

September 10, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:02 a.m. in their meeting room. Present were Chair Stephen Kiss, Vice Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

The Board discussed the recently released USFS draft Revised Forest Plan, upcoming committee meetings, county road projects, comprehensive plan, and wildfires.

(2)

The Board participated in a conference call with Tri County Health District Administrator Matt Schanz.

(3)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee from 11:15 a.m. to 11:35 a.m. HR Manager Terra Sirevog was also present.

(4)

The Board recessed for lunch at 12:00p.m.

(5)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 4, 2018 meeting and the following items:

Investment Earnings (through August 31):	\$ 89,743.33
Investment Earnings (year-to-date estimate):	\$106,041.36

Payroll Change Notice:

Public Works- Roads

Danny Weber, Resignation, Effective 8/15/2018

Employee Position Transfer:

Counseling Services-

Heather Mercer, WISE Counselor to Behavioral Health Technology and Data Specialist (BHTDS), Step 2, \$4,494.00, Effective October 1, 2018

Request to Hire: WISE Counselor

Request to Hire: Temporary On-Call Buildings & Grounds

(6)

Juvenile and Superior Court 2019 Budget Review – Present were Superior/Juvenile Court Administrator Evelyn Bell, Judge Jesse Reeves, and Financial Manager Jill Shacklett.

(7)

Community Development Director Greg Snow was present for a community development workshop. Present were area residents Gretchen Koenig, Vicki Bronson, Mary Upshaw, and Bob Eugene. Topic of discussion was update of the comprehensive plan.

(8)

Fire District 6 Board Member Mike McLaughlin was present to discuss construction modifications for the Skookum Rendezvous fire station to meet FEMA requirements. Also present were Scott Doughty, Randy Miller, Mary Beth Murphy, Jim Hines, Craig Shantz, Diane Shantz, and B. Eugene. Newport Miner Reporter Caneel Johnson arrived to the discussion in progress.

(9)

Treasurer Terri Miller was present to discuss surplus property. She explained that one property remains unsold from the November 18, 2013 surplus sale and described the process required to attempt to sell again. A public hearing had been held on August 26, 2013, Intent to Surplus Real Property, with Resolution 2013-29 Real Property Considered Surplus to County Needs passed that same day. Also present were local residents Jami Sears and B. Eugene, as well as C. Johnson.

Motion was made by M. Manus to set the bid opening date for surplus property for October 16, 2018 at 1pm. Motion was seconded by K. Skoog. After discussion, motion was amended. Motion was amended by M. Manus to set the bid opening date for surplus property for October 16, 2018 at 1pm and set the closing date for sealed bids for October 12, 2018 at 4pm. Motion was seconded by K. Skoog. Motion carried unanimously.

(10)

Public Comment – Dave Gruver, John Endres, M. Upshaw, and G. Koenig were present for public comment. D. Gruver, M. Upshaw, and G. Koenig provided comment.

(11)

Meeting continued to September 11.

#### September 11, 2018

The meeting resumed at 9:02 a.m. with S. Kiss, K. Skoog, and C. Zieske present. M. Manus was excused to attend the A to Z Project meeting in Chewelah with Senator Maria Cantwell.

(12)

County Engineer/Co-Interim Public Works Director Don Ramsey and Office Manager/Risk Manager/Co-Interim Public Works Director Teresa Brooks were present for a Public Works Update. Also present was B. Eugene. Discussion items were project updates and review of draft Smackout Bridge and Flowery Trail Federal Agreements.

(13)

K. Skoog was excused for a site visit with Northeast Tri County Health District.

(14)

Due to lack of quorum, the Board was in recess from 10:45 a.m. until 1:00 p.m. when K. Skoog returned to the meeting.

(15)

Emergency Management Director JoAnn Boggs was present for an update on the Pend Oreille River. Also present were Sheriff Alan Botzheim, 911 Coordinator Steve West, Prosecuting Attorney Dolly Hunt, and T. Brooks. Topics were the boating ordinance, no wake zones, flood levels, disaster declarations, and the gauging stations at Cusick and Ione. M. Manus returned to the meeting in progress.

