

October 15, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:15a.m. in their meeting room. Present were Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Vice-Chair Mike Manus is excused for the week.

(1)

K. Skoog reported on her recent Washington, D.C. trip, attending “White House Conference with Washington State and Local Leaders.” The conference was sponsored by the White House Office of Intergovernmental Affairs. National Association of Counties (NACo) also hosted a briefing and reception for county officials. She was able to attend meetings with newly appointed USFS Chief Vicki Christiansen and other staffers, in which Secure Rural Schools and Community Self-Determination Act (SRS) funding was discussed, as well as grazing issues.

(2)

Vice-Chair Mike Manus phoned in for an update.

(3)

Human Resources Manager Terra Sirevog was present for an update.

(4)

The Board met in executive session pursuant to RCW 42.30.110(1)(f) to discuss employee concerns from 11:30 p.m. to 12:00 p.m. S. Kiss requested an additional 15 minutes. Also in attendance was T. Sirevog.

(5)

The Board recessed for lunch at 12:20 p.m.

(6)

Newport Miner Report Caneel Johnson was present to ask questions for upcoming articles.

(7)

Auditor Marianne Nichols was present to discuss the salary commission. Also in attendance was C. Johnson.

Motion was made by K. Skoog to approve the three new appointees to the Salary Commission-- Gabe Coates, Denise Stewart, and Alex Stanton, for a term to end October 2022. Motion was seconded by S. Kiss. Motion carried unanimously.

(8)

CASA/GAL 2019 Budget Review – Present was CASA and Victim Assistance Services Programs Director Cathleen Kintner-Christie, Prosecuting Attorney Dolly Hunt, M. Nichols, and C. Johnson.

(9)

D. Hunt was present for a legal update. Discussed were updates to the Personnel Policy, Purchasing Policy, and Dangerous Dog Policy.

(10)

The Board met in executive session pursuant to RCW 42.30.110(1)(i) to discuss potential litigation from 3:10 p.m. to 3:30 p.m. Also in attendance was D. Hunt.

(11)

Colville National Forest District Ranger Gayne Sears was present for an update. Kalispel Tribe Natural Resource Department Information and Outreach Coordinator Mike Lithgow was also present. They reported on Sx^wuytn (Trail), also referred to as Kaniksu Connections, a forest and watershed restoration project. The first public meeting is scheduled for November 7, 6:00-8:00 p.m. at the Camas Center in Cusick. Also present were Phyllis Kardos, Ted Kardos, and C. Johnson. Tracy Morgan joined the update in progress.

(12)

Public Comment –Present for comment were P. Kardos, T. Kardos, and T. Morgan. P. Kardos and T. Kardos provided comment.

(13)

Meeting continued to October 16.

October 16, 2018

The meeting room was open for refreshments at 8:30 a.m.

(14)

S. Kiss convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were K. Skoog, Public Works Director Craig Jackson, County Clerk Tammie Ownbey, Treasury Manager Lisa Vallieres, Weed Control Education & Outreach Coordinator Lisa Alkire, Treasurer Terri Miller, Counseling Services Director Annabelle Payne, Assessor Jim McCroskey, Financial Manager Jill Shacklett, D. Hunt, M. Nichols, Commissioner Programs Christine Rahoun, T. Sirevog, and C. Zieske. Resident Bob Eugene was also present. M. Nichols gave a report on the county's employee training day which was held on Columbus Day. A roundtable discussion was held.

(15)

Sheriff/Emergency Management/Jail/Dispatch 2019 Budget Review – Present was Sheriff Alan Botzheim, 911 Coordinator Steve West, Emergency Management Deputy Director Joann Boggs, Jail Captain Geoff Rusho, Executive Administrative Assistant Dawn Taylor, J. Shacklett and M. Nichols.

(16)

The Board recessed for lunch at 11:55 a.m.

(17)

The Call for Bids for surplus property was read into the record at 1:05 p.m. The sealed property bids were opened, with two bids received. Both bids met the minimum bid requirements. T. Miller was present. Also present were David and Jami Sears.

