

February 4, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Karen Skoog, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Vice Chair Mike Manus was excused for the day.

(1)

K. Skoog provided an update from last week's meeting of the Legislative Steering Committee (LSC).

(2)

C. Zieske offered the invocation and led the flag salute. Also present was resident Michael Naylor.

(3)

Community Development Director Greg Snow was present for an update. Also in attendance were Newport Miner Reporter Caneel Johnson, and local residents Bob Eugene, M. Naylor, Gretchen Koenig, and two others. Topics discussed were building permits, Sweet Creek Management Plan, Park Plan and Comp Plan updates, stock restricted areas, and updating job description for Planner II.

(4)

Human Resources Manager Terra Sirevog was present for an update.

(5)

The Board recessed for lunch at 12:03 p.m.

(6)

Motion was made by K. Skoog to approve the 2019 Hotel/Motel application grant amounts. Motion was seconded by S. Kiss. Motion carried unanimously.

(7)

S. Kiss presented an invoice for payment by the Hotel/Motel Tax Advisory Board as follows: International Selkirk Loop, \$1,800.00. Motion was made by K. Skoog to approve the invoice to be paid out of the Hotel/Motel Tax. Motion was seconded by S. Kiss. Motion carried unanimously.

(8)

Prosecuting Attorney Dolly Hunt was present for a legal update. Discussed were employee contracts and interview questions for volunteer boards. Also in attendance were C. Johnson and B. Eugene.

(9)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 15 minutes, from 3:10 p.m. to 3:25 p.m. Also present was D. Hunt.

(10)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 28, 2019 meeting and the following items:

Payroll Change Notice:  
Counseling Services-

James Chermak, Retirement, Effective 1/31/2019  
Public Works-  
Chris Beck, Resignation, Effective 1/9/2019  
Annie Suchocki, Step 4, \$2,990.53/mo., Effective 2/1/2019  
Nick Bartel, Resignation, Effective 1/29/2019  
Assessor-  
James McCroskey, \$5,304.00/mo., Effective 1/1/2019  
Auditor's Office-  
Marianne Nichols, \$5,304.00/mo., Effective 1/1/2019  
Sheriff-Patrol-  
Mitchell Parnell, Sergeant, Step 1, \$5,777.09/mo., Effective 2/1/2019  
Clerk's Office-  
Tammie Ownbey, \$5,304.00/mo., Effective 1/1/2019  
Community Development-  
Greg Snow, \$6,166.67/mo., Effective 1/1/2019

Memorandum of Agreement Between Washington State University Extension and Pend  
Oreille County  
*AGREEMENT NO. 2019-08, COMMISSIONERS' RECORDING*

(11)  
Public Comment –Ted Kardos was present and provided comment.

(12)  
Meeting continued to February 5.

February 5, 2019

The meeting resumed at 9:14 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(13)  
Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey, Office Manager/Risk Manager Teresa Brooks, Senior Design & Construction Engineer George Luft, and B. Eugene. D. Ramsey presented the Hatchery Road ROW acquisition from WDFW, with a PowerPoint presentation and exhibits.

Motion was made by M. Manus to accept the road right of way from the Washington Department of Fish and Wildlife for Hatchery Road. Motion was seconded by S. Kiss. Motion carried unanimously.

T. Brooks gave an update on the Washington Counties Risk Pool, then left the meeting. Road District Supervisor Dan Reijonen joined the update in progress. C. Jackson presented PowerPoints on Harvey Creek and Paupac Creek Bridges and a landslide on LeClerc. Also discussed were a Tri-County Interlocal Agreement, hiring for a retiring position in District 2, and PowerPoints on District 2 Maintenance Work, wreck on LeClerc, and illegal tree cutting.

(14)  
Bid Opening-Crushing Equipment Rental. Present were C. Jackson, G. Luft, D. Reijonen, and B. Eugene. The hearing opened, and the bids were read. Two bids were received: Power Screen of Washington, of Kent, WA, and Modern Machinery, of Spokane, WA. The hearing was closed. The

bids will be reviewed by Public Works and a recommendation will be given at a later time. G. Luft and D. Reijonen left the meeting.