(16)

Interim ITS Director Josh Shelton was present for an update. He reported on the need to purchase a back-up solution, upcoming ITS Director interviews, PC replacement cycle, setting up Counseling Services' laptops and smartphones, and text message archiving. The GIS Division is doing a countywide addressing review, helping with Metaline Falls' mapping for comprehensive plan update, and working with Community Development regarding public lands zones.

(17)

K. Skoog gave an update on the site visited earlier in the day with Northeast Tri County Health District Administrator Matt Schanz.

(18)

M. Manus gave an update on the A to Z Project meeting he attended this morning.

(19)

D. Hunt was present for a legal update. Also attending was B. Eugene. D. Hunt answered the Board's questions on herd districts and closing county offices for Columbus Day. Also discussed were the CASA contract and law enforcement issues.

(20)

Motion was made by M. Manus to approve the resolution designating closure of Pend Oreille County offices to the public for Columbus Day. Motion was seconded by K. Skoog. Motion carried unanimously.

Pend Oreille County Resolution in the Matter of Establishing October 8, 2018 (Columbus Day) as a Closure of County Offices to the Public  
*RESOLUTION NO. 2018-32, COMMISSIONERS' RECORDING*

(21)

Motion was made by K. Skoog to approve the CBA pay-back accruals for an employee who became permanent on 3-16-2017. Motion was seconded by M. Manus. Motion carried unanimously.

(22)

Motion was made by K. Skoog to approve signing the Employment Agreement for Public Works Director/Engineer, with Craig Jackson. Motion was seconded by M. Manus. Motion carried unanimously.

Employment Agreement for Public Works Director/Engineer  
*AGREEMENT NO. 2018-58, COMMISSIONERS' RECORDING*

(23)

Correspondence Received:

- 9.5 C.Brady- Support of proposed silicon facility
- 9.6 Pend Oreille County Fair Board-September 4, 2018 Agenda and August 7, 2018 Minutes
- 9.7 C. Willenbrock/Pend Oreille County Public Utility District-Letter re: Emergent Technology Roundtable
- 9.8 University of Wisconsin-Madison-County Economic Survey
- 9.9 R.Roush-Opposition to proposed silicon facility
- 9.10 D.Self- Opposition to proposed silicon facility
- 9.11 M.Tozer- Opposition to proposed silicon facility
- 9.12 G.Sears/Forest Service-Letter of Environmental Assessment for Sullivan Creek Large Woody Debris Habitat Enhancement Project
- 9.13 Citizens Against Newport Silicon Smelter-Letter and approximately 2,600 unverified petition signatures in opposition to proposed silicon facility
- 9.14 Northeast Tri County Health District-Notice of board meeting
- 9.15 Dianne C. Guidry/USFS-Revised Forest Plan draft documents
- 9.16 Special Mobility Services, Inc.-Request for four-year grant assistance

(24)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 333,877.37
Counseling Services	\$ 86,532.37
Crime Victim Services	\$ 278.19
Fair	\$ 7,039.61
Park	\$ 1,212.63
Road	\$ 90,697.09
Emergency 911 Communications	\$ 33,951.57
Public Facilities	\$ 3,164.17
Solid Waste	\$ 14,812.87
Equipment R&R	\$ 18,412.57
IT Services	\$ 8,699.94
Sheriff’s Trust	<u>\$ 906.00</u>
TOTAL	\$ 599,584.38

Checks 175415 through 175454 totaling \$39,488.98 and Electronic Funds Transfers 19529 through 19535 totaling \$249,205.16, and Checks 175403 through 175414 totaling \$12,052.56 and Electronic Funds Transfers 19341 through 19528 totaling \$262,712.68, and Checks 175367 through 175402 totaling \$15,961.94 and Electronic Funds Transfers 19297 through 19340 totaling \$33,290.03, dated September 10, 2018. Includes Jr. Taxing Districts. Checks 175455 through 175516 totaling \$84,577.07, dated September 10, 2018.

(25)

Meeting adjourned.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board