

March 25, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:06 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske.

(1)

Zak Kennedy and Jim Potts of Potts & Associates were present via conference call for a legislative update. Also present was Auditor Marianne Nichols. Topics discussed included budget, Electoral College, election costs, and ballot box placement.

(2)

M. Nichols offered the invocation and K. Skoog led the flag salute.

(3)

K. Skoog gave an update on the legislative session.

(4)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's March 18, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 3/22/19): \$51,047.94

Payroll Change Notice:

Counseling-

Anita Waterman, Mental Health Counselor School-Based, Step 2, \$4,184.12/mo.,  
Effective 4/8/2019

Ladonna Boyd-Bluff, Resignation, Effective 3/29/2019

Public Works-Roads-

William Henson, Maintenance Tech, Step 1, \$20.93/hr., Effective 3/22/2019

Application for Advanced Travel Expense:

Travis Stigall, Sheriff's Office, Basic Marine Law Enforcement Training, Tacoma, WA,  
April 7-12, \$360.00-meals

Request to Advertise & Hire: Coalition Coordinator

Termination of Developmental Disability Administration Program Agreement

Cooperative Law Enforcement Agreement Between Pend Oreille County and the USDA,  
Forest Service, Colville National Forest

*AGREEMENT NO. 2019-15, COMMISSIONERS' RECORDING*

(5)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 10:30 a.m. to 11:00 a.m. Present was Human Resources Manager Terra Sirevog.

(6)

The Board discussed the Sx<sup>w</sup>uytn Trail Project, Tri-County Forest Group, Northeast Washington Forest Coalition (NEWFC), and WRIA 55.

(7)

The Board recessed for lunch at 12:03 p.m.

(8)

Forest Service Hydropower Coordinator Kate Day and District Ranger Gayne Sears were present for the annual briefing on hydropower license mitigation projects.

- Mill Pond Dam – The dam was fully removed at end of 2018 season. Crews remobilized spring 2019 and will complete installation of two trail bridges, completion of loop and floodplain access trails, upgrades to Mill Pond Campground, and picnic shelter installation before site opens (anticipated in late June).
- Sullivan Creek Recreation Sites – Treatment of 45 recreation sites along Sullivan Creek with implementation beginning after Labor Day.
- Sullivan Large Woody Debris Restoration Phase 2 – Helicopter placement of full trees with rootwads in seven reaches of Sullivan Creek. Full trees will be used from upland stand on National Forest.
- Middle Harvey Creek Stream Restoration – Felling of trees into Harvey Creek to improve aquatic habitat, with the project beginning mid-August anticipated to take one month.
- Boundary Reservoir Boat-in Campsites - Improvement of boat-in campsites on Boundary Reservoir on FS and BLM lands. Installation of pit toilets, bear boxes, tent pads, boat landings, fire pits, and small sign boards, with work implemented by Boundary Dam employees.
- Brook Trout Suppression and Eradication – 4th year of brook trout suppression in Sullivan Creek, which will continue for the foreseeable future. 3rd year of Highline Creek brook trout eradication with the Kalispel Tribe and WDFW as the lead. 1st year of brook trout eradication in Flume Creek. Fish management structure in Flume Creek to facilitate eradication treatment.
- Winchester Creek Stream Restoration - PUD will place large woody debris in eight reaches of Winchester Creek on Forest Service lands.
- Riverbend Streambank Restoration - Bank Stabilization on Box Canyon Reservoir at the Riverbend site. Erosion threatening the Le Clerc Road and PUD fiber optic cable. Funded by the PUD, implemented by the Forest Service.
- Potential No Name Campground Expansion - PUD and USFS solicited public comments on options to mitigate use at Pioneer Park. Pioneer Park is not an appropriate location for expansion, based on heritage concerns. No Name Lake, Rotary Park at Oldtown, and Ashenfelter Bay were under consideration.
- Other Projects not on Forest Service Lands - Box Canyon upstream passage facility, Boundary Dam campground and boat launch, Metaline Park improvements, construction of conservation fish hatchery in Usk
- Project Planning:
  - East Side Boundary Reservoir Recreation Improvements - Construction of trailheads and overlooks at Pee Wee Falls and Riverside Mine. Construction of a 5-mile trail along the reservoir.
  - Harvey Creek Subwatershed Restoration - NEPA complete. Stream restoration in Lower and Middle Harvey Creek, road work with a focus on hydrologic stabilization rather than decommissioning, culvert replacements, landslide stabilization on Harvey Creek, and erosion control on Sullivan Lake.

