than monthly. The invoices shall describe and document to DSHS' satisfaction a description of the work performed, activities accomplished, the progress of the project, and fees.
- b. **Eligible expenses.** Reimbursement will be made for actual expenses that occur during the billing period that conform with the most restrictive guidance from either OMB Budget Circular A-87 or other local rules.
- c. **Payment.** Payment shall be considered timely if made by DSHS within thirty (30) days after receipt and acceptance by the DSHS Contract Contact of the properly completed invoices. Payment shall be sent to the address designated by the Contractor on page one (1) of this Contract. DSHS may, at its sole discretion, withhold payment claimed by the Contractor for services rendered if Contractor fails to satisfactorily comply with any term or condition of this Contract.

Special Terms and Conditions

Exhibit A

**Youth Mental Health First Aid Training
June 1, 2015 - September 30, 2015**

The goal is to increase the capacity for delivery of effective mental health promotion and suicide prevention efforts in Washington State communities.

The County/Contractor shall provide the services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

1. Youth Mental Health First Aid (YMHFA) training.

Communities will schedule and deliver the contracted number of YMHFA trainings as indicated in Section 4. Consideration.

- a. The training must be delivered by certified YMHFA instructors;
- b. A minimum of one (1) YMHFA training must be delivered within ninety (90) days of signing the Contract;
- c. If a Community Prevention and Wellness Initiative (CPWI) coalition is the applicant for the funds, or is involved in the planning and delivery of the training, then a minimum of five (5) coalition members must receive the training;
- d. The training must utilize the training curriculum and instructional materials associated with YMHFA, a trademarked program marketed by the National Council for Behavioral Health, <http://www.thenationalcouncil.org/about/mental-health-first-aid>;
- e. The training must be delivered in one of the following formats:
 - (1) One (1) session with eight (8) hours of instruction; or,
 - (2) Two (2) sessions with a total of eight (8) hours of instruction; or,
 - (3) Four (4) sessions with a total of eight (8) hours of instruction.

2. Reporting.

- a. Enter post-test results for each participant in the YMHFA training(s) using materials or processes supplied by DBHR.
- b. Submit a brief report with the billing for the project that describes the implementation of the YMHFA training(s) using materials or processes supplied by the DBHR.