Motion was made by K. Skoog to accept the bid from David and Jami Sears for \$48,000. Motion was seconded by S. Kiss. Motion carried unanimously.

(18)

Public Works Director Craig Jackson, County Engineer Don Ramsey and Office Manager/Risk Manager Teresa Brooks were present for a Public Works Update. Also present was B. Eugene.

Motion was made by K. Skoog to approve the advertising of two Road Department on-call winter plow drivers. Motion was seconded by S. Kiss. Motion carried unanimously.

Project updates were given on Sullivan Lake Inlet Bridge, Fertile Valley, and Indian Creek.

Motion was made by K. Skoog to grant signatory authority to Craig Jackson. Motion was seconded by S. Kiss. After discussion, K. Skoog amended the motion, to grant signatory authority to Craig Jackson, retain Don Ramsey as a signer, and remove Teresa Brooks as a signer. Amended motion was seconded by S. Kiss. Amended motion carried unanimously.

Discussion was held on ER&R vehicles, Washington Counties Risk Pool, and the Old Courthouse elevator and possible funding options.

(19)

Motion was made by K. Skoog to approve the Addendum to the Agreement Funding the Pend Oreille Valley CASA Program Pursuant to the Existing Contract Between the Kalispel Tribe CASA Program and Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

Addendum to the Agreement Funding the Pend Oreille Valley CASA Program Pursuant to the Existing Contract Between the Kalispel Tribe CASA Program and Pend Oreille County
AGREEMENT NO. 2018-60, COMMISSIONERS' RECORDING

(20)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 24, 2018 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 9/30/18):	\$106,084.50
Investment Earnings (through September 30):	\$106,084.50
Investment Earnings (year-to-date estimate, as of 10/5/18):	\$121,074.13
Investment Earnings (year-to-date estimate, as of 10/12/18):	\$121,086.86

Payroll Change Notice:

Building & Grounds-

Angus Armstrong, Temp On-Call, \$12.67/hr., Effective 10/5/2018

Sheriff-

Michael Destito, Step 2, \$3,220.02/mo., Effective 11/1/2018

Ciara Williamson, Step 5, \$3,278.43/mo., Effective 11/1/2018

Joshua Mason, Step 2, \$4,396.64/mo., Effective 11/1/2018

Morgan Johnson, Step 3, \$4,570.97/mo., Effective 11/1/2018

Public Works-

Craig Jackson, Public Works Director, \$110,000/year, Effective 10/8/2018

Counseling—

Breanna Carbury, WISE Counselor Registered, Step 1, \$3,932.81/mo., Effective 10/16/2018

Kelly Alliger, Business Administrative Assistant II, Step 2, \$3,286.53/mo., Effective 10/16/2018

Public Works—

Don Ramsey, County Engineer, \$7,418.48/mo., Effective 10/8/2018

Teresa Brooks, Office Manager/Risk Manager, \$5,017.44/mo., Effective 10/8/2018

A corrected Payroll Change Notice was submitted:

ITS-

Josh Shelton, Interim ITS Director, \$6,334.55/mo., (Not \$6,310.79/mo.), Effective 8/6/2018

Application for Advanced Travel Expense:

Ciara Williamson, Advanced Civil Training, Wenatchee, WA, October 15-17, \$165.00-meals

Linda Rusho, Grant Writing Training, Shoreline, WA, October 17-19, \$165.00-meals

Employee Position Transfer—Breanna Carbury to WISE Counselor

Employee Promotion—Kelly Alliger to Business Administrative Assistant II

Job Description Revision—Mental Health Professional

Job Description Revision—Prevention Assistant-Temporary

Job Description Revision—Deputy I Accountant

Job Description Revision—Deputy II Accountant/Tax Specialist

New Job Description—Business Administrative Assistant II (BAII)

Collision Loss Weed Board GMC Sonoma

RESOLUTION NO. 2018-34, COMMISSIONERS' RECORDING

Agreement for the Removal/Recycling of Metal Commodities from Pend Oreille County South County Transfer Station

AGREEMENT NO. 2018-59, COMMISSIONERS' RECORDING

Notice of Call for Bids-County Project Number CRP 841 LeClerc Road North: Milepost 8.06 to 11.66 Paving

(21)

Motion was made by K. Skoog to approve the plans and specifications for LeClerc Road North: MP 8.06 to 11.66 HMA Overlay. Motion was seconded by S. Kiss. Motion carried unanimously.

