

February 11, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:08 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and K. Skoog led the flag salute.

(1)

Zak Kennedy and Jim Potts of Potts & Associates were present via conference call for a legislative update. They reported that due to Olympia's heavy snow and power outages, the House cancelled all meetings for Monday. The group discussed bills regarding pesticide applications.

(2)

The Board discussed National Forest and Wilderness.

(3)

M. Manus presented NETCHD's reports on Demographics & Social Characteristics, and Indicators Summary.

(4)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) regarding performance of an employee for 20 minutes, from 10:55 a.m. to 11:15 a.m.

(5)

The Board interviewed Dan Peterson for the Planning Commission. Newport Miner Reporter Caneel Johnson was also present.

(6)

The Board recessed for lunch at 12:12 p.m.

(7)

The Board interviewed Janet Reed for the Planning Commission. Also present was Community Development Director Greg Snow.

(8)

Planner II/Building Inspector Andy Huddleston stopped by to talk about the Planning Department.

(9)

Public Comment –Bob Eugene was present and provided comment.

(10)

Meeting continued to February 12.

February 12, 2019

The meeting resumed at 9:10 a.m. with M. Manus, S. Kiss, and C. Zieske present. K. Skoog was excused to attend the finance committee meeting.

(11)

The Board discussed previous week's meetings, including Fair Board.

(12)

K. Skoog arrived to the meeting at 9:20 a.m.

(13)

The Board interviewed Tom Watson for the Planning Commission.

(14)

Public Works Director Craig Jackson was present for an update. Also in attendance was Signs & Markers Technician Paul Hillestad, who provided a presentation on signs and markings work in the county. P. Hillestad left the meeting.

Motion was made by M. Manus to approve the advertising and hire of Maintenance Tech for District 2, internally. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by M. Manus to approve the signing of the award letter for the 2019 Crusher Equipment Rental. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by S. Kiss to approve the request to advertise a contract for road stabilization work for summer of 2019 with a magnesium and calcium chloride application. Motion was seconded by M. Manus. Motion carried unanimously.

C. Jackson gave a street sweeping and removal presentation. Motion was made by S. Kiss to advertise a contract for sweeping for limited areas. Motion was seconded by M. Manus. Motion carried unanimously.

C. Jackson discussed an upcoming meeting with USFS to discuss the Wyden Agreement for the Harvey and Paupac crossings, landfill hours, need for a weed sprayer, and sharing a mowing tractor.

(15)

ITS Director Robert Brooks stopped by for a quick ITS update, to discuss new programs and processes being implemented.

(16)

The Board met in executive session pursuant to RCW 42.30.110(1)(g) regarding performance of an employee for 20 minutes, from 11:30 a.m. to 11:50 a.m. The Board requested an additional 10 minutes, 11:50 a.m. to noon.

(17)

The Board recessed for lunch at 12:09 p.m.

(18)

RFP Opening-Elevator Proposals. Present were Engineering Technician Mike Kirkwood and C. Jackson. The hearing opened, and the proposal was read. One proposal was received: thyssenkrupp Elevator Corporation, of Spokane Valley, WA. Two different options were given, for a complete tear-out and replacement for \$204,958.00, and a modernization for \$155,567.00. The

hearing was closed. The proposal will be reviewed for completeness and evaluated by Public Works, with a recommendation will be given in two weeks. M. Kirkwood and C. Jackson left the meeting.

(19)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 4, 2019 meeting and the following items:

Investment Earnings (year-to-date final, as of 01/31/2019): \$20,581.46
Investment Earnings (year-to-date estimate, as of 02/08/19): \$37,145.89

Payroll Change Notice:

Treasurer's Office-

Amy Morningstar, Deputy Accountant I, Step 1, \$2,580.29/mo., Effective 2/19/2019

Sheriff-Deputy-

Travis A. Stigall, Longevity, \$100.00/mo., Effective 3/1/2019

Commissioners-

Christine Rahoun, Longevity, \$35.00/mo., Effective 3/1/2019

Public Works-Solid Waste-

Amanda Griesemer, Step 3, \$3,748.26/mo., Effective 3/1/2019

Counseling Services-

Jill Samuelson, Step 2, \$2,840.10/mo., Effective 3/1/2019

Buildings & Grounds Job Description Updates

(20)

Correspondence Received:

- 2.17 USFS/T. Fletcher-Letter re: environmental assessment (EA) for the Sanpoil Project
- 2.18 D. Gruver-Letter of resignation from Planning Commission
- 2.19 Wildland Fire Advisory Committee Meeting Minutes 11.28.18
- 2.20 DNR/T. Cooper-Letter re: SEPA Lead Agency & Mitigated Determination of Nonsignificance
- 2.21 Hwy 31 Grind-February rent check
- 2.22 Pend Oreille Conservation District-2.14.19 Agenda
- 2.23 WSLCB-Broken J 420, 310 Broken J Ln #B, Newport, Non-Retail Privileges Marijuana Processor; Country Gardens 502, 310 Broken J Lane Ste A, Newport, Marijuana Producer Tier 3 Marijuana Processor
- 2.24 J. Reed-Letter of interest in Planning Commission
- 2.25 T. Watson- Letter of interest in Planning Commission
- 2.26 POC Weed Board-2.13.19 Agenda & 12.12.18 Minutes
- 2.27 R. Hanson- Letter of interest in Planning Commission

(21)

Correspondence Sent:

Modern Machinery Co., Inc.-Award Letter for the 2019 Crusher Equipment Rental

(22)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 354,427.31
Arts & Tourism	\$ 1,800.00
Counseling Services	\$ 111,031.21
Crime Victims Compensation	\$ 282.19
Fair	\$ 128.87
Law Library	\$ 298.05
Park	\$ 770.77
Road	\$ 110,214.24
Veteran's Assistance	\$ 1,000.00
Emergency 911 Communications	\$ 11,131.33
Public Facilities	\$ 3,209.70
Capital Projects	\$ 530.40
Solid Waste	\$ 18,736.89
Risk Management	\$ 700.00
Equipment R&R	\$ 108,557.65
IT Services	\$ 18,165.93
Sheriff's Trust	<u>\$ 884.00</u>
TOTAL	\$ 741,868.54

Checks 178794 through 178844 totaling \$44,872.08 and Electronic Funds Transfers 21710 through 21716 totaling \$266,000.49, dated February 8, 2019. Includes Jr. Taxing Districts. Checks 178845 through 178938 totaling \$184,403.05 and Electronic Funds Transfers 21717 through 21718 totaling \$68.62, dated February 11, 2019.

(23)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board