

November 5, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Stephen Kiss, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. Vice Chair Mike Manus is excused for the week. S. Kiss offered the invocation and led the flag salute.

(1)

Counseling Services Director Annabelle Payne was present to discuss three contracts before the Board for approval.

Motion was made by K. Skoog to approve the signing of the Spokane County Regional Behavioral Health Services Non-Medicaid Agreement #19ASO2287. Motion was seconded by S. Kiss. Motion carried unanimously.

Contract Agreement Behavioral Health Services Program: Spokane County Regional Behavioral Health (SCRBH) Non-Medicaid Agreement #19ASO2287
AGREEMENT NO. 2018-64, COMMISSIONERS' RECORDING

Motion was made by K. Skoog to approve the signing of the Spokane County Regional Behavioral Health Contract #19ASO2298. Motion was seconded by S. Kiss. Motion carried unanimously.

Spokane County Community Services, Housing, and Community Development (CSHCD) Department, Spokane County Regional Behavioral Health (SCRBH) Division Administrative Services Organization (CSHCD SCRBH) – Contract for Participation in the CSHCD SCRBH Network with Pend Oreille County Counseling Services Contract #19ASO2298
AGREEMENT NO. 2018-65, COMMISSIONERS' RECORDING

Motion was made by K. Skoog to approve the signing of the Agreement for Electronic Health Record System between Xpio Health and Counseling Services. Motion was seconded by S. Kiss. Motion carried unanimously.

Pend Oreille County Counseling Services Proposal for Carelogic Optimization Services
AGREEMENT NO. 2018-66, COMMISSIONERS' RECORDING

(2)

Assessor Jim McCroskey and Community Development Director Greg Snow were present to discuss the Open Space application process. Also present were county residents Michael Naylor, Ted Kardos, and Phyllis Kardos.

(3)

Community Development 2019 Budget Review – Present were G. Snow and Financial Manager Jill Shacklett. M. Naylor and P. Kardos were present. Auditor Marianne Nichols joined the review in progress. T. Kardos joined the review in progress.

(4)

G. Snow was present for a Community Development update. Topics of discussion were Comp Plan Update and public hearings, Commerce Grant, upcoming Planning Commission openings, Saddle Mountain RV Park, Ecology Grant, approval of VSP Plan, Parks Board, Landowner Agreement for

Maintenance Projects, Bead Lake dock, and DNR Grant. Also present were M. Naylor, P. Kardos, and T. Kardos.

(5)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee from 11:35 a.m. to 12:00 p.m. Also in attendance was G. Snow.

(6)

The Board had a telephone conference with Judge Jessica Reeves regarding the Superior Court/Juvenile budget. Also present were M. Nichols and J. Shacklett.

(7)

The Board recessed for lunch at 12:14 p.m.

(8)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee from 1:00 p.m. to 1:15 p.m. Also in attendance was G. Snow.

(9)

2019 Budget Workshop– Present were M. Nichols and J. Shacklett. Also present were Newport Miner reporter Caneel Johnson and local resident Bob Eugene.

(10)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present were B. Eugene and C. Johnson. Several contracts were discussed. Area resident Tracy Morgan joined the update in progress.

(11)

County Engineer Don Ramsey was present to discuss a WSACE survey.

(12)

The Board discussed the Kaniksu Connections project and upcoming introductory meeting.

(13)

Public Comment –No members of the public were present.

(14)

Meeting continued to November 6.

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(15)

The meeting resumed at 9:08 a.m. with S. Kiss, K. Skoog, and C. Zieske present.

(16)

Public Works Director Craig Jackson and County Engineer Don Ramsey were present for a Public Works update. Project updates were given on LeClerc Road North Overlay, Indian Creek, Sullivan Lake Inlet Bridge, and Fertile Valley. Fleet Manager Brian Eglund and Facilities Maintenance

Supervisor James Batie joined the update in progress. Other discussion included surplus vehicles, recall vehicles, capital facilities program, and completion of metal baling. Presentations were given on Ruby Creek plowing and Mill Creek pipe work.

(17)

J. Batie was present for a Buildings & Grounds update. Also present was C. Jackson. Updates were given on end-of-season work such as sprinkler blowouts, leaf/pine needle removal, and air filter replacements. Upcoming projects include heater work and replacement and de-icer. The exterior doors for the Evidence Building went out to bid again, but there were no lower bids than previously received from Quality Steel Buildings, Inc.

Motion was made by K. Skoog to approve the purchase of the exterior doors and installation at the Evidence Building at the Sheriff's Office, to be paid from the Capital Projects Fund budget. Motion was seconded by S. Kiss. Motion carried unanimously.

(18)

Building & Grounds 2019 Budget Review – Present were J. Batie, C. Jackson, M. Nichols and J. Shacklett.

