

**PEND OREILLE COUNTY**  
**RESOLUTION NO. 2017-10**

**IN THE MATTER OF ESTABLISHING HOLIDAYS IN 2017 AND HOURS FOR THE TRANSACTION OF BUSINESS**

**WHEREAS**, R.C.W. 36.16.100 authorizes the Board of Pend Oreille County Commissioner, by resolution, to prescribe the days and hours that all County offices and departments shall be kept open of the transaction business; **NOW, THEREFORE, BE IT RESOLVED:**

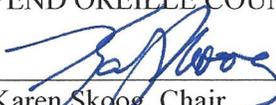
1. The following shall be paid scheduled holidays for 2017 for Pend Oreille County employees eligible for paid holidays, unless said employees holidays are established by bargaining unit contracts, in which case, the applicable collective bargaining agreement shall be the determining document or if said employees office or department is directed by law or policy to function on the designated holiday, in which case, the office's Elected Official shall select an alternate, in lieu of, day for the employee. In the event of a conflict between bargaining contract and law, the applicable law shall be determining document:

|                             |                             |
|-----------------------------|-----------------------------|
| New Year's Day              | January 1                   |
| Martin Luther King, Jr. Day | Third Monday in January     |
| President's Day             | Third Monday in February    |
| Memorial Day                | Last Monday in May          |
| Independence Day            | July 4                      |
| Labor Day                   | First Monday in September   |
| Veteran's Day               | November 11                 |
| Thanksgiving Day            | Fourth Thursday in November |
| Day following Thanksgiving  | Fourth Friday in November   |
| Christmas Days              | December 22 and 25          |

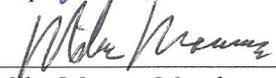
2. Except as provided by law or policy, all Pend Oreille County offices and departments shall stay closed all day during Saturdays, Sundays, and scheduled holidays for 2017. For those offices and departments which are not open for business on a scheduled holiday, the holiday will be observed the following day.
3. All Pend Oreille County offices and departments shall, unless otherwise provided by law or policy, remain open for the transaction of business with the public at least seven hours each business day. Each Elected Official shall hereby determine hours of public opening for their respective offices or departments. Such hours shall be filed with the Board of Pend Oreille County Commissioners and posted in conspicuous public locations.

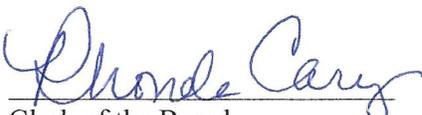
Dated this 17<sup>th</sup> day of April, 2017.

BOARD OF COMMISSIONERS  
PEND OREILLE COUNTY

  
\_\_\_\_\_  
Karen Skoog, Chair

  
\_\_\_\_\_  
Stephen Kiss, Vice-Chair

  
\_\_\_\_\_  
Mike Manus, Member

Attest:   
\_\_\_\_\_  
Clerk of the Board