

April 8, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:15 a.m. in their meeting room. Present were Chair Karen Skoog, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Vice Chair Mike Manus is excused for the week.

(1)

Zak Kennedy of Potts & Associates was present via conference call for a legislative update. Topics included WSAC's involvement in the legislative process, rural counties priorities, fiscal committee cutoff, and budget negotiations.

(2)

K. Skoog offered the invocation and led the flag salute.

(3)

The Board discussed the visioning process for the county. Motion was made by S. Kiss for the Board to continue an executive summary for community leaders' visioning outreach. Motion was seconded by K. Skoog. Motion carried unanimously.

(4)

The Board recessed for lunch at 12:10 p.m.

(5)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 1, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/5/19):	\$51,048.18
Investment Earnings (through March 31):	\$51,047.94

Payroll Change Notice:

Sheriff-Corrections-

Levi F. Lee, Corrections Officer, Step 1, \$3,143.14/mo., Effective 4/16/2019

Ed Canavero, Longevity, \$100.00/mo., Effective 5/1/2019

Sheriff-Patrol-

Michael Destito, Deputy, Step 1, \$4,304.45/mo., Effective 4/1/2019

Counseling Services-

Mark Stenzel, Longevity, \$35.00/mo., Effective 5/1/2019

District Court-

Brandy Hofstee, Longevity, \$75.00/mo., Effective 5/1/2019

Contract between Pend Oreille County and Family Crisis Network

CONTRACT NO. 2019-09, COMMISSIONERS' RECORDING

Youth Emergency Services (Y.E.S.) Contract

CONTRACT NO. 2019-10, COMMISSIONERS' RECORDING

(6)

Motion was made by S. Kiss to have the Board of County Commissioners sign and forward the letter to various community leaders requesting participation in the "State of the County." Motion was seconded by K. Skoog. Motion carried unanimously.

(7)

The Board met in executive session to evaluate the performance of an employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 1:30 p.m. to 2:30 p.m.

(8)

The Board met in executive session to evaluate the performance of an employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 2:30 p.m. to 3:00 p.m. Also present were Prosecuting Attorney Dolly Hunt, Human Resources Manager Terra Sirevog, Counseling Director Annabelle Payne, Counseling Services Business Manager Kris Martin, and Clinical Director Sonya DeWitt.

K. Martin left the meeting. The Board requested an additional 15 minutes, from 3:00 p.m. to 3:15 p.m.

(9)

The Board met in executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes, from 3:18 p.m. to 3:48 p.m. Present was D. Hunt and Community Development Director Greg Snow.

(10)

The Board discussed Inland Northwest Partners and the county's homelessness policy. Also present were G. Snow and D. Hunt. G. Snow left the meeting at 4:11 p.m. Other topics were the fair and county visioning process.

(11)

Public Comment –No members of the public were present for comment.

(12)

Meeting continued to April 9.

April 9, 2019

The meeting resumed at 9:11 a.m. with K. Skoog, S. Kiss, and C. Zieske present.

(13)

Public Works Director Craig Jackson was present for an update. Also in attendance was County Engineer Don Ramsey. Motion was made by S. Kiss to approve the signing of the 2019 Gravel Road Stabilization Materials contracts: Schedule 1 Magnesium Chloride to Roadwise, Inc., and Schedule 2 Calcium Chloride to Oxford, Inc. Motion was seconded by K. Skoog. Motion carried unanimously.

C-2019-11 Small Public Works Agreement RD-2019 Gravel Road Stabilization Program
Materials Schedule 1 Magnesium Chloride Liquid Form with Roadwise, Inc.
CONTRACT NO. 2019-11, COMMISSIONERS' RECORDING

C-2019-12 Small Public Works Agreement RD-2019 Gravel Road Stabilization Program
Materials Schedule 2 Calcium Chloride Dry Form with Oxford, Inc.
CONTRACT NO. 2019-12, COMMISSIONERS' RECORDING

The group discussed plowing of WDFW boat ramps, West Branch of Le Clerc Creek slump, recent repair of Courthouse steps, Public Works organizational chart and request to add a job description for Senior Engineering Technician.