- Other updates included Sullivan Strategy, and County and Forest Service actively exploring partnership opportunities under the Wyden Amendment for Paupac/Harvey Creek crossing complex on Sullivan Lake Road and Ruby Creek culverts and road reconstruction.

(9)

The Board discussed the Pend Oreille County loss of industry impacts report, and BHT waiver finance meeting.

(10)

Public Comment –No members of the public were present for comment.

(11)

Meeting continued to March 26.

### March 26, 2019

The meeting resumed at 9:14 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(12)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey and Road District Supervisor Dan Reijonen. D. Ramsey presented the CRAB annual report. Motion was made by M. Manus to certify and Chair to sign the 2018 Road Fund Expenditures for Traffic Law Enforcement, 2018 Road Fund Expenditures for Fish Passage Barrier Removal, and 2018 Annual Certification. Motion was seconded by S. Kiss. Motion carried unanimously.

Facilities Maintenance Supervisor James Batie joined the update in progress. Motion was made by S. Kiss to approve the request to hire supporting help from People Ready, in the time of need, for a maximum of 250 hours per year up to the amount of \$5,500.00 in Buildings and Grounds. Motion was seconded by M. Manus. Motion carried unanimously. J. Batie left the meeting.

Motion was made by M. Manus to approve the Road Department to go to advertisement in the Newport Miner for proposal of qualifications to provide geotechnical services for the Flowery Trail Road Project. Motion was seconded by S. Kiss. Motion carried unanimously.

D. Ramsey reported on WDFW boat launches at Davis, Sacheen, and Diamond Lakes. Engineering Technician Mike Kirkwood joined the meeting in progress and gave a report on the elevator modernization. The group discussed a Truck Rodeo.

(13)

Bid Opening-2019 CAPP Materials. Present were M. Kirkwood, C. Jackson, D. Ramsey, D. Reijonen, Mark Leonard of Idaho Asphalt Supply, and Evan Henninger of Western States Asphalt. The hearing was opened, and the notice was read. Bids were received for 3/8" hot mix asphalt (Schedule 1) price per ton from: Inland Asphalt Company, from Spokane, WA, for \$66.00; Wood's Crushing & Hauling from Sandpoint, ID, for \$58.00; and Interstate Concrete & Asphalt Co. from Colville, WA, for \$70.75, or 1/2" for \$68.75 from the Colville plant location, \$60.75, or 1/2" for \$58.75 from the Sandpoint plant location, or \$52.50, or 1/2" for \$50.50 from the Rathdrum plant location. Bids were received for HFE-150 oil (Schedules 2-vendor delivery & 3-county haul) price

per ton from: Idaho Asphalt Supply, Inc. from Hauser, ID, for Schedule 2, \$498.50, and Schedule 3, \$525.50; and Western States Asphalt, LLC, from Spokane, WA, for Schedule 2, \$431.00, and Schedule 3, \$412.00. M. Kirkwood requested the opportunity to take the bids back for review for completeness and bid tabulation, with a recommendation to be given during the Public Works update next week. The hearing was closed.

(14)

C. Jackson continued his Public Works update. Also present were D. Ramsey, D. Reijonen, and M. Kirkwood. C. Jackson updated the Board on meetings with USFS and Kalispel Tribe, and condition of county roads.

(15)

Counseling Services Director Annabelle Payne was present for an update. Topics discussed were termination of state developmental disability contract, staffing needs, SCRILS meeting, National Take Back Day on April 27, and Criminal Justice Treatment Account.

