

June 18, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:10 a.m. in their meeting room. Present were Chair Stephen Kiss, Vice Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Rhonda Cary. Also in attendance was area resident Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

K. Skoog discussed the conditions of the equestrian trail at Rustler's Gulch. C. Zieske was present.

(2)

The Board discussed the Voluntary Stewardship Plan and the Planning Commission. C. Zieske was present.

(3)

Signs and Markers Technician Paul Hillestad was present to discuss the road union contract. Also in attendance were Interim Public Works Directors Don Ramsey and Teresa Brooks, Road Union President Kevin Wiklund, Road Union Vice President Tom Johnson, Financial Manager Jill Shacklett, and C. Zieske. K. Wiklund reviewed the extension of the bargaining contract including a request for two holidays and longevity already granted to county employees.

(4)

The Board recessed for lunch at 12:00 p.m.

(5)

Road District Supervisor Dan Reijonen was present to request a step increase for an employee originally hired in a temporary on call position. Also present were D. Ramsey, and Road District 1 Foreman Roy Anderson. K. Skoog arrived to the meeting in progress.

(6)

ITS Director Mark Lemen was present for an update. Topics discussed included assistance in hiring a new Director, computer replacements, and software upgrades.

(7)

Counseling Services Director Annabelle Payne was present for an update. Also present was Clinical Director Sonya DeWitt. Topics discussed included staffing, the Health Transformation Collaborative, BHO reserves dollars, and responding to a serious event.

(8)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 11, 2018 meeting and the following items:

Investment Earnings (year-to-date estimate): \$59,504.92

Payroll Change Notice:

County Clerk –

Kelsey Keogh, 3/5-time, Step 4, \$20.24/hr., Effective 6/01/2018

Counseling Services –

Jennifer Stout, Clinical Supervisor, Step 1, \$4,841.94/mo., Effective 7/09/2018

Human Resources –

Terra Sirevog, Human Resources Manager, Step 3, \$4,731.39/mo., Effective 7/02/2018

Public Works-Buildings & Grounds –

Koa Pancho, Temporary Summer Buildings & Grounds Help, \$12.67/hr., Effective 6/12/2018

Public Works-Roads –

Tanner Shanholtzer, Temporary Engineering Aide, \$15.00/hr., Effective 6/18/2018

Sheriff-Communications –

Breanne Mangis, Step 3, \$3,278.43/mo., Effective 7/01/2018

Sheriff-Corrections –

Jeffrey Nichols, Step 5, \$3,571.50/mo., Effective 7/01/2018

Job Description – Engineering Technician

Advertise and Hire an Engineering Technician

Risk Management Policy

RESOLUTION NO. 2018-26, COMMISSIONERS' RECORDING

Agreement between Spokane County Greater Spokane Department of Emergency Management and Pend Oreille County in Conjunction with FY 2017 Homeland Security Grant Program

AGREEMENT NO. 2018-27, COMMISSIONERS' RECORDING

(9)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present were county resident Bob Eugene, Newport Miner News Editor Don Gronning, and Newport Miner Reporter Caneel Johnson. County resident Phyllis Kardos arrived to the meeting in progress. Topics discussed included the WSAC briefing, PILT litigation, and opioids.

(10)

D. Hunt requested an executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 20 minutes from 3:10 p.m. to 3:30 p.m.

(11)

Colville National Forest District Ranger Gayne Sears was present for a Forest Service update. Also present were B. Eugene, and C. Johnson. Topics discussed included Batey Boulder, the Ione project, the LeClerc Grazing Allotment, closure at Diamond City for stream restoration, Sullivan Creek Road closure, the Deer Park Fire Academy, staffing replacements, a follow up to the request for opening roads for ATV use, camp hosts, and the request for a dock at Bead Lake.

(12)

Public Comment – Present for comment were B. Eugene, C. Johnson, P. Kardos, and area resident Tracy Morgan. P. Kardos and T. Morgan provided comment.

(13)

S. Kiss continued the meeting to June 19.

June 19, 2018

The meeting room was open for refreshments at 8:30 a.m.