(19)

The Board recessed for lunch at 12:00 p.m.

(20)

Motion was made by K. Skoog to approve the signing of the comment letter to the Forest Service on the Revised Colville Forest Plan. Motion was seconded by S. Kiss. Motion carried unanimously.

(21)

Treasurer 2019 Budget Review – Present were Treasurer Terri Miller, Accountant III/Revenue Specialist Nicole Dice, and J. Shacklett.

(22)

District Manager for Pend Oreille Conservation District David Marcell was present to review a staff sharing agreement between ITS and Weed Board with Pend Oreille Conservation District.

Motion was made by K. Skoog to approve the signing of the Memorandum of Agreement between Pend Oreille Conservation District and Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

Memorandum of Agreement between Pend Oreille Conservation District and Pend Oreille County

AGREEMENT NO. 2018-67, COMMISSIONERS' RECORDING

(23)

The Board presented a Certificate of Commendation to Deputy Morgan Johnson, honoring him for his courageous life-saving actions in August. Also present were Sheriff Alan Botzheim, Undersheriff Grant Sirevog, Patrol Sergeant Glenn Blakeslee, Executive Administrative Assistant Dawn Taylor, Commissioner Programs Christine Rahoun, Human Resources Manager Terra Sirevog, and family of M. Johnson.

(24)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 29, 2018 meeting and the following items:

Investment Earnings (through October 31): \$121,086.86

Payroll Change Notice:

Public Works-

Terry Skipper, 4/5 Transfer Station Technician, \$19.66/hr., Effective 11/19/2018

Job Description: Designated Crisis Responder-Primary (DCR-P)

Potts & Associates Contract

CONTRACT NO. 2018-31, COMMISSIONERS' RECORDING

Memorandum of Understanding by and Between the Pend Oreille County Superior Court and Kalispel Tribe's Pend Oreille Valley CASA Program

AGREEMENT NO. 2018-69, COMMISSIONERS' RECORDING

(25)

Motion was made by K. Skoog to approve the signing of the Landowner Agreement for Maintenance Projects, with Greg Snow signing as Community Development Director and Steve Kiss as Chairman of Pend Oreille County Commissioners. Motion was seconded by S. Kiss. Motion carried unanimously.

Recreational Trails Program Landowner Agreement for Maintenance Projects

AGREEMENT NO. 2018-68, COMMISSIONERS' RECORDING

(26)

Motion was made by K. Skoog to approve the paying of the invoice from Royer's Written Word for work in planning for negotiations with Seattle City Light. Motion was seconded by S. Kiss. Motion carried unanimously.

(27)

Motion was made by K. Skoog to approve the letter pledging \$4,000.00 to Tri-County Economic Development District (TEDD) in support of the Affinity Marketing Developer position. Motion was seconded by S. Kiss. Motion carried unanimously.

(28)

Correspondence Received:

- 11.1 NE WA Early Childhood Program/Rural Resources-Early Childhood Express newsletter
- 11.2 Washington Indian Gaming Association-Washington Indian Tribes Today newsletter
- 11.3 Pend Oreille County Fair Board-November 6, 2018 Agenda and October 2, 2018 Minutes
- 11.4 Aging & Long Term Care of Eastern Washington-Request for Financial Support 2019
- 11.5 Pend Oreille County Treasurer/Terri Miller-cc: Re: November 2, 2018 Property Tax

- Foreclosure Sale, Cause #18-00133-26
- 11.6 Spokane County Community Services, Housing, and Community Development Department/Kathleen Torella-Spokane County Regional Interlocal Leadership Structure (SCRILS) November 30, 2018 Agenda
- 11.7 Pend Oreille CASA Program/Cathleen Kintner-Christie-Re: Addendum (A-2018-60) to Agreement to Fund the Pend Oreille Valley CASA Program #A-2017-49
- 11.8 Royer's Written Word-Invoice

(29)

Correspondence Sent:

USDA Forest Service Objection re: Revised Colville Forest Plan

Certificate of Commendation-Deputy Morgan Johnson

Tri-County Economic Development District-Letter pledging \$4,000.00

(30)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 83,261.18
Counseling Services	\$ 4,329.48
Fair	\$ 210.41
Park	\$ 387.36
Road	\$ 92,627.97
Auditor's O&M	\$ 11,955.92
Trial Court Improvement	\$ 18,299.57
Low Income Housing/2060	\$ 2,624.06
Homeless Program/2163	\$ 2,151.47
Solid Waste	\$ 12,879.14
Sheriff's Trust	<u>\$ 222.00</u>
TOTAL	\$ 228,948.56

Checks 176692 through 176753 totaling \$228,948.56.

(31)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board

