

January 21, 2019

There was no meeting due to the Martin Luther King, Jr. Day holiday.

January 22, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:07 a.m. in their meeting room. Present were Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Chair Karen Skoog was excused for the day.

(1)

Public Works Director Craig Jackson was present for an update. Also present were Office Manager/Risk Manager Teresa Brooks, County Engineer Don Ramsey, Newport Miner Reporter Caneel Johnson, and resident Bob Eugene. T. Brooks notified the Board that a new designation to the Risk Pool is necessary. The county needs to designate an alternate board member and claims manager. T. Brooks left the meeting.

D. Ramsey discussed the County Road Administration Board (CRAB) requirement of providing annual reports. Motion was made by S. Kiss to certify the 2019 road levy annual report to CRAB and authorize the Chair to sign. Motion was seconded by M. Manus. Motion carried unanimously.

D. Ramsey informed the Board that there was a Scrivener's error in reporting some of the mileposts listed in the STIP attachment. Motion was made by S. Kiss to approve the correction to the Scrivener's error of Exhibit D to the Six Year Transportation Improvement Program. Motion was seconded by M. Manus. Motion carried unanimously.

C. Jackson discussed the update to the Parks & Rec Comp Plan and North Shore Diamond Lake Culvert. D. Ramsey explained the FHWA Funding Update and vacation of Hatchery Road ROW. C. Jackson reported on the road improvement plan, snowplow operations, and the purchase of drive tires. Facilities Maintenance Supervisor James Batie joined the update in progress. He discussed HVAC system replacements, snow grooming, and updating life safety plans, then left the meeting. C. Jackson reported on the closure to the Ione and Deer Valley landfills and the remaining tasks that need completed.

(2)

Counseling Services Director Annabelle Payne was in attendance to present an amended CSHCD SCR BH contract for Board approval and signature. Motion was made by S. Kiss to approve the amended contract with Behavioral Health Services Administration and for the Chair to sign the contract. Motion was seconded by M. Manus. Motion carried unanimously.

Spokane County Community Services, Housing, and Community Development (CSHCD)
Department, Spokane County Regional Behavioral Health (SCR BH) Division Administrative
Services Organization (CSHCD SCR BH) Contract # 19ASO2298(1)
AGREEMENT NO. 2019-05, COMMISSIONERS' RECORDING

A. Payne gave updates on hiring, IMC transition, and developmental disability services.

(3)

District Ranger Gayne Sears was present for a Forest Service update. She updated the Board on the government shutdown's effect on local employees. USFS been able to match salvage sale funds to continue work on two contracted projects.

(4)

The Board recessed for lunch at 12:10 p.m.

(5)

Human Resources Manager Terra Sirevog was in attendance to discuss bargaining contracts for Road Department. Also present were C. Jackson and D. Ramsey. Also discussed was the Transportation Tech Specialist position and advertising for it. Motion was made by S. Kiss to approve the advertising and hiring of Transportation Tech Specialist. Motion was seconded by M. Manus. Motion carried unanimously.

(6)

The Board discussed meetings attended the previous week.

(7)

Motion was made by S. Kiss to approve the Road Department's request to hold a public meeting concerning the North Shore Diamond Lake Culvert Replacement Project. Motion was seconded by M. Manus. Motion carried unanimously.

(8)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 14, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/18/19): \$ 20,581.46

Payroll Change Notice:

Counseling Services-

LaDonna Boyd, CPWI Coalition Coordinator, Step 2, \$3,458.28/mo., Effective
1/17/2019 (*Correction to previous payroll change notice, which mistakenly
reported \$3,773.67/mo.*)

2019 Salary Structure corrections

(9)

S. Kiss offered the invocation and led the flag salute.

(10)

Correspondence Received:

- 1.20 EDC-1.16.19 Agenda & 10.17.18 Minutes
- 1.21 M. Naylor-Letter re: Opposition to Comp Plan Amendment Application CPU-18-POC
- 1.22 USFS/G. Sears-Notification letter re: postponing 1.23.19 Sweet-Ione Collaboration Meeting
- 1.23 OPD/J. Moore-Letter re: Disbursement of State Grant Funding for Public Defense
Improvements (RCW 10.101.070)
- 1.24 WSAC-Annual Report 2018

- 1.25 Rural Resources-1.23.19 Agenda & 11.28.18 Minutes
- 1.26 Rural Resources-Head Start & ECEAP Early Childhood Express newsletter

(11)

Correspondence Sent:
T. Miller-Sympathy Card

(12)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 193,453.57
Counseling Services	\$ 12,728.94
Fair	\$ 958.23
Law Library	\$ 10.30
Park	\$ 6,257.89
Road	\$ 6,182.84
Veteran’s Assistance	\$ 500.00
Trial Court Improvement	\$ 7.21
Emergency 911 Communications	\$ 4,131.30
Growth Management	\$ 10.30
Solid Waste	\$ 3,433.88
Risk Management	\$ 330.37
Equipment R&R	\$ 80,421.08
Sheriff’s Trust	<u>\$ 1,263.00</u>
TOTAL	\$ 309,688.91

Checks 178345 through 178470 totaling \$289,995.09 and Electronic Funds Transfers 21285 through 21286 totaling \$19,693.82, dated January 21, 2019.

(13)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board