

January 14, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:06 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske.

(1)

The Board participated in a phone conference with lobbyists Jim Potts and Zak Kennedy, who provided an update regarding the legislature's opening day of session. Also present was Newport Miner Reporter Caneel Johnson. Discussed were Governor Inslee's concerns with climate change and proposed budget increase to save orcas.

(2)

The Board answered questions about the legislative session from C. Johnson.

(3)

K. Skoog offered the invocation and led the flag salute.

(4)

S. Kiss mentioned a recent KHQ6 news report on the wolf issue in Northeast Washington.

(5)

M. Manus gave a report from the Planning Commission meeting held last week.

(6)

The Board recessed for lunch at 12:08 p.m.

(7)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 7, 2019 meeting and the following items:

Investment Earnings (year-to-date final, as of 12/31/18):	\$164,737.65
Investment Earnings (year-to-date estimate, as of 1/11/19):	\$ 20,581.46

Payroll Change Notice:

Counseling Services-

Beverly Sarles, CPWI Coalition Coordinator, 3/5, Step 2, \$21.28/hr., Effective 1/16/2019

LaDonna Boyd, CPWI Coalition Coordinator, Step 2, \$3,773.67/mo., Effective 1/16/2019

Becca Teeters, WISe Youth Partner, Step 1, \$3,026.55/mo., Effective 2/1/2019

Public Works-

Nicholas Bartel, Facilities Maintenance Technician I Apprentice, Step 3, \$2,203.67/mo., Effective 1/22/2019 (*Correction to previous payroll change notice, which mistakenly used the 2018 pay structure*)

Adopting the County's 2019 Regular Property Tax Levy Rate for 2019 Tax Collection Per
RCW 84.55.120 Resolution
RESOLUTION NO. 2019-02, COMMISSIONERS' RECORDING

(8)

Auditor Marianne Nichols was present to discuss the Auditor Legislative Agenda. Also in attendance was Prosecuting Attorney Dolly Hunt. M. Nichols shared information on WSAC's lawsuit with the ballot box initiative unfunded mandate and other legislative priorities. Area resident Bob Eugene joined the update at 2:52 p.m., as it was coming to conclusion.

(9)

The Board met in executive session pursuant to RCW 42.30.110(1)(i) regarding pending litigation for 15 minutes, from 3:00 p.m. to 3:15 p.m. Also present were Community Development Director Greg Snow, Planner II/Building Inspector Andy Huddleston, D. Hunt, and joining by conference call were Attorneys Nathan Smith and Brian Kissler. The Board requested an additional 15 minutes, 3:15 p.m.-3:30 p.m. The Board requested an additional 10 minutes, 3:30 p.m.-3:40 p.m. The Board requested an additional 5 minutes, 3:40 p.m.-3:45 p.m.

(10)

D. Hunt was present for a legal update. Also present was B. Eugene. Topics discussed were Smartphone text archiving, contracts needing updating, EMS District, and opioid litigation.

(11)

K. Skoog was excused to attend the LEOFF1 Disability Plan I Retirement Board meeting at 4:00 p.m. B. Eugene also left the meeting.

(12)

Motion was made by S. Kiss to approve the appointment of Robert Rosencrantz to the Library District Board of Trustees, and to send him a letter of notification. Motion was seconded by M. Manus. Motion carried unanimously.

(13)

K. Skoog returned to the meeting at 4:25p.m.

(14)

Motion was made by S. Kiss to approve the appointment of Steve Wilson as an alternate member to the Board of Equalization, and to send him a letter of notification. Motion was seconded by M. Manus. Motion carried unanimously.

(15)

Motion was made by M. Manus to approve the appointment of Bob Sanborn to the Board of Equalization as a regular member, and to send him a letter of notification. Motion was seconded by S. Kiss. Motion carried unanimously.

(16)

Public Comment –No members of the public were present for comment.

(17)

Meeting continued to January 15.

January 15, 2019

The meeting room was open for refreshments at 8:30 a.m.

