

PEND OREILLE COUNTY
RESOLUTION NO. 2017-40

IN THE MATTER OF ESTABLISHING HOLIDAYS IN 2018 AND HOURS FOR THE TRANSACTION OF BUSINESS

WHEREAS, R.C.W. 36.16.100 authorizes the Board of County Commissioners, by resolution, to prescribe the days and hours that all County offices and departments shall be kept open of the transaction business; **NOW, THEREFORE, BE IT RESOLVED:**

1. The following shall be paid scheduled holidays for 2018 for Pend Oreille County employees eligible for paid holidays, unless said employees holidays are established by bargaining unit contracts, in which case, the applicable collective bargaining agreement shall be the determining document or if said employees office or department is directed by law or policy to function on the designated holiday, in which case, the office's Elected Official shall select an alternate, in lieu of, day for the employee. In the event of a conflict between bargaining contract and law, the applicable law shall be determining document:

New Year's Day	Monday, January 1
Martin Luther King, Jr. Day	Monday, January 15
President's Day	Monday, February 19
Memorial Day	Monday, May 28
Independence Day	Wednesday, July 4
Labor Day	Monday, September 3
Veteran's Day (observed)	Monday, November 12
Thanksgiving Day	Thursday, November 22
Day following Thanksgiving	Friday, November 23
Christmas Eve	Monday, December 24
Christmas Day	Tuesday, December 25

2. Except as provided by law or policy, all Pend Oreille County offices and departments shall stay closed all day during Saturdays, Sundays, and scheduled holidays for 2018. For those offices and departments which are not open for business on a scheduled holiday, the holiday will be observed the following day.
3. All Pend Oreille County offices and departments shall, unless otherwise provided by law or policy, remain open for the transaction of business with the public at least seven hours each business day. Each Elected Official shall hereby determine hours of public opening for their respective offices or departments. Such hours shall be filed with the Board of Pend Oreille County Commissioners and posted in conspicuous public locations.

Dated this 4th day of December, 2017.

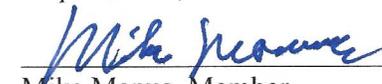
BOARD OF COMMISSIONERS
PEND OREILLE COUNTY



Karen Skoog, Chair



Stephen Kiss, Vice-Chair



Mike Manus, Member

Attest:



Clerk of the Board