

January 28, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:06 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

Zak Kennedy and Jim Potts of Potts & Associates were present via conference call for a legislative update. Topics discussed included bills relating to salons, pesticide applications, wolves, guns, and growth management.

(2)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 21, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/18/19): \$ 20,581.46

Payroll Change Notice:

Public Works-Roads-

 Toby Fristad, Road Maintenance Technician, Step 2, \$21.77/hr., Effective
 2/4/2019

Treasurer's Office-

 Stephany Rowton, Deputy Accountant III, Step 1, \$2,992.77/mo., Effective 1/1/2019
 Theresa Schoener, Deputy Accountant II/Tax Specialist, \$2,788.77/mo., Effective
 1/1/2019

Vacation Carry Over Request-JoAnn Boggs

In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for Each Member County
RESOLUTION NO. 2019-03, COMMISSIONERS' RECORDING

Agreement for Medical Examiner Services

AGREEMENT NO. 2019-06, COMMISSIONERS' RECORDING

(3)

Fleet Manager Brian Egland was present for an ER&R update and to request the hire of an ER&R Mechanic. Also present was Human Resources Manager Terra Sirevog. Motion was made by M. Manus to approve the hire of Justin Dunagan as ER&R Mechanic. Motion was seconded by S. Kiss. Motion carried unanimously.

(4)

S. Kiss reported on meetings attended last week, including TEDD and Rural Resources.

(5)

Motion was made by M. Manus to approve the payroll change notice for Buildings & Grounds. Motion was seconded by S. Kiss. Motion carried unanimously.

Payroll Change Notice:

Buildings & Grounds-

Angus Armstrong, Buildings & Grounds Temp On-Call, Resignation, Effective
1/25/2019

(6)

Motion was made by M. Manus to approve the Collective Bargaining Agreement for Local 1135-P for county road employees. Motion was seconded by S. Kiss. Motion carried unanimously.

2019-2021 Collective Bargaining Agreement Pend Oreille County and Local 1135-P
Washington State Council of County and City Employees
CONTRACT NO. 2019-03, COMMISSIONERS' RECORDING

(7)

The Board recessed for lunch at 12:03 p.m.

(8)

State Auditor's Accountability Exit Conference – Present were representatives from the State Auditor's office: Assistant Audit Manager Weston Fink, CPA, Audit Lead Walter Green, Audit Manager Brad White, CPA, and participating via phone conference was Assistant Director of Local Audit Brandi Pritchard, CFE. Also present were Auditor Marianne Nichols, Financial Manager Jill Shacklett, Treasurer Nicole Dice, Prosecuting Attorney Dolly Hunt, Community Development Director Greg Snow, Patrol Sergeant Questin Youk, Sheriff Glenn Blakeslee, T. Sirevog, Newport Miner Reporter Caneel Johnson, Newport City Administrator Russ Pelleberg, and 19 area residents. The group reviewed the results of the Accountability Audit.

(9)

D. Hunt was present for a legal update. Also present were C. Johnson and R. Pelleberg. Discussed were the Hotel/Motel Tax Board, county training, and updates to county policies.

(10)

R. Pelleberg was present to discuss City of Newport happenings.

(11)

Motion was made by S. Kiss to sign the Public Defender Agreement for Brett Billingsley for three years, 2019-2021. Motion was seconded by M. Manus. Motion carried unanimously.

Public Defender Agreement for 2019-2021 Brett Billingsley
AGREEMENT NO. 2019-07, COMMISSIONERS' RECORDING

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to January 29.

January 29, 2019

The meeting resumed at 9:15 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(14)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey, Surveyor Eric Roth, and Senior Design & Construction Engineer George Luft. Discussion was held on Bayview Boulevard vacation of property. E. Roth left the meeting.

G. Luft explained the Diamond Lake and Flowery Trail permitting processes, then was excused from the update. C. Jackson gave an update on the elevator project and remaining requirements to close landfills. T. Sirevog joined the update to discuss hiring for Building & Grounds.