(18)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were S. Kiss, ITS Director Robert Brooks, Sheriff Glenn Blakeslee, County Clerk Tammie Ownbey, Judge Robin McCroskey, Weed Control Coordinator Sharon Sorby, Public Works Director Craig Jackson, Weed Control Education & Outreach Coordinator Lisa Alkire, Treasurer Nicole Dice, Assessor Jim McCroskey, G. Snow, Undersheriff Geoff Rusho, Counseling Services Director Annabelle Payne, Facilities Maintenance Supervisor James Batie, D. Hunt, M. Nichols, Human Resources Manager Terra Sirevog, Commissioner Programs Christine Rahoun, C. Zieske, and B. Eugene. K. Skoog was excused for bereavement leave. An Office365 presentation was given by R. Brooks, a Weed Board year-in-review video was presented by L. Alkire, and a roundtable discussion was held.

(19)

C. Jackson was present for an update. Also present were County Engineer Don Ramsey, Fleet Manager Brian Eglund, Solid Waste Coordinator Amanda Griesemer, Office Manager/Risk Manager Teresa Brooks, Road District Supervisor Dan Reijonen, and B. Eugene.

a) D. Reijonen presented a request to hire Toby Fristad at Step 2, as Public Works Road Maintenance Technician. Motion was made by S. Kiss to approve the request to hire Toby Fristad at Step 2, as Public Works Road Maintenance Technician. Motion was seconded by M. Manus. Motion carried unanimously.

b) D. Reijonen presented a request to rent crushing equipment. Motion was made by S. Kiss to approve the advertising for proposals for rental of crusher equipment. Motion was seconded by M. Manus. Motion carried unanimously. D. Reijonen was excused from the update.

c) A. Griesemer presented a letter from Department of Ecology, issuing a response and supporting the ending of post-closure care at the Deer Valley and Ione Landfills. A. Griesemer was excused from the meeting.

d) T. Brooks discussed a vehicle claim against the county, then left the update.

e) B. Eglund discussed backhoes, the department's demo of them, and the request for purchase. Motion was made by S. Kiss to approve the purchase of a 2019 John Deere 310SL for the price of \$79,373.16. Motion was seconded by M. Manus. Motion carried unanimously.

f) B. Eglund reported on the department's demo of graders and the request for purchase. Motion was made by S. Kiss to approve the purchase of a 2019 John Deere 772 grader, for the net price of \$163,590.60. Motion was seconded by M. Manus. Motion carried unanimously.

g) B. Eglund discussed the department's review of brush cutters, a demo model being available, and the request for purchase. Motion was made by S. Kiss to approve the purchase of a Diamond Mower two-heads/John Deere 6120E tractor for the amount of \$143,474.04. Motion was seconded by M. Manus. Motion carried unanimously. B. Eglund was dismissed from the meeting.

h) Motion was made by S. Kiss to authorize Eric Roth as the Federal Communication Commission's (FCC) contact and perform administration for Public Works radio frequency coordination, applications and renewals. Motion was seconded by M. Manus. Motion carried unanimously.

i) Motion was made by S. Kiss to sign the contract for the Leclerc Road North Overlay Project. Motion was seconded by M. Manus. Motion carried unanimously.

Interstate Concrete and Asphalt Company Contract
CONTRACT NO. 2019-02, COMMISSIONERS' RECORDING

j) Motion was made by S. Kiss to sign the interagency agreement with Fire District 5 for snowplowing. Motion was seconded by M. Manus. Motion carried unanimously.

Interagency Agreement between Pend Oreille County Fire District #5 and Pend Oreille County Public Works Department-Road Division
AGREEMENT NO. 2019-04, COMMISSIONERS' RECORDING

k) Motion was made by S. Kiss to approve the revised job description for the Transportation Technical Specialist position. Motion was seconded by M. Manus. Motion carried unanimously.

l) Motion was made by S. Kiss to advertise the Transportation Technical Specialist position in-house. Motion was seconded by M. Manus. Motion carried unanimously.

m) D. Ramsey provided SRS funding "talking points," giving a visual presentation of the 2013 Capitol Christmas Tree, harvested in Colville National Forest and prepared for transport in Pend Oreille County.

n) C. Jackson discussed the striping project with the City of Newport.

o) D. Ramsey showed surveying work on the property where Buildings & Grounds is located and suggested possible vacation of an alley. He discussed the county elevator project, FHA notification of grant, and standard form applications for Flowery Trail and Smackout Pass Bridge. He also gave an update on the status of the proposal for Fish and Wildlife to dedicate a ROW for Hatchery Road to match the new fish hatchery project and the county to vacate unneeded ROW of site.