(22)

Motion was made by K. Skoog to approve the Superior Court Administrator/Juvenile Court Administrator matrix, as presented, for Evelyn Bell. Motion was seconded by S. Kiss. Motion carried unanimously.

(23)

C. Zieske offered the invocation and led the flag salute.

(24)

Correspondence Received:

- 10.1 Office of the Washington State Auditor-Audit confirmation letter
- 10.2 Tri-County Economic Development District-2019 Budget request letter
- 10.3 Selkirk Conservation Alliance-Letter of opposition to proposed silicon facility
- 10.4 Pend Oreille County Fair Board-October 2, 2018 Agenda and September 4, 2018 Minutes
- 10.5 R.McCroskey-Caseload Points Report 2018
- 10.6 University Legal Assistance-Letter re: Recusal of Commissioner Kiss
- 10.7 Spokane Co. Community Services, Housing, and Community Development Department-Letter re: Termination Due to Change in Funding, Contract Renegotiation, or Contract Suspension for Contract Number 18BHO2221
- 10.8 West Bonner County SD#83-Letter re: PacWest Silicon Smelter (Pend Oreille County) EIS Scoping (Public Comment)
- 10.9 NETCHD-10/19/18 Special meeting notice
- 10.10 Evergreen Forest County Group/D.England-Letter of support for B.Weidner
- 10.11 Avista-Letter re: Public Safety Awareness program
- 10.12 Kalispel Market-Grand Opening invitation
- 10.13 S.Taylor-Letter of opposition to proposed silicon facility
- 10.14 T.Scribner- Letter of support to proposed silicon facility
- 10.15 WSLCB-License Renewal, Whitley Oil, LLC, 333111 Hwy 2, Grocery Store - Beer/Wine; Usk General Store, 111 5th St., Snack Bar

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 397,923.64
Arts, Tourism, & Recreation	\$ 1,961.23
Counseling Services	\$ 112,321.87
Crime Victims Compensation	\$ 277.97
Fair	\$ 1,868.41
Park	\$ 612.83
Road	\$1,309,055.88
Auditor’s O&M	\$ 357.72
Emergency 911 Communications	\$ 33,079.88
Extension Education	\$ 47.51
Growth Management	\$ 12,582.11
Low Income Housing/2060	\$ 3,540.16
Homeless Program/2163	\$ 6,997.30
Public Facilities	\$ 3,158.82

Solid Waste	\$ 95,512.80
Risk Management	\$ 32,431.48
Equipment R&R	\$ 151,823.92
IT Services	\$ 18,796.04
Sheriff's Trust	<u>\$ 1,758.00</u>
TOTAL	\$2,184,107.57

Checks 175921 through 176001 totaling \$92,820.35 and Electronic Funds Transfer 19735 totaling \$393.00, dated October 1, 2018.

Checks 176125 through 176199 totaling \$372,735.60, dated October 9, 2018.

Checks 176086 through 176124 totaling \$36,721.63 and Electronic Funds Transfers 19964 through 19970 totaling \$241,816.46, and Checks 176042 through 176085 totaling \$13,792.05 and Electronic Funds Transfers 19921 through 19963 totaling \$30,636.73, and Checks 176033 through 176041 totaling \$9,484.92 and Electronic Funds Transfers 19736 through 19920 totaling \$254,287.24, dated October 10, 2018. Includes Jr. Taxing Districts.

Checks 176256 through 176362 totaling \$1,214,059.31 and Electronic Funds Transfer 19976 through 19978 totaling \$3,051.32, dated October 15, 2018.

(26)
Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board