

September 24, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:08 a.m. in their meeting room. Present were Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and led the flag salute. Vice-Chair Mike Manus is excused for the week.

(1)

Juvenile Probation 2019 Budget Review – Present was Probation Counselor/Diversion Coordinator Cindy Delay, Juvenile Prosecutor Greg Hicks, County Clerk Tammie Ownbey, Auditor Marianne Nichols, and Financial Manager Jill Shacklett.

(2)

Assessor 2019 Budget Review – Present was Assessor Jim McCroskey, M. Nichols, and J. Shacklett.

(3)

The Board recessed for lunch at 12:21 p.m.

(4)

District Court/Probation 2019 Budget Review – Present were District Court Judge Philip Van de Veer, District Court Administrator Rachel Johnson, Public Defender Robin McCroskey, M. Nichols, and J. Shacklett. Newport Miner Reporter Caneel Johnson joined the update in progress.

(5)

C. Johnson asked the Board what their main concerns are regarding the Revised Forest Plan draft. She also inquired about department budget reviews.

(6)

Public Comment –No members of the public were present.

(7)

Meeting continued to September 25.

September 25, 2018

The meeting resumed at 9:00 a.m. with S. Kiss, K. Skoog, and C. Zieske present.

(8)

Jail Captain Geoff Rusho was present to request a budget line item addition. M. Nichols and J. Shacklett were also present. The Board was in favor of using the Capital Projects budget to purchase and install exterior doors on the Evidence Building.

(9)

Counseling 2019 Budget Review – Present was Counseling Director Annabelle Payne, Business Manager Kris Martin, M. Nichols and J. Shacklett.

(10)

A. Payne was present for an update. Also present was K. Martin. Topics included NHHS's scheduled participation in an in-service day for conjoint discussion of integration efforts, increased presence to

north end of County, criminal justice supports, SABG award approval, wellness focus, facility/space needs, WISE program staffing, and an upcoming hire request for the prevention program, paid via Rural Resources.

(11)

State Auditor's Exit Conference – Present were M. Nichols, J. Shacklett, and representatives from the State Auditor's office: Assistant Audit Manager Weston Fink, CPA, and Audit Lead Walter Green. The group reviewed the results of the Financial Statement Audit and the Federal Grant Compliance Audit.

W. Green and W. Fink also presented the Entrance Conference for the scope of the Accountability Audit. Area resident Michael Naylor was present. C. Johnson joined the Entrance Conference in progress.

(12)

The Board recessed for lunch at 12:32 p.m.

(13)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 17, 2018 meeting and the following items:

Investment Earnings (year-to-date estimate): \$106,055.20

Payroll Change Notice:

Sheriff—Patrol-

 R. Christopher Thibodeau, Patrol Deputy, Step 1, \$4,220.05, Effective 11/1/2018

Request to Hire: Solid Waste 4/5-Time Employee

Request to Hire: Mental Health Professional

Re-signing Resolution No. 2018-33, due to formatting error on previous copy

Request to use Capital Projects budget to purchase and install exterior doors on the Evidence Building

(14)

S. Kiss presented invoices approved for payment by the Hotel/Motel Tax Advisory Board as follows: Benjamin Kardos, \$280.00; Forest Govedare, \$800.00; The North Columbia Monthly, \$55.68; Tarrel Cripps, \$800.00; and PORTA, \$25.55. Motion was made by K. Skoog to pay the Hotel/Motel Tax invoices. Motion was seconded by S. Kiss. Motion carried unanimously.

(15)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to discuss the qualifications of an applicant for public employment from 2:30 p.m. to 3:30 p.m. Also in attendance were Human Resources Manager Terra Sirevog and Interim ITS Director Josh Shelton.

(16)

Motion was made by S. Kiss authorizing Karen Skoog to sign the vouchers, due to the possible lack of quorum for the next two weeks. Motion was seconded by K. Skoog. Motion carried unanimously.

(17)

Correspondence Received:

- 9.26 Lights on Afterschool-Invitation to Grizzly Discovery Center 10.25.18
- 9.27 M.Cantwell-Thank you note to M.Manus for attendance at Senator’s Chewelah roundtable
- 9.28 City of Oldtown-Letter and approx. 100 letters of opposition to proposed silicon facility addressed to Mayor Orr/City of Oldtown, dated November 2017
- 9.29 Rural Resources-9.26.2018 Agenda and 7.25.2018 Minutes
- 9.30 J.Feldman-Letter of opposition to proposed silicon facility
- 9.31 S.Taylor- Letter of opposition to proposed silicon facility

(18)

Correspondence Sent:

- Secretary W. Ross/US Dept of Commerce-Letter from WA State 7th District Legislators and Northeast WA County Commissioners re: CBP hours
- Secretary K. Nielsen/Secretary of Homeland Security- Letter from WA State 7th District Legislators and Northeast WA County Commissioners re: CBP hours
- J. Olmstead-Sympathy Card

(19)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 415,742.48
Counseling Services	\$ 73,420.67
Crime Victims	\$ 233.94
Fair	\$ 783.91
Park	\$ 235.76
Road	\$ 173,382.89
Veteran’s Assistance	\$ 200.00
Treasurer's O&M	\$ 741.60
Emergency 911 Communications	\$ 31,086.90
Public Facilities	\$ 2,811.91
Solid Waste	\$ 15,792.79
Risk Management	\$ 337,351.00
Equipment R&R	\$ 38,775.18
IT Services	\$ 26,168.70
Sheriff’s Trust	\$ 1,215.00
TOTAL	\$1,117,942.73

Checks 175783 through 175859 totaling \$638,751.53 and Electronic Funds Transfer 19733 totaling \$780.60, dated September 24, 2018, Includes Jr. Taxing Districts. Checks 175750 through 175759 totaling \$9,664.81 and Electronic Funds Transfer 19543 through 19725 totaling \$251,511.65, and Checks 17560 through 175782 totaling \$32,610.21 and Electronic Funds Transfer 19726 through 19732 totaling \$210,495.31, dated September 25, 2018. Includes Jr. Taxing Districts.

(20)
Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board