(15)

C. Jackson discussed public records requests and Buildings & Ground storage needs.

(16)

The Board discussed I-1639 and elevator update.

(17)

Northeast Tri County Health District Administrator Matt Schanz was present for an update. Discussion centered around the lease and location of the NETCHD Pend Oreille office.

(18)

The Board recessed for lunch at 12:18 p.m.

(19)

The Board took a field trip to ITS server building, from 1:30 p.m. to 2:40 p.m. Also present was ITS Director Robert Brooks.

(20)

G. Luft was present to request the Board award the contract for crusher equipment. Two quotes were received, and the costs were reviewed and compared by Public Works. Motion was made by M. Manus to move forward with Modern Machinery as the contract for 2019 crusher equipment rental for \$67,900.00, plus tax. Motion was seconded by S. Kiss. Motion carried unanimously.

(21)

Sheriff Glenn Blakeslee was present for an update. Discussion was held on I-1639.

(22)

Motion was made by M. Manus to approve the lease agreement between Pend Oreille Counseling Services and Cutter Theatre. Motion was seconded by S. Kiss. Motion carried unanimously.

*The Cutter Theatre Lease Agreement with POC Counseling Services  
CONTRACT NO. 2019-04, COMMISSIONERS' RECORDING*

(23)

Motion was made by S. Kiss to sign the contract with The Wesley Group for labor relations services they provide. Motion was seconded by M. Manus. Motion carried unanimously.

*Contract for Professional Services Between Pend Oreille County and The Wesley Group  
CONTRACT NO. 2019-05, COMMISSIONERS' RECORDING*

(24)

Correspondence Received:

- 2.1 POC Fair Board-2.5.19 Agenda & 12.4.18 Minutes
- 2.2 M. Bell-Letter of opposition to changes in public lands amendments
- 2.3 R./J. Wood-Letter re: the proposed approach to rezone of public lands

- 2.4 B./D. Barker-Letter of opposition to POC Comp Plan Amendment Application CPU-18-POC
- 2.5 S. Banks-Letter of opposition to POC Comp Plan Amendment Application CPU-18-POC
- 2.6 M. Naylor-Letter of opposition to POC Comp Plan Amendment Application CPU-18-POC
- 2.7 C. Dalebout-Letter of opposition to POC Comp Plan Amendment Application CPU-18-POC
- 2.8 NETCHD-2019 Meeting Schedule & Board of Health Members
- 2.9 C. Van Valenburg-Public Defender Quarterly Report through 4<sup>th</sup> Quarter of 2018
- 2.10 EWCoG-1.25.19 Minutes
- 2.11 D. Peterson-Resumé and Letter of interest in Planning Commission appointment
- 2.12 USFS/V.Christiansen-Letter re: NEWC's 6.29.18 correspondence regarding Pacific Northwest Regional Forester
- 2.13 T. Scribner-Letter of support of proposed silicon facility
- 2.14 A. James-Letter of opposition to POC Comp Plan Amendment Application CPU-18-POC
- 2.15 The Wesley Group-Letter re: Contract for Consulting Service
- 2.16 A. Biel- Public Defender Quarterly Report through 4<sup>th</sup> Quarter of 2018

(25)

Correspondence Sent:

J. Mathis-Sympathy Card

(26)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 36,970.03
Counseling Services	\$ 917.23
Fair	\$ 14.79
Park	\$ 71.26
Solid Waste	\$ 15,637.69
Equipment R&R	\$ 41,826.10
IT Services	\$ 20.71
Sheriff's Trust	<u>\$ 1,110.00</u>
TOTAL	\$ 95,567.81

Checks 178673 through 178714 totaling \$95,567.81, dated February 4, 2019.

(27)

Meeting adjourned.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board