(14)

S. Kiss convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were K. Skoog, R. Cary, Auditor Marianne Nichols, County Clerk Tammie Ownbey, Assessor Jim McCroskey,

WSU Extension Agent Mike Jensen, B. Eugene, D. Ramsey, D. Hunt, T. Brooks, D. Reijonen, R. Anderson, J. Shacklett, Weed Control Education & Outreach Coordinator Lisa Alkire, A. Payne, and Interim HR Manager Christine Rahoun. M. Manus was excused for the day to attend a Better Health Together meeting.

S. Kiss shared a constituent's letter of appreciation for the Road Department. The departmental roundtable followed which included comments about the draft Purchasing Policy.

(15)

Facilities Maintenance Supervisor James Batie was present for a Buildings and Grounds update. Topics discussed included change orders for the 40 x 60 shop, landscaping and parking lots, summer help, security, janitorial services, and updated job descriptions. D. Ramsey, T. Brooks, Working Fleet Supervisor Ron Moran, and Fleet Accountant Teresa Deal arrived. Further discussion included elevator proposals.

(16)

Public Works Update – Present were D. Ramsey, T. Brooks, R. Moran, T. Deal, and J. Shacklett. A PowerPoint presentation of the ER&R 2019 Overhead Workshop was displayed regarding rate changes, fuel service charges, the Fund Balance Adequacy Test, and projected replacements.

Motion was made by K. Skoog to approve the renewal of the WSRN agreement with the City of Seattle. Motion was seconded by S. Kiss. Motion carried unanimously.

*Washington State Reference Network Agreement Between Pend Oreille County and the City of Seattle
AGREEMENT NO. 2018-28, COMMISSIONERS' RECORDING*

D. Ramsey discussed a replat request and asked to schedule weekly updates.

(17)

The Board recessed for lunch at 12:30 p.m.

(18)

Motion was made by S. Kiss for K. Skoog to sign the vouchers the week of June 25. Motion was seconded by K. Skoog. Motion carried unanimously.

(19)

Motion was made by K. Skoog to approve the job description and to advertise and hire a new Information Technology Services Director. Motion was seconded by S. Kiss. Motion carried unanimously.

(20)

The Board met in executive session to evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110(1)(g) for 20 minutes from 1:30 p.m. to 1:50 p.m. R. Cary was also present for the telephone interview.

(21)

The Board discussed the Planning Commission.

(22)

The Board met in executive session to evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110(1)(g) from 2:00 p.m. to 4:30 p.m. Five interviews were conducted for the Clerk of the Board position. In addition to the applicants, R. Cary was also present.

(23)

Motion was made by K. Skoog to continue to a special meeting at a date and time this week in which the Clerk finds a quorum available to finalize the selection process for the Clerk of the Board position. Motion was seconded by S. Kiss. Motion carried unanimously.

(24)

Correspondence Received:

- 6.15 D. Anderson-Appreciation for Road Dept. regarding Horseshoe Lake Road
- 6.16 J. McGowan-Support of the PacWest Silicon project
- 6.17 J. Pittman-Infringement of Trademark Rights of Jeff Pittman & GOMAIN MEDIA, INC
- 6.18 POVA-Cusick/Usk Urban Growth Area Plan

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 36,944.45
Fair	\$ 286.17
Park	\$ 2,227.78
Road	\$ 29,223.55
Low Income Housing/2060	\$ 604.52
Homeless Program/2163	\$ 1,103.39
Solid Waste	\$ 52,997.26
Risk Management	\$ 4,542.57
Equipment R&R	\$ 26,120.41
IT Services	\$ 940.86
Sheriff's Trust	<u>\$ 2,367.00</u>
TOTAL	\$ 157,357.96

Checks 173477 through 173575 and 173581, 173582, and 173584 totaling \$153,835.64 and Electronic Funds Transfers 18221 through 18224 totaling \$3,522.32 dated June 18, 2018.

(26)

S. Kiss adjourned the meeting at 4:50 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board