(14)

The Board met in executive session to evaluate the performance of an employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 11:00 a.m. to 12:00 p.m.

(15)

The Board recessed for lunch at 12:04 p.m.

(16)

K. Skoog was excused to attend the EDC Recruitment Meeting from 1:00 p.m.-2:00 p.m.

(17)

G. Snow was present to discuss an amendment to White Bluff Consulting's contract. Also present were White Bluffs Consulting Principal Planner Ben Floyd and Project Coordinator Lara Floyd, Economic Development Director Jamie Wyrobek, Newport City Administrator Russ Pelleberg, and resident Tracy Morgan.

Motion was made by S. Kiss to approve the amendment to the existing White Bluffs contract to assist with the 2020 update to the Comprehensive Plan. Motion was seconded by K. Skoog. Motion carried unanimously.

White Bluffs Consulting Contract Amendment #1 Pend Oreille County Comprehensive Plan Update
CONTRACT NO. 2019-13, COMMISSIONERS' RECORDING

Resident G. Koenig joined the meeting as it was concluding.

(18)

K. Skoog gave an update from the Cusick City Council meeting.

(19)

The Board conducted a phone interview with Tracey Smith for the Hotel/Motel Tax Advisory Committee.

(20)

Motion was made by K. Skoog to appoint Tracey Smith to the Hotel/Motel Tax Advisory Committee. Motion was seconded by S. Kiss. Motion carried unanimously.

(21)

Local Girl Scout Troop #1927 stopped by for a visit. Present were Lexi, Lillianne, Bailey, Emma, Lily, Anika, Elise, Troop Leader Randi, and parents Jennifer, Kim, and Laura, as well as Auditor Marianne Nichols.

Motion was made by S. Kiss to declare April 9th, 2019, Girl Scout Visiting Day. Motion was seconded by K. Skoog. Motion carried unanimously.

(22)

Correspondence Received:

- 4.6 DNR- Letter re: Preharvest Review Meeting for Timber Sales in the East Uplands District
- 4.7 DNR/SEPA Center-Notice of Final Determination SEPA File No. 19-031901, FP No. 3023368
- 4.8 DNR/SEPA Center-Notice of Final Determination SEPA File No. 19-031902, FP No. 3023367
- 4.9 WSLCB-Iron Lung Enterprises, 249 Juanita Lane, Elk, Non-Retail Privileges Marijuana Processor

- 4.10 Pend Oreille Conservation District-4.11.19 Agenda
- 4.11 Pend Oreille County Weed Board-4.10.19 Agenda

(23)

Correspondence Sent:

4.8.19 Letter to Community Leaders re: State of the County

(24)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 326,653.64
Counseling Services	\$ 235,526.02
Crime Victims Compensation	\$ 282.11
Fair	\$ 41.63
Park	\$ 506.53
Road	\$ 343,085.80
Treasurer's O&M	\$ 350.92
Emergency 911 Communications	\$ 9,342.96
Public Facilities	\$ 3,208.51
Solid Waste	\$ 19,609.83
Risk Management	\$ 2,771.39
Equipment R&R	\$ 34,058.22
IT Services	<u>\$ 16,838.22</u>
TOTAL	\$ 992,275.78

Checks 180036 through 180107 totaling \$455,223.35 and Electronic Funds Transfer 22363 totaling \$322.39, dated April 8, 2019. Includes \$2.86 for Jr. Taxing Districts.

Checks 180146 through 180191 totaling \$15,839.95 and Electronic Funds Transfers 22367 through 22414 totaling \$28,648.03, and Checks 180192 through 180197 totaling \$8,076.37 and Electronic Funds Transfers 22415 through 22607 totaling \$273,932.63, and Checks 180198 through 180249 totaling \$37,930.83 and Electronic Funds Transfers 22608 through 22616 totaling \$261,665.76, dated April 10, 2019. Includes Jr. Taxing Districts.

(25)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board