

December 3, 2018

The meeting of the Pend Oreille County Board of Commissioners was called to order at 10:30 a.m. in their meeting room. Present were Vice Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and M. Manus led the flag salute. Stephen Kiss was excused for the day.

(1)

Community Development Director Greg Snow was present for an update. Area resident Gretchen Koenig was in attendance. Update topics included YTD revenue and permits 2017 vs. 2018, Saddle Mountain RV Park, Scenic Lane gate, WRIA 55, grants, Davis Lake dock, Comp Plan update, Planning Commission, Parks Board, and timber thinning.

(2)

The Board recessed for lunch at 12:08 p.m.

(3)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present were G. Snow and county resident Bob Eugene. D. Hunt requested an Executive Session.

(4)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee from 1:15 p.m. to 1:35 p.m. Also present was G. Snow. M. Manus requested an additional five minutes.

(5)

D. Hunt reported on the Washington Association of Coroners and Medical Examiners (WACME) conference she attended. B. Eugene was present for the update.

(6)

Meeting to be continued December 4.

December 4, 2018

The meeting resumed at 9:05 a.m. with S. Kiss, M. Manus, K. Skoog, and C. Zieske present.

(7)

Public Works Director Craig Jackson, County Engineer Don Ramsey, and Solid Waste Coordinator Amanda Griesemer were present for a Public Works update. Discussion included a possible rate increase at transfer stations, usage of the Usk transfer station, and a proposed survey of customers to analyze usage. A. Griesemer left the update.

Motion was made by M. Manus to approve the Chair signing the modified award letter for LeClerc Road North Overlay. Motion was seconded by K. Skoog. Motion carried unanimously.

Project updates were Sullivan Lake Inlet Bridge, LeClerc Road North Overlay, and courthouse elevator. Maintenance projects and staffing were discussed. D. Ramsey reported on the Rural Arterial Program (RAP) meeting he attended and the two project proposals Pend Oreille submitted for funding.

Motion was made by M. Manus to approve the transfer of Counseling Services' 2019 Corolla and 2019 Sienna to ER&R. Motion was seconded by K. Skoog. Motion carried unanimously.

Transfer of a 2019 Corolla and 2019 Sienna to ER&R  
*RESOLUTION NO. 2018-41, COMMISSIONERS' RECORDING*

(8)

The Board reviewed Facilities Maintenance Supervisor James Batie's submitted update regarding Building & Grounds.

(9)

G. Snow was present to discuss the Scenic Lane gate with the Board.

(10)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee from 10:50 a.m. to 11:05 a.m. Also present was G. Snow. K. Skoog requested an additional ten minutes.

(11)

Motion was made by K. Skoog to approve signing the Interlocal Agreement with Aging & Long Term Care of Eastern Washington by the Chair. Motion was seconded by M. Manus. Motion carried unanimously.

Amendment No. 3 to the Interlocal Government Agreement to Create the Eastern Washington Area Agency on Aging  
*AGREEMENT NO. 2018-75, COMMISSIONERS' RECORDING*

(12)

Motion was made by M. Manus to approve the Deputy Court Administrator salary matrix, as presented, effective January 1, 2019. Motion was seconded by K. Skoog. Motion carried unanimously.

(13)

The Board recessed for lunch at 12:03 p.m.

(14)

ITS Director Robert Brooks was present for an update. Financial Manager Jill Shacklett and B. Eugene were in attendance.

Motion was made by K. Skoog to approve the signing by the IT Director the Sophos Maintenance renewal. Motion was seconded by M. Manus. Motion carried unanimously.

Motion was made by M. Manus to approve the renewal of Cisco Smartnet and signing by IT Director Robert Brooks. Motion was seconded by K. Skoog. Motion carried unanimously.

Motion was made by K. Skoog to approve the signing by the Chair the CompuNet Rubrik data protection purchase in the amount of \$148,667.89. Motion was seconded by M Manus. Motion carried unanimously.

Discussed were budget, projects for 2019, including text and social media archiving, disaster recovery project, password vault, cloud storage, collaboration tools, and GIS aerial photography. K. Skoog left the update as it was concluding. B. Eugene left after its conclusion.

(15)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 26, 2018 meeting and the following items:

Payroll Change Notice:

Counseling Services—

Gwenda Renee Morrison, Crisis Service Manager, Step 3, \$6,166.23, Effective 12/1/2018

Carrie McKinley, Prevention Services Program Manager, Step 2, \$4,348.00, Effective 12/1/2018

Public Works-Roads—

Dennis Johnston, Temp On-Call Maintenance Tech, \$20.43/hour, Effective 12/3/2018

Advertise & Hire – Mental Health Counselor

Advertise & Hire – WISe Youth Partner

Job Description – WISe Youth Partner

Tax Title Application Fee

*RESOLUTION NO. 2018-42, COMMISSIONERS' RECORDING*

A Resolution of the Board of County Commissioners of Pend Oreille County, Washington, Approving and Authorizing the 2019 Maintenance and Operation Budget Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); and Providing for Other Matters Properly Relating Thereto

*RESOLUTION NO. 2018-43, COMMISSIONERS' RECORDING*

Authorizing the Adoption of the Pend Oreille County Multi-Jurisdiction Hazard Mitigation Plan

*RESOLUTION NO. 2018-44, COMMISSIONERS' RECORDING*

(16)

M. Manus was excused for the remainder of the day.

(17)

Correspondence Received:

12.1 Rural Resources-November 28 agenda and September 26 minutes

12.2 S. Roberts-Letter of opposition to proposed silicon facility

12.3 City of Newport-2019 Levy resolution and certification

12.4 Spokane County-SCRILS November 30 meeting agenda

12.5 State of Washington Office of Financial Management-Letter re: receipt of 2019-21 Capital Budget request

- 12.6 USFS/G. Sears-Letter re: Sweet Creek-Pend Oreille River and Big Muddy Creek HUC 12 watersheds
- 12.7 NEW ESD101-2019 Levy resolutions and certification
- 12.8 State of Washington Department of Social and Health Services-Letter re: Panel Evaluations -Final Data
- 12.9 Pend Oreille County Fair Board-December 4 agenda and November 6 minutes

(18)

Correspondence Sent:

Interstate Concrete and Asphalt Company/Jared Wise-Letter re: Leclerc Road North: Milepost 8.06 to Milepost 11.66, STPR-L261 (003), CRP 841 Amended Award Letter

R. Morrison-Sympathy Card

(19)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 97,622.95
Arts, Tourism, and Recreation	\$ 3,654.70
Counseling Services	\$ 9,658.60
Fair	\$ 500.93
Low Income Housing/2060	\$ 2,216.33
Homeless Program	\$ 13,425.68
Solid Waste	\$ 20,746.59
Equipment R&R	<u>\$ 43,905.81</u>
TOTAL	\$ 191,731.59

Electronic Funds Transfer 20606 totaling \$352.48, dated November 28, 2018, and Checks 177294 through 177387 totaling \$191,379.11, dated December 3, 2018.

(20)

Meeting adjourned at 3:23 p.m., due to lack of quorum.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board