

February 25, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:12 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, and Clerk of the Board Crystal Zieske. Commissioner Stephen Kiss was excused for the week. M. Manus offered the invocation and K. Skoog led the flag salute.

(1)

Zak Kennedy and Jim Potts of Potts & Associates were present via conference call for a legislative update. Topics discussed included bills regarding wolves, wrongful death, brand inspections, food service/hospitality/retail establishments and work schedules, gun control, and concealed weapons.

(2)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 18, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 2/22/19): \$37,156.86

Payroll Change Notice:

Counseling Services-

Faith Hood, Receptionist, Step 1, \$2,499.37/mo., Effective 3/1/2019

Public Works-Roads-

Dennis Johnston, Temp On-Call Maintenance Technician, Resignation, Effective 2/23/19

PROCLAMATION: INVASIVE SPECIES AWARENESS WEEK FEBRUARY 24-MARCH 2, 2019

(3)

K. Skoog provided reports on the tri-county meeting regarding WRIA 55, and VSP regarding Comp Plan 2020 update.

(4)

M. Manus provided reports from meetings attended last week: Pend Oreille Economic Development Council, EDC workgroup, Martin Hall, and Ponderay Newsprint.

(5)

The Board discussed the Comp Plan and Planning Commission.

(6)

The Board recessed for lunch at 11:40 a.m.

(7)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. He reported on the ten students participating in Know Your Government and the first-place finish of the Grizzly Discovery Center's SeaPerch team in Olympia, qualifying them for the national competition in Maryland. He discussed the Master Gardener program, including their Answer Clinic

and class schedule, upcoming 4-H activities, Weed Control annual meeting, and upcoming Bear Aware events.

(8)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was resident Bob Eugene. Discussed were updating protocols and policies, including Public Records Act.

(9)

K. Skoog previewed the upcoming NACo Legislative Conference in Washington, D.C.

(10)

Public Comment –No members of the public were present for comment.

(11)

Meeting continued to February 26.

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The meeting resumed at 9:06 a.m. with K. Skoog, M. Manus, and C. Zieske present.

(12)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey, Senior Design & Construction Engineer George Luft, Fleet Manager Brian Eglund, Community Development Administrative Assistant Terri Ann Hedtke, and B. Eugene. T. Hedtke presented a Parks Board update, including the need to fill two vacancies, then left the meeting.

a) B. Eglund presented a proposal to purchase two new vehicles for the Sheriff's Office. Motion was made by M. Manus to approve purchase of two 2019 Chevy Tahoes for the Sheriff's Office. Motion was seconded by K. Skoog. Motion carried unanimously. B. Eglund left the update.

b) G. Luft presented a Request for Qualifications for geotechnical services. Motion was made by M. Manus to approve advertising for proposal of qualifications to provide geotechnical services for the Cedar Creek Bridge project. Motion was seconded by K. Skoog. Motion carried unanimously.

c) D. Ramsey informed the Board that the Usk and Ione Bridges are due for routine bridge inspections and underwater inspections, and Ione Bridge is due for fracture critical inspection. Work will also include engineering evaluation of both bridges, performed by a consulting engineering firm. Federal STP-Rural program will provide reimbursement. Motion was made by M. Manus to approve the Project Prospectus and Local Agency Agreement for the Usk and Ione Bridge Inspection project at an estimated cost of \$225,000. Motion was seconded by K. Skoog. Motion carried unanimously.

d) Engineering Technician Mike Kirkwood and Facilities Maintenance Lead Technician Ben Eggleston joined the update in progress. After a thorough review and evaluation of the one RFP received, M. Kirkwood presented the elevator proposal, making the recommendation to reject the "New Elevator Installation" submitted by ThyssenKrupp Elevator Corporation. He recommended the Board approve the alternate proposal, which was for "Modernization," by ThyssenKrupp Elevator Corporation at a proposal base cost of \$155,567, not including tax or the maintenance and inspection schedule. The Board joined M. Kirkwood and B. Eggleston in viewing the elevator, for an inspection

of the work being proposed. Motion was made by M. Manus to approve the recommendation to award the 2019 elevator project to ThyssenKrupp Elevator Corporation of Spokane Valley, WA for the submitted alternate proposal for modernization work, with the final proposal to be negotiated and submitted from the vendor for finalization. Motion was seconded by K. Skoog. Motion carried unanimously. M. Kirkwood and B. Eggleston left the update.

e) G. Luft presented a slideshow on the Sullivan Lake Inlet Bridge Replacement, then left the update.

f) C. Jackson discussed a draft of a county agreement with the Tribe to share personnel and equipment, presented a PowerPoint on plowing snow in the county, and gave a presentation on Pend Oreille data related to roadway accidents. The county will send staff to a WSDOT safety workshop then will develop a local road safety plan.

