

September 4, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:07 a.m. in their meeting room. Present were Chair Stephen Kiss, Vice Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske.

(1)

The Board discussed the Comprehensive Plan and recent community events.

(2)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's August 27, 2018 meeting and the following items:

Payroll Change Notice:

Counseling Services-

Lisa Arndt-Stigall, Victim Witness Program Coordinator, Step 3, \$4,910.02/mo.,
Effective 9/1/2018

Public Works-

Justin Dunagan, ER&R Temp OnCall Mechanic, Step 1, \$20.43/hr., Effective 8/30/2018

District Court-

Linda Shelgren, Deputy Clerk & Probation, 3/5 time, \$1,656.70/mo., Effective 9/4/2018

Request to Hire—Deputy

(3)

Community Development Director Greg Snow was present for a crypto-currency roundtable. Present from Pend Oreille County PUD were Rick Larson, Curt Knapp, and Colin Willenbrock; also in attendance were Economic Development Director Jamie Wyrobek, and area residents: Phyllis Kardos, Theresa Kuper, Larry Young, John Posk, Roger Castle, Bob Eugene, John Endres, and Gretchen Koenig.

(4)

G. Snow was present for a community development workshop. Planner II/Building Inspector Andy Huddleston was also present. Others present were J. Wyrobek, Anne James, P. Kardos, T. Kuper, L. Young, J. Posk, R. Castle, B. Eugene, J. Endres, and G. Koenig.

G. Snow informed the Board of the Planning Commission's upcoming meeting on September 11. The Committee will be working on the 2020 update to the Comprehensive Plan. Topics were growth management, urban growth areas, natural resource designations, and collaboration with Economic Development Council.

The September 3, 2018 deadline for applications to amend the Pend Oreille County Comprehensive Plan and Future Land Use Map was discussed. Motion was made by M. Manus to extend by one week the deadline. Motion was seconded by K. Skoog. Motion carried unanimously.

(5)

The Board recessed for lunch at 12:10 p.m.

(6)

County Engineer/Co-Interim Public Works Director Don Ramsey was present to discuss Rural Arterial Program (RAP) Project Submittals for 2019-2021 Biennium.

Motion was made by M. Manus to approve the Final Project Prospectus for Westside Calispel Road: McKenzie Road to Flowery Trail. Motion was seconded by K. Skoog. Motion carried unanimously.

Motion was made by K. Skoog to approve the Final Project Prospectus for McKenzie Road: Westside Calispel Road to SR 20. Motion was seconded by M. Manus. Motion carried unanimously.

D. Ramsey gave updates on Indian Creek and Fertile Valley road projects, and the cooperative agreement with FHWA for Smackout Pass Bridge and for Flowery Trail.

(7)

Auditor Marianne Nichols and Financial Manager Jill Shacklett were in attendance to give the 2019 budget presentation. Also present was Public Works Risk Manager/Office Manager/Co-Interim Public Works Director Teresa Brooks, and B. Eugene.

(8)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was B. Eugene. Topics discussed were the purchasing policy and recommendation to reconvene the committee, and the county's state audit. A clarification was made that the surplus property mentioned at the Board's August 20 meeting was declared surplus in 2013, not three years ago.

D. Hunt requested an executive session regarding potential litigation pursuant to RCW 42.30.110(1)(i) for 15 minutes from 3:20 p.m. to 3:35 p.m. S. Kiss requested an additional 10 minutes.

(9)

Public Comment – No members of the public were present.

(10)

Correspondence Received:

- 9.1 US Department of Commerce—2020 Census notification letter
- 9.2 W.Campbell-Support of proposed silicon facility
- 9.3 J.Campbell-Support of proposed silicon facility
- 9.4 D./S.Kendrick-Support of proposed silicon facility

(11)

Correspondence Sent:

- J. Gilstrap-Letter to Job Applicant Not Selected
- J. Maurer-Letter to Job Applicant Not Selected

(12)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 25,850.96
Counseling Services	\$ 12,544.45
Fair	\$ 213.75
Road	\$ 262,032.45
Solid Waste	\$ 19,001.80
Risk Management	\$ 700.00
Equipment ER&R	<u>\$ 18,625.34</u>
TOTAL	\$ 338,968.75

Checks 175265 through 175340 totaling \$338,968.75, dated September 4, 2018.

Addendum to previous minutes, in which this clerk neglected to list payroll checks and EFT numbers along with the Accounts Payable checks (although all were included in the “Salary and Claim” totals):

July 2, 2018 Minutes--Checks 173645 through 173653 totaling \$9,402.80 and Electronic Funds Transfers 18227 through 18409 totaling \$251,983.94 dated June 25, 2018. Includes Jr. Taxing Districts.

July 9, 2018 Minutes--Checks 173909 through 173950 totaling \$15,952.63 and Electronic Funds Transfers 18421 through 18466 totaling \$29,896.75 and Checks 173951 through 173961 totaling \$11,356.78 and Electronic Funds Transfers 18467 through 18653 totaling \$261,681.71 dated July 10, 2018. Includes Jr. Taxing Districts.

July 30, 2018 Minutes--Checks 174409 through 174418 totaling \$10,633.64 and Electronic Funds Transfers 18672 through 18856 totaling \$257,133.19 dated July 25, 2018. Includes Jr. Taxing Districts.

August 13, 2018 Minutes--Checks 174694 through 174703 totaling \$12,431.65 and Electronic Funds Transfers 18865 through 19050 totaling \$267,922.70 and Checks 174704 through 174738 totaling \$13,346.38 and Electronic Funds Transfers 19051 through 19088 totaling \$35,519.69 dated August 10, 2018. Includes Jr. Taxing Districts.

August 27, 2018 Minutes--Checks 175082 through 175091 totaling \$11,210.66 and Electronic Funds Transfers 19103 through 19287 totaling \$258,240.96 dated August 24, 2018. Includes Jr. Taxing Districts.

(13)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board