

November 19, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:06 a.m. in their meeting room. Present were Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Vice Chair Mike Manus is excused for the week. C. Zieske offered the invocation and led the flag salute.

(1)

K. Skoog reported on the Washington Counties Insurance Fund (WCIF) meeting.

She also discussed the Washington State Association of Counties (WSAC) Leaders Conference that was held last week. Workshops included media and social networking, and a timber report with Bob Weidner. She has been elected to the WSAC Board.

(2)

County resident Kathleen Turpin came in with concerns regarding Seattle City Light's bank restoration for the Mill Pond project.

(3)

S. Kiss gave an update from the Kaniksu Connections meeting and his follow-up meeting with Colville National Forest District Ranger Gayne Sears, Kalispel Tribe's Ray Entz, and DNR's Tim Vugteveen.

He provided an update from the Finance Committee meeting he attended last Tuesday.

(4)

Treasurer Terri Miller and Accountant III/Revenue Specialist Nicole Dice were present for an update on county and tax title property. T. Miller explained the difference between surplus property and tax title property. She reviewed the tax title properties available and the application process to apply.

(5)

The Call for Bids for CRP 841 LeClerc Road North: Milepost 8.06 to 11.66, including HMA Overlay and associated work was read into the record at 11:03 a.m.

The sealed fuel bids were opened, with three bids received: \$977,777.00 from POE Asphalt Paving, Inc. of Post Falls, Idaho, \$1,088,764.50 from Wood's Crushing & Hauling, Inc. from Sandpoint, Idaho, and \$951,000.00 from Interstate Concrete & Asphalt Company, from Rathdrum, Idaho.

Present were representatives from Interstate Concrete & Asphalt Company, POE Asphalt Paving, Inc, and Wood's Crushing & Hauling, Inc., County Engineer Don Ramsey, Road District Supervisor Dan Reijonen, Surveyor Eric Roth, and Engineering Technicians Michael Kirkwood and Christopher Beck. D. Ramsey made a recommendation to allow for review of the bids and he will report back to the Board tomorrow.

(6)

The Board recessed for lunch at 12:00 p.m.

(7)

The Board met with USFS Forest Supervisor Rodney Smolden and Colville National Forest District Ranger Gayne Sears to discuss the LeClerc Grazing Allotment. Also present were Northern Regional Representative for U.S. Congresswoman Cathy McMorris Rodgers, Andrew Engell, and area resident Steve Fountain. R. Smolden and G. Sears left the meeting at 1:30 p.m.

(8)

Auditor Marianne Nichols and Financial Manager Jill Shacklett were present for a budget review.

(9)

The Board met in executive session pursuant to RCW 42.30.110(1)(i) to discuss litigation from 2:35 p.m. to 3:00 p.m. Also in attendance was Prosecuting Attorney Dolly Hunt.

(10)

D. Hunt was present for a legal update. Pending contracts were discussed. Area resident Ken Smith joined the update in progress.

(11)

G. Sears was present for a Forest Service update. A topic of discussion was proposed roads over to Priest Lake, via Mill Creek and LeClerc. In December, USFS will post proposed routes on their website for public information and input. The Cedar Creek Road project in Ione has a meeting scheduled for January 23 at Camas Center. In FY2018, there were \$1,054,767 in stewardship projects accomplished in Colville National Forest, and FY2012-2018, a total of \$5,658,744 in projects were accomplished.

(12)

Public Comment –Present was area resident Norris Boyd. He provided comment on groomed snowmobile trails in Pend Oreille County. G. Sears was also present.

(13)

Meeting continued to November 20.

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The meeting resumed at 9:00 a.m. with S. Kiss, K. Skoog, and Commissioner Programs Christine Rahoun, acting Clerk of the Board, present.

(14)

The Board participated in a phone conference with the National Forest Counties & Schools Coalition. Topics included an update of what's happening in Washington, D.C., a draft letter to the President, and foresting.

(15)

Public Works Director Craig Jackson, County Engineer Don Ramsey, and Engineering Technician Michael Kirkwood were present for a Public Works update. A project update was given on the Courthouse elevator replacement project. M. Kirkwood left the meeting.

Continued updates included the LeClerc Road North Overlay, Indian Creek, and Fertile Valley. Other discussion included meetings with Road staff, Jermain Road, Ruby Creek plowing and Mill Creek pipe work.

