

May 6, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Chair Karen Skoog is excused for the morning. C. Zieske offered the invocation and led the flag salute.

(1)

Aging and Long Term Care of Eastern Washington (ALTCEW) Executive Director Lynn Kimball was present for an update. Data from the previous year was provided, including the aging population in Pend Oreille County, services provided, and aging population growth. The number of people served increased from 479 in 2017 to 568 in 2018, and a need for transportation resources was recognized.

(2)

The Board recessed for lunch at 12:00 p.m.

(3)

S. Kiss was excused to attend the DD Advisory Council meeting until 1:20 p.m.

(4)

K. Skoog arrived to the meeting at 1:52 p.m.

(5)

M. Manus reported on the Better Health Together board retreat.

(6)

Motion was made by M. Manus to proclaim May as Older Americans Month in Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

PROCLAMATION: OLDER AMERICANS MONTH – MAY 2019

(7)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 29, 2019 meeting and the following items:

Investment Earnings (through April 30): \$67,905.64

Payroll Change Notice:

Sheriff-Communications-

Kimberly Field, Communications Officer, Step 1, \$3,061.40/mo., Effective 5/16/2019

Spokane County Community Services, Housing, and Community Development (CSHCD) Department, Spokane County Regional Behavioral Health (SCRBH) Division Administrative Services Organization (CSHCD SCRBH) Contract for Participation in the CSHCD SCRBH Network with Pend Oreille County Counseling Services Contract #19ASO2298(2)

AGREEMENT NO. 2019-22, COMMISSIONERS' RECORDING

(8)

The Board met in executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes, from 3:03 p.m. to 4:00 p.m. Present were Prosecuting Attorney Dolly Hunt and Community Development Director Greg Snow.

(9)

The Board discussed the staffing needs of Community Development and the Comp Plan Update. Also present were G. Snow and D. Hunt. D. Hunt left the meeting at 4:15 p.m.

(10)

Public Comment –Sagle, Idaho resident Heidi Hampe was present and provided comment and a letter.

(11)

Meeting continued to May 7.

May 7, 2019

The meeting resumed at 9:13 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(12)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey, Engineering Technician/Public Works Contracting & Procurement Agent Mike Kirkwood, and resident Bob Eugene.

K. Skoog presented a Certificate of Good Practice to Craig Jackson, in recognition of Don Ramsey's work with the Washington State County Road Administration Board (CRAB).

M. Kirkwood requested approval to sign the contract for elevator modernization with Thyssen Krupp Elevator, Inc. Motion was made by M. Manus to approve the signing of the 2019 Elevator Replacement Contract for \$165,148.56 tax included. Motion was seconded by S. Kiss. Motion carried unanimously. M. Kirkwood left the update.

Thyssen Krupp Elevator, Inc.
CONTRACT NO. 2019-18, COMMISSIONERS' RECORDING

C. Jackson requested the reduction in scope of project and release of the unused portion of grant money for the horse trail. Motion was made by S. Kiss to approve the amended agreement with the RCO to reduce the scope and funding amount of the grant to build the horse trail along Fertile Valley Road. Motion was seconded by M. Manus. Motion carried unanimously.

Amendment to Project Agreement Rustlers Gulch-County Park Non-Motorized Connect,
RCO #14-2129D
AGREEMENT NO. 2019-23, COMMISSIONERS' RECORDING

C. Jackson presented a PowerPoint on Cedar Creek Road Closure. Office Manager/Risk Manager Teresa Brooks joined the update in progress.

C. Jackson discussed the perceived deficiencies of buildings at the fairgrounds. T. Brooks suggested the Board review the findings then schedule another meeting with the Fair Board. T. Brooks recommended the scheduling of harassment training for staff this fall and gave a reminder that the Defensive Driving

course needs to be updated every two years by all employees. C. Jackson reported that the Diamond Lake Northshore culvert replacement public meeting is scheduled for May 28. He summarized the options and costs to dispose of Solid Waste's cardboard. Options are waste to energy or Pacific Steel-either loose or bailed, or composting.

(13)

ITS Director Robert Brooks presented his research on the features and pricing of sound equipment. Motion was made by M. Manus to approve the purchase of the portable PA sound equipment for \$7,815.00. Motion was seconded by S. Kiss. Motion carried unanimously.