(20)

The Board recessed for lunch at 12:25 p.m.

(21)

R. Brooks was present for an update and to request purchase of equipment and licenses. Also present was B. Eugene. Motion was made by S. Kiss to approve the purchase of an additional two blade servers. Motion was seconded by M. Manus. Motion carried unanimously.

Motion was made by S. Kiss to approve the purchase of VMware to standardize our physical servers, in the amount of \$48,408.00. Motion was seconded by M. Manus. Motion carried unanimously.

R. Brooks gave an update on the data protection platform upgrade, training, and a detailed review of the ITS roadmap of upcoming projects.

(22)

D. Ramsey presented Applications for Federal Assistance for Flowery Trail and Smackout Pass Bridge projects. Motion was made by S. Kiss to approve the signing of the Flowery Trail standard application forms, designating the Vice Chair to sign. Motion was seconded by M. Manus. Motion carried unanimously.

Motion was made by S. Kiss to approve the signing of the Smackout Pass Bridge standard application forms, designating the Vice Chair to sign. Motion was seconded by M. Manus. Motion carried unanimously.

(23)

G. Blakeslee was present to explain road deputy billing. Also present were M. Nichols, T. Brooks, and D. Ramsey.

(24)

G. Blakeslee remained to discuss law enforcement in Pend Oreille County.

(25)

Motion was made by S. Kiss to approve sending a letter to City of Newport regarding the striping bill. Motion was seconded by M. Manus. Motion carried unanimously.

(26)

Correspondence Received:

- 1.13 Hwy 31 Grind-January Rent Check
- 1.14 Office of the Washington State Auditor/W. Green-Exit Invitation for Accountability Audit
- 1.15 WSLCB-License Renewal, Usk Bar and Grill, 112 W 5th Ave, Usk, Spirits/Br/Wn Rest Lounge
- 1.16 Rural Resources-Memo to Governing Board Members re: Important Notification
- 1.17 EWCoG-1.25.19 Agenda & 11.30.18 Minutes
- 1.18 Pend Oreille Conservation District-1.10.19 Board Meeting Agenda & 12.13.18 Minutes
- 1.19 NETCHD-1.16.19 Agenda & 11.21.18 Minutes

(27)

Correspondence Sent:

- R. Rosencrantz-Appointment to Library District Board of Trustees
- M. Cates-Letter of thanks for serving on Board of Equalization
- J. Wilson-Appointment to Board of Equalization
- R. Sanborn-Reappointment to Board of Equalization
- City of Newport-Letter re: Paint Striping Services Performed by Pend Oreille County as Requested by City of Newport

(28)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 398,191.48
Arts, Tourism, & Recreation	\$ 122.02

Counseling Services	\$ 119,301.08
Crime Victims Compensation	\$ 279.24
Fair	\$ 377.12
Law Library	\$ 298.05
Park	\$ 360.51
Road	\$ 100,906.94
Veteran's Assistance	\$ 6,630.37
Emergency 911 Communications	\$ 10,750.76
Extension Education	\$ 7.60
Growth Management	\$ 1,099.12
Low Income Housing/2060	\$ 13.39
Homeless Program/2163	\$ 22.66
Public Facilities	\$ 3,198.78
Solid Waste	\$ 70,987.90
Equipment R&R	\$ 59,504.35
IT Services	<u>\$ 181,665.82</u>
TOTAL	\$ 953,717.19

Checks 178120 through 178173 totaling \$39,811.62 and Electronic Funds Transfers 21273 through 21279 totaling \$297,773.98, dated January 10, 2019, includes Jr. Taxing Districts, and Checks 178174 through 178268 totaling \$313,014.26, and Electronic Funds Transfers 21280 through 21281 totaling \$21.03, dated January 14, 2019.

(29)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board