(13)

Counseling Services Director Annabelle Payne was present for an update. She explained the CHPW Letter of Agreement.

Motion was made by M. Manus to approve the letter of agreement for prospective payments with CHPW. Motion was seconded by K. Skoog. Motion carried unanimously.

Community Health Plan of Washington Letter of Agreement-Prospective Payments for
January and February 2019

AGREEMENT NO. 2019-10, COMMISSIONERS' RECORDING

A. Payne gave a Developmental Disability program update, including vacant positions and Advisory Council. The Prevention and Behavioral Health Program updates included hiring and staffing needs and Better Health Together Collaborative Learning Forums.

(14)

The Board interviewed Robert "Brad" Hanson for Planning Commission. Also in attendance was resident Gretchen Koenig.

(15)

Motion was made by K. Skoog to approve the appointment of Brad Hanson for the vacant District 1 position on Planning Commission, and to send a letter of notification. Motion was seconded by M. Manus. Motion carried unanimously.

(16)

The Board recessed for lunch at 12:38 p.m.

(17)

Motion was made by M. Manus to approve the appointment of Mike Lithgow for the vacant position on Parks & Recreation Advisory Board, and to send a letter of notification. Motion was seconded by K. Skoog. Motion carried unanimously.

(18)

Motion was made by M. Manus to approve sending a letter of notification to Janet Reed, in appreciation for applying to the Planning Commission. Motion was seconded by K. Skoog. Motion carried unanimously.

(19)

Correspondence Received:

- 2.30 Martin Hall-2.21.19 Agenda & 1.24.19 Minutes
- 2.31 Stevens Co. Commissioners-cc: U.S. EPA letter re: Docket ID No. EPA-R10-OAR-2017-0347, Federal Implementation Plan for the Kalispel Indian Community of the Kalispel Reservation, Washington; Redesignation to a PSD Class I Area
- 2.32 SCRILS-3.15.19 Agenda
- 2.33 DNR/SEPA Center-Notice of Final Determination “Seco Sorts Timber Sale,” App. No. 98221
- 2.34 POC Cemetery District No. 3-Annual Report Certification
- 2.35 S. Prentice-Letter of interest in Parks & Recreation Advisory Board
- 2.36 M. Lithgow- Letter of interest in Parks & Recreation Advisory Board

(20)

Correspondence Sent:

- S. Sorby-Sympathy Card
- B. Hanson-Letter of Appointment to Planning Commission
- J. Reed-Letter of appreciation for applying for Planning Commission

(21)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 302,885.79
Counseling Services	\$ 101,912.91
Crime Victims Compensation	\$ 237.15
Park	\$ 369.02
Road	\$ 99,284.13
Veteran’s Assistance	\$ 77.77
Emergency 911 Communications	\$ 9,642.73
Extension Education	\$ 4.87
Public Facilities	\$ 2,849.63
Solid Waste	\$ 20,308.98
Equipment R&R	\$ 15,633.62
IT Services	\$ 33,414.88
Sheriff’s Trust	<u>\$ 777.00</u>
TOTAL	\$ 587,398.48

Checks 179134 through 179139 totaling \$8,211.58 and Electronic Funds Transfers 21724 through 21911 totaling \$268,927.87, and Checks 179140 through 179165 totaling \$36,348.29, and Electronic Funds Transfers 21912 through 21919 totaling \$227,948.99 dated February 25, 2019. Includes Jr. Taxing Districts.

Checks 179166 through 179226 totaling \$75,155.23, and Electronic Funds Transfers 21920 through 21921 totaling \$852.59 dated February 25, 2019.

(22)

Meeting adjourned at 1:45 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board