

July 30, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:05 a.m. in their meeting room. Present were Chair Stephen Kiss, Vice Chair Mike Manus, Commissioner Karen Skoog, and Commissioner Programs Christine Rahoun as Clerk of the Board. S. Kiss offered the invocation and led the flag salute.

(1)

The Board met in executive session regarding performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes from 9:15 a.m. to 9:30 a.m. Also present was Human Resources Manager Terra Sirevog. M. Manus requested an additional 10 minutes until 9:40 a.m.

(2)

The Board discussed the ITS Director position, Boarder Crossing hours, and upcoming meetings.

(3)

ITS Director Mark Lemen was present for an update. Also present was GIS Manager Josh Shelton. The topic discussed was the ITS Director position and salary range. T. Sirevog joined the meeting in progress.

(4)

The Board recessed for lunch at 12:00 p.m.

(5)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was the Newport Miner Reporter Caneel Johnson and Newport Miner News Editor Don Gronning. Topics of discussion included the Purchasing Policy, budgets, and Counseling Services.

(6)

D. Gronning and C. Johnson were present to ask the Board questions on various topics.

(7)

Public Comment – Present were Phyllis Kardos, Ted Kardos, Georgina Green, Roger Castle, Anne James, D. Gronning and C. Johnson. P. Kardos provided comment and printed information.. G. Green, R. Castle, and A. James also provided comment.

(8)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 23, 2018 meeting and the following items:

Investment Earnings (year-to-date estimate): \$ 73,958.59

Payroll Change Notice:

Public Works-

Dennis Biehl, Road Maintenance Technician, Step 2, \$21.77/hr., Effective 7/24/2018.

Historic County Courthouse Rehabilitation Grant Program Application for complete replacement of the Pend Oreille County Courthouse elevator and repair and replacement of concrete stairs.

GRANT NO. 2018-06, COMMISSIONERS' RECORDING

Washington State Parks and Recreation Commission Recreational Boating Safety Federal Assistance Grant for the Sheriff's Department.

AGREEMENT NO. 2018-47, COMMISSIONERS' RECORDING

ESRI Small Municipal and County Government Enterprise Agreement for Term Enterprise License.

AGREEMENT NO. 2018-46, COMMISSIONERS' RECORDING

Agreement between Spokane BHO and Pend Oreille County Counseling Services for Behavioral Health Services.

AGREEMENT NO. 2018-45, COMMISSIONERS' RECORDING

(9)

Meeting continued to July 31.

July 31, 2018

The meeting room was open for refreshments at 8:30 a.m.

(10)

S. Kiss convened the meeting of the Elected Officials and Department Heads at 9:04 a.m. Present were, M. Manus, Auditor Marianne Nichols, County Clerk Tammie Ownbey, County Engineer and Co-Interim PW Director Don Ramsey, D. Hunt, PW Risk Manager/Office Manager and Co-Interim PW Director Teresa Brooks, Financial Manager Jill Shacklett, Weed Control Education & Outreach Coordinator Lisa Alkire, Counseling Services Director Annabelle Payne, Counseling Services Clinical Director Sonya DeWitt, Counseling Services Clinical Supervisor Jennifer Stout, District Court Administrator Rachel Johnson, Treasury Manager Lisa Vallieres, T. Sirevog, M. Lemen, and C. Rahoun. K. Skoog was excused for the day to attend a meeting with WDFW in Ferry County.

T. Sirevog discussed the *Janus v. AFSCME* Decision and J. Shacklett gave a presentation on County Funds. Roundtable discussions followed.

(11)

The Board met in Executive Session regarding performance of a public employee pursuant to RCW 42.30.110(1)(g) for 13 minutes from 10:17 a.m. to 10:30 a.m. Also present was T. Sirevog. M. Manus requested an additional 10 minutes until 10:40 a.m.

(12)

Facilities Maintenance Supervisor James Batie was present for a Buildings & Grounds update. Also present was a member of the general public. Topics of discussion included parking lot markings, staffing, budget, irrigation, and the direction of the department.

(13)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for a WSU update. Also present for part of the update was a member of the general public. Topics of discussion included grants, staffing responsibilities, bear awareness training, the Pend Oreille County Fair, 4-H youth, and the Master Gardener's 2018 Garden Tour.

(14)

K. Skoog called in for an update on her meeting this morning with WDFW.

(15)

The Board recessed for lunch at 12:10 p.m.

(16)

Public Hearing – Private Road Name. Present were GIS Tech Cesar Stoddard and Arnold Vanderholm. The hearing was opened and the notice was read.

C. Stoddard provided information packets and A. Vanderholm gave comment.

The hearing was closed.

(17)

Motion was made by M. Manus to approve the naming of a private road Castle Rock Dr. Motion was seconded by S. Kiss. Motion carried unanimously.

(18)

Public Works Update. Present were D. Ramsey and T. Brooks.

Action Items:

- a. Motion was made by M. Manus to approve the purchase of a culvert for the Rocky Creek Replacement Project. Motion was seconded by S. Kiss. Motion carried unanimously.
- b. Motion was made by M. Manus to approve a resolution to appropriate \$978,895 to CRP 841, LeClerc Road North HMA Overlay MP 8.06 to MP 11.66. Motion was seconded by S. Kiss. Motion carried unanimously.

LeClerc Road North Mile Post 8.06 to Milepost 11.66 project is assigned County Road Project Number 841

RESOLUTION NO. 2018-30, COMMISSIONERS' RECORDING

- c. Motion was made by M. Manus to award the 2018-2020 Fuel Contract to K&M Fuel, LLC. Motion was seconded by S. Kiss. Motion carried unanimously
- d. After discussion on a time change, motion was made by M. Manus to set a Public Hearing date for surplus vehicles for August 21, 2018 at 9:30 a.m. Motion was seconded by S. Kiss. Motion carried unanimously.
- e. Motion was made by M. Manus to advertise and hire a Mechanic for ER&R. Motion was seconded by S. Kiss. Motion carried unanimously.

Update Items:

Topics discussed included Road User Fee Legislation, the Solid Waste HHW Grant, and Risk Management.

(19)

Correspondence Received:

7.49 Teamsters Local Union No. 690-Business Representative

7.50 Department of Ecology-Lead Agency Status

(20)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 249,649.36
Arts, Tourism, Recreation	\$ 4600.00
Counseling Services	\$ 54,275.34
Crime Victims Compensation	\$ 193.00
Fair	\$ 1,964.13
Park	\$ 429.49
Road	\$ 189,473.80
Drug Enforcement	\$ 7,617.93
Emergency 911 Communications	\$ 4,438.79
Homeless Program	\$ 2,406.53
Public Facilities	\$ 2,318.42
Capital Projects	\$ 9,423.50
Solid Waste	\$ 19,538.84
Risk Management	\$ 2,052.99
Equipment R&R	\$ 31,493.97
Unemployment Compensation	\$ 12,962.47
IT Services	<u>\$ 12,511.50</u>
TOTAL	\$ 605,350.06

Checks 174421 through 174443 totaling \$34,482.81 and Electronic Funds Transfers 18857 through 18862 totaling \$212,313.71, dated July 24, 2018, and Checks 174444 through 174552 totaling \$240,295.73, dated July 30, 2018. Includes Jr. Taxing Districts.

(21)

Motion was made by M. Manus to approve a Letter of Recommendation for M. Lemen. Motion was seconded by S. Kiss. Motion carried unanimously.

Meeting adjourned at 4:51 p.m.

APPROVED: _____/s/_____
Chair of the Board

ATTEST: _____/s/_____
Clerk of the Board