(16)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. He reported on the success of Super Saturday, Grizzly Discovery Center, 21<sup>st</sup> Century Discovery Center, and Know Your Government. Other topics were the Ione Garden and 4-H.

(17)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 10 minutes, from 11:12 a.m. to 11:22 a.m. Also present was M. Jensen.

(18)

The Board discussed the Pend Oreille County Park.

(19)

C. Jackson was present to discuss a job description revision for Engineering Technician.

Motion was made by S. Kiss to approve the signing of the 2019 Sweeping Contract with AAA Sweeping, LLC, in the amount of \$7,685.72. Motion was seconded by M. Manus. Motion carried unanimously.

Small Works Agreement Sweeping 2019 with AAA Sweeping LLC  
*CONTRACT NO. 2019-08, COMMISSIONERS' RECORDING*

(20)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 12:07 p.m. to 12:37 a.m. Also present was T. Sirevog.

(21)

The Board recessed for lunch at 12:40 p.m.

(22)

Motion was made by M. Manus to approve signing the support letter to EDC for the REDI Grant. Motion was seconded by S. Kiss. Motion carried unanimously.

(23)

Motion was made by S. Kiss to approve M. Manus signing the Census 2020 Proclamation today, in advance of the Board’s official proclamation next week. Motion was seconded by M. Manus. Motion carried unanimously.

(24)

Motion was made by S. Kiss to proclaim April as National County Government Month in Pend Oreille County. Motion was seconded by M. Manus. Motion carried unanimously.

*PROCLAMATION: NATIONAL COUNTY GOVERNMENT MONTH – APRIL 2019*

(25)

M. Manus was excused from the meeting at 2:00 p.m.

(26)

Motion was made by S. Kiss to approve the Advanced Travel Expense for Jake Larson in the amount of \$360.00. Motion was seconded by K. Skoog. Motion carried unanimously.

Application for Advanced Travel Expense:  
Jake Larson, Sheriff’s Office, Basic Marine Law Enforcement Course, Tacoma, WA,  
April 7-12, \$360.00-meals

(27)

Correspondence Received:

- 3.21 Martin Hall-3.21.19 Agenda & 2.21.19 Minutes
- 3.22 USFS/G. Sears-Letter re: Boulder Park Ecological Restoration Project
- 3.23 Rural Resources-3.27.19 Agenda & 1.23.19 Minutes
- 3.24 US Department of Interior/B. Thompson-Letter re: Delisting of Endangered and Threatened Wildlife
- 3.25 Rural Resources-Early Childhood Express Newsletter
- 3.26 DNR-Letter re: SEPA Lead Agency & Determination of Nonsignificance, File No. 19-031901
- 3.27 DNR-Letter re: SEPA Lead Agency & Determination of Nonsignificance, File No. 19-031902

(28)

Correspondence Sent:

Senator Shelly Short-(Email) Opposition to E2SHB 1105 Home foreclosure/taxes  
POC EDC/J. Wyrobek-Letter of support for REDI Grant Application

(29)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 371,840.54
Arts & Tourism	\$ 1,542.95
Counseling Services	\$ 78,822.81

Crime Victims Compensation	\$ 236.04
Fair	\$ 500.00
Park	\$ 239.72
Road	\$ 89,159.08
Emergency 911 Communications	\$ 9,221.79
Extension Education	\$ 25.97
Public Facilities	\$ 2,850.81
Solid Waste	\$ 21,721.99
Risk Management	\$ 7,706.92
Equipment R&R	\$ 27,103.83
IT Services	\$ 16,084.11
Sheriff's Trust	\$ 369.00
TOTAL	\$ 627,425.56

Checks 179797 through 179803 totaling \$8,411.02 and Electronic Funds Transfers 22162 through 22350 totaling \$263,017.79, and Checks 179900 through 179925 totaling \$35,222.50 and Electronic Funds Transfers 22353 through 22360 totaling \$225,434.77, dated March 25, 2019. Includes Jr. Districts.

Checks 179804 through 179862 totaling \$123,189.04, dated March 25, 2019.

(30)  
Meeting adjourned.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board