(15)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. Items discussed were the OJJDP Mentoring Institute, Master Gardeners program, National Mentoring Program, 4-H Super Saturday, Leadership Council, Know Your Government, and National Outdoor Leadership School. He mentioned his participation in various conferences, including National Institute of Food & Agriculture, Farm Family Stress, International Association of Wildland Fire Conference, and Western Extension Leadership Development Program.

(16)

The Board recessed for lunch at 12:09 p.m.

(17)

ITS Director Robert Brooks was present for an update. He requested purchase of end point protection renewal. Motion was made by M. Manus to approve the Sophos End Point renewal in the amount of \$21,786.00 over three years. Motion was seconded by S. Kiss. Motion carried unanimously.

Also discussed were data protection platform upgrade, email viruses, and collaboration tools.

(18)

T. Sirevog and J. Shacklett were present to discuss elected salaries.

(19)

M. Manus was excused for a meeting with ITS at 2:58 p.m.

(20)

M. Manus returned at 4:00 p.m.

(21)

Motion was made by S. Kiss to approve the payroll change notice for Madelaine Groom to be hired as Communications Officer. Motion was seconded by M. Manus. Motion carried unanimously.

Payroll Change Notice:

Sheriff's Office-Communications-

Madelaine Groom, Communications Officer, Step 1, \$3,061.40/mo., Effective
2/1/2019

(22)

Motion was made by S. Kiss to approve the payroll change notice for Justin Dunagan to be hired as ER&R Mechanic. Motion was seconded by M. Manus. Motion carried unanimously.

Payroll Change Notice:
Public Works-ER&R-

Justin Dunagan, Public Works-ER&R, Mechanic, Step 1, \$20.93/hr.,
Effective 2/6/2019

(23)

Correspondence Received:

- 1.27 D. Fredrickson-Letter of opposition to Comp Plan Amendment Application CPU-18-POC
- 1.28 Martin Hall- 1.24.19 Agenda & 12.27.19 Minutes
- 1.29 B. Sanborn-Thank you note
- 1.30 D. Schaff- Letter of opposition to Comp Plan Amendment Application CPU-18-POC
- 1.31 FEMA/M. Carey-Letter re: 2018 Multi-Jurisdiction Hazard Mitigation Plan approval
- 1.32 DSHS-Letter re: Panel Evaluations-Final Data
- 1.33 D. Mueller-Letter of resignation from Planning Commission

(24)

Correspondence Sent:

J. Chermak-Retirement Letter of Appreciation

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 305,334.00
Counseling Services	\$ 80,912.67
Crime Victims Compensation	\$ 237.18
Park	\$ 342.17
Road	\$ 285,561.64
Emergency 911 Communications	\$ 9,132.38
Growth Management	\$ 1,963.45
Low Income Housing/2060	\$ 1,231.05
Homeless Program/2163	\$ 5,945.61
Public Facilities	\$ 2,851.94
Capital Projects	\$ 12,221.21
Solid Waste	\$ 20,353.28
Risk Management	\$ 46.85
Equipment R&R	\$ 16,082.66
Unemployment Compensation	\$ 2,207.04
IT Services	<u>\$ 53,070.58</u>
TOTAL	\$ 797,493.71

Checks 178517 through 178544 totaling \$36,290.14 and Electronic Funds Transfers 21471 through 21476 totaling \$225,807.45, and Checks 178508 through 178516 totaling \$9,916.72 and Electronic Funds Transfers 21287 through 21470 totaling \$267,851.86, dated January 25, 2019. Includes Jr. Taxing Districts.

Checks 178545 through 178603 totaling \$285,440.66 and Electronic Funds Transfers 21477 through 21478 totaling \$909.11, dated January 28, 2019. Includes Jr. Taxing Districts.

(26)
Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board