

September 17, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:20 a.m. in their meeting room. Present were Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and S. Kiss led the flag salute. Vice-Chair Mike Manus is excused for the week.

(1)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 10, 2018 meeting, and the following items:

Investment Earnings (year-to-date estimate): \$106,041.36

Payroll Change Notice:

Counseling Services-

 Donna Anderson, WISE Family Partner, Step 1, \$2,996.58/mo., Effective 9/27/2018

 Heather Mercer, Behavioral Health Technology and Data Specialist (BHTDS), Step 2,
 \$4,494.00, Effective 10/1/2018

Public Works--Roads-

 Teresa Brooks, Longevity, \$120.00/mo., Effective 10/1/2018

 Tanner Shanholtzer, Resignation, Effective 9/7/2018

Public Works—ER&R-

 George Benson, Mechanic, Step 2, \$21.77/hour, Effective 10/1/2018

Sheriff--Patrol-

 Dorothy Nutter, Step 2, \$4,396.64, Effective 10/1/2018

A corrected Payroll Change Notice was submitted, after the error was noticed in September 4, 2018 Minutes:

Prosecutor's Office-

 Lisa Arndt-Stigall, Victim Witness Program Coordinator, Step 2, \$3,141.82, (Not
 Counseling Services, Step 3, \$4,910.02/mo.), Effective 9/1/2018

(2)

Weed Control 2019 Budget Review – Present were Weed Control Coordinator Sharon Sorby, Weed Specialist III Loretta Nichols, Education & Outreach Coordinator Lisa Alkire, Data & Finance Specialist Dyana James, members of the Noxious Weed Control Board: Brad Berg, David Hoisington, and Wesley Bailey, Auditor Marianne Nichols, Financial Manager Jill Shacklett, Fleet Manager Brian Eglund, and Office Manager/Risk Manager/Co-Interim Public Works Director Teresa Brooks.

(3)

HR Manager Terra Sirevog was present for an HR update.

(4)

S. Kiss and K. Skoog discussed the Northeast Washington Counties (N.E.W.C.) meeting they attended in Colville on Friday.

(5)

The Board recessed for lunch at 12:11 p.m.

(6)

WSU Extension 2019 Budget Review – Present was County Extension Director/4-H Youth Development Agent Mike Jensen, M. Nichols, and J. Shacklett.

(7)

Prosecuting Attorney Dolly Hunt was present for a legal update. Newport Miner News Editor Don Gronning and Reporter Caneel Johnson were present. D. Hunt provided assistance with forthcoming agreements and resolutions and answered questions regarding autopsies.

(8)

The Board met in executive session pursuant to RCW 42.30.110(1)(i) to discuss potential litigation from 3:10 p.m. to 3:25 p.m. Also in attendance was D. Hunt.

(9)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee from 3:25 p.m. to 3:40 p.m. Also in attendance was D. Hunt.

(10)

Colville National Forest District Ranger Gayne Sears was present for an update. Environmental Coordinator Theresa Mathis was also present. G. Sears discussed the draft USFS Revised Forest Plan and mentioned it's available for viewing online, too. Updates were given on Mill Creek Road and Lost Creek Road, development of a project at Bead Lake/Marshall Lake, and the Bead Lake boat dock. She explained the process for motor vehicle use maps for county roads. Each year the cycle will include: In the spring, bring potential roads forth for a safety analysis, then opportunity for public reaction with draft map posted on USFS website, then update the motor vehicle use map.

(11)

Motion was made by K. Skoog to approve a resolution which amends 2015-52, establishing various fees for land classification. Motion was seconded by S. Kiss. Motion carried unanimously. The new resolution removes the words “(under twenty acres)” from the ninth paragraph, pertaining to the Open Space fee.

Resolution Amending Resolution No. 2015-52 to Correct Scrivener's Error

RESOLUTION NO. 2018-33, AMENDING RESOLUTION NO. 2015-52, COMMISSIONERS' RECORDING

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to September 18.

September 18, 2018

The meeting room was open for refreshments at 8:30 a.m.

(14)

S. Kiss convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were K. Skoog, County Clerk Tammie Ownbey, District Court Judge Philip Van de Veer, Jail Captain Geoff Rusho, M. Nichols, Counseling Services Director Annabelle Payne, Assessor Jim McCroskey, D. Hunt, T. Brooks, J. Shacklett, Commissioner Programs Christine Rahoun, and C. Zieske. Resident Bob Eugene was also present. A roundtable discussion was held.

M. Nichols gave a report on the county's employee training day scheduled for October 8 (Columbus Day), in which the county offices will be closed to the public, with the exception of the Sheriff's Office and Courts.

(15)

County Engineer/Co-Interim Public Works Director Don Ramsey and T. Brooks were present for a Public Works Update. Discussed were current road projects, river elevations, possible addition of a 3/5 position, and the totaled Weed Board pickup and salvage value. A resolution to establish value is forthcoming.

(16)

The Board recessed for lunch at 12:00 p.m.

(17)

Public Works 2019 Budget Review – Present was D. Ramsey, T. Brooks, B. Egland, Fleet Accountant Teresa Deal, and Solid Waste Coordinator/Assistant to the Director Amanda Griesemer, M. Nichols, and J. Shacklett.

(18)

ITS 2019 Budget Review – Present was Interim ITS Director Josh Shelton, M. Nichols, and J. Shacklett.

(19)

Correspondence Received:

- 9.17 USFS/Dianne C. Guidry-Letter re: Draft Record of Decision, Final Environmental Impact Statement (final EIS), and Revised Land Management Plan (Revised Forest Plan)
- 9.18 National Association of Counties-Letter to Karen Skoog re: nomination as a member of Public Lands Policy Steering Committee
- 9.19 Office of the Washington State Auditor-Exit Conference invitation
- 9.20 2018 Annual Report to Pend Oreille County Board of Commissioners from Pend Oreille County Law Library
- 9.21 Hwy 31 Grind-Rent check for Sept/Oct 2018
- 9.22 C.Quinones-Letter Re: Hatchery Rd. proposed changes and project oversight concerns
- 9.23 C.Quinones-cc: Washington State Dept. of Ecology letter-Re: Seattle City Lights/Washington Fish & Wildlife NSCF on Skookum Creek at Usk, WA., adjoining my property
- 9.24 Northeast Tri County Health District-Board Meeting Proposed Agenda 9.19.18
- 9.25 Office of the Washington State Auditor-Entrance Conference invitation 9.25.18

(20)

Correspondence Sent:

WSDOT Rail, Freight & Ports Division/Freight Rail Assistance Program Review Committee-Letter of Support for Pend Oreille Valley Railroad

(21)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 619,560.13
Counseling Services	\$ 71,121.94
Fair	\$ 4,767.46
Law Library	\$ 271.43
Park	\$ 1,379.34
Road	\$ 130,384.22
Emergency 911 Communications	\$ 1,070.11
Growth Management	\$ 6,524.49
Public Facilities	\$ 2,778.00
Solid Waste	\$ 75,923.99
Risk Management	\$ 814.19
Equipment R&R	\$ 5,649.86
IT Services	\$ 16,007.18
Sheriff's Trust	<u>\$ 384.00</u>
TOTAL	\$ 936,636.34

Checks 175557 through 175678 totaling \$930,758.67 and Electronic Funds Transfers 19538 through 19540 totaling \$5,553.13, and Check 175749 totaling \$324.54, dated September 17, 2018.

(22)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board