Counseling Services Director Annabelle Payne and Fleet Manager Brian Eglund joined the meeting in progress to clarify the purchase price of a vehicle. A. Payne and B. Eglund left the meeting. Discussions continued on road maintenance funding, capital facilities program, and landfill closings.

Motion was made by K. Skoog to award bid CRP 841 LeClerc Road North: Milepost 8.06 to 11.66 to Interstate Concrete and Asphalt Co., the lowest responsible bidder, and for the Chair to sign the award letter. Motion was seconded by S. Kiss. Motion carried unanimously.

(16)

Motion for ER&R to purchase a 2019 Toyota Corolla for \$24,100.00 and a 2019 Toyota Sienna for \$39,260.00 for use in the Counseling Services Department, to meet increased services requiring staff travel, was made by K. Skoog. Motion was seconded by S. Kiss. Motion carried unanimously.

(17)

Motion to approve the extension of an inter-fund loan between ER&R and the Road Fund from November 15, 2018 to December 31, 2018 was made by K. Skoog. Motion was seconded by S. Kiss. Motion carried unanimously.

Extension of inter-fund loan between ER&R and the Road Fund from November 15, 2018 to December 31, 2018.

RESOLUTION NO. 2018-38, COMMISSIONERS' RECORDING

(18)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to discuss performance of a public employee from 11:15 a.m. to 11:25 a.m.

(19)

The Board recessed for lunch at 12:00 p.m.

(20)

Public Hearing – Fixing the 2019 Budget. Present were M. Nichols, J. Shacklett, Public Works Office Manager/Risk Manager Teresa Brooks, and Newport Miner Reporter Caneel Johnson.

The hearing was opened and the notice was read. M. Nichols reviewed the preliminary budget and discussed pending revenues. T. Brooks commented on waiting for final project expenses. Dates for the adoption of the budget were discussed. The hearing was closed.

(21)

The Board called A. Payne to clarify some information regarding hiring of staff in the Counseling Services Department and salary tables. Also present was J. Shacklett.

(22)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 5, 2018 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 11/09/18): \$ 137,260.38
Investment Earnings (year-to-date estimate, as of 11/16/18): \$ 137,269.59

Payroll Change Notice:

Public Works-

Reed Bailey, Temp On-Call Maint. Tech., \$20.43/hr., Effective 11/20/2018

Teresa Deal, Step 3, \$3,388.19/mo., Effective 12/01/2018

Sheriff-Communications-

Kyla Miller, Step 5, \$3548.66/mo., Effective 12/01/2018

Commissioners Office/Civil Service-

Christine Rahoun, Step 3, \$19.00/hr., Effective 12/01/2018

District Court-

Rachel Johnson, Step 5, \$4,703.77/mo., Effective 12/01/2018

Request to Hire: Coalition Coordinators for Counseling Services

Counseling Services Salary Table Revision

Job Description- Prevention Services Program Manager

Promote Carrie McKinley to Prevention Services Program Manager

Approve Annual Enhanced Behavioral Health Retention Stipend

Set Surplus Property Hearing date and time for 12/04/2018, 9:15 a.m. (if able to get published in Legal Notice section by deadline)

Deputy/Probation Clerk position to 4/5th time

Advertise public hearing for Setting the 2018 Supplemental Appropriations for 12/18/2018, 1:30 p.m.

Lease Agreement between Pend Oreille County and Rosevro Property Acquisitions, LLC for the Cusick Sub Station

AGREEMENT NO. 2018-72, COMMISSIONERS' RECORDING

(23)

Motion was made by K. Skoog to approve the signing of the Intergovernmental Cooperation Agreement between Pend Oreille County Noxious Weed Control Board and the Pend Oreille Conservation District. Motion was seconded by S. Kiss. Motion carried unanimously.

Intergovernmental Cooperation Agreement between Pend Oreille County Noxious Weed Control Board and the Pend Oreille Conservation District

AGREEMENT NO. 2018-70, COMMISSIONERS' RECORDING

(24)

Motion to approve Carson Van Valkenburg, Attorney at Law, for Public Defender services for representation of indigent individuals was made by K. Skoog. Motion was seconded by S. Kiss. Motion carried unanimously.

Agreement for Public Defender services between Carson Van Valkenburg, Attorney at Law, and Pend Oreille County.

AGREEMENT NO. 2018-71, COMMISSIONERS' RECORDING

(25)

Motion to approve authorizing the Counseling Services Director of Pend Oreille County signature authority on behalf of the Board was made by K. Skoog. Motion was seconded by S. Kiss. Motion carried unanimously.

Counseling Services Director of Pend Oreille County signature authority on behalf of the Board.

RESOLUTION NO. 2018-39, COMMISSIONERS' RECORDING

(26)

S. Kiss presented invoices approved for payment by the Hotel/Motel Tax Advisory Board as follows: Tri County Economic Development District, \$1000.00; The Cutter Theater, \$2500.00; and PORTA, \$154.70. Motion was made by K. Skoog to pay the Hotel/Motel Tax invoices. Motion was seconded by S. Kiss. Motion carried unanimously.

(27)

Correspondence Received:

- 11.9 D. Kelley- 2nd & 3rd quarters case load report
- 11.10 City of Newport-Thank you for use of county's reader board for Halloween celebration
- 11.11 POCCS/C. McKinley-Grant award 11/16/18 meeting agenda
- 11.12 NETCHD-11/21/18 meeting notice
- 11.13 WSLCB- Marijuana License Renewal, The Plant Factory, 41 Rumsey Rd, Newport-Non-Retail Privileges Marijuana Processor; E & B Growers, 71 Ambush Grove Loop Ste B, Usk-Non-Retail Privileges Marijuana Processor
- 11.14 WSLCB-License Renewal, Top Frog Brewery, 221 Vista Dr., Newport-Microbrewery
- 11.15 Rural Resources-Re: Rural Resources Governing Board Representative(s)
- 11.16 NACo-Membership letter and invoice
- 11.17 USFS/R. Smoldon-Letter re: 60-day objection period closed
- 11.18 Aging & Long Term Care of Eastern Washington-Interlocal Agreement Amendment
- 11.19 Hwy 31 Grind-November rent check
- 11.20 B. Billingsley-3rd quarter caseload report
- 11.21 EWCoG-11/30/18 Agenda & 9/28/18 Meeting Minutes
- 11.22 Pend Oreille EDC-10/17/18 Meeting Minutes & Work Plan 2018
- 11.23 Martin Hall-11/15/18 Agenda & 10/25/18 Minutes
- 11.24 NETCHD-11/21/18 Agenda, 10/19/18 & 9/19/18 Minutes
- 11.25 Pend Oreille Cemetery Dist II N-Levy Resolution & Certification (Received 10/29/18)
- 11.26 Town of Metaline-Levy Resolution & Certification (Received 10/29/18)
- 11.27 Town of Ione- Levy Resolution & Certification (Received 11/13/18)

(28)

Correspondence Sent:

Interstate Concrete and Asphalt Co./Jared Wise- Award letter for the LeClerc Road North bid
Rural Resources-Governing Board Representative two-year term form
L. Sherman-Sympathy card

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 394,448.24
Counseling Services	\$ 105,755.76
Crime Victims Compensation	\$ 278.41
Fair	\$ 6,833.44
Law Library	\$ 542.86
Park	\$ 1,838.01
Road	\$ 1,455,055.94
Treasurer's O&M	\$ 396.00
Trial Court Improvement	\$ 488.04
Emergency 911 Communications	\$ 32,667.96
Public Facilities	\$ 3,167.19
Solid Waste	\$ 69,806.91
Risk Management	\$ 894.38
Equipment R&R	\$ 90,298.35
IT Services	\$ 51,825.79
Sheriff's Trust	<u>\$ 688.00</u>
TOTAL	\$ 2,214,985.28

Checks 176823 through 176863 totaling \$39,361.61 and Electronic Funds Transfers 20403 through 20409 totaling \$252,967.25 and Checks 176777 through 176810 totaling \$11,846.21 and Electronic Funds Transfers 20178 through 20215 totaling \$28,181.73 and Checks 176811 through 176822 totaling \$11,868.45 and Electronic Funds Transfers 20216 through 20402 totaling \$268,860.31 dated November 9, 2018. Includes Jr. Taxing Districts. Checks 176864 through 176972 totaling \$280,353.18 and Electronic Funds Transfer 20410 totaling \$4,849.67, dated November 13, 2018. Checks 177046 through 177113 totaling \$1,403,420.28 and Electronic Funds Transfers 20414 through 20415 totaling \$71.76, dated November 19, 2018.

(30)

Meeting adjourned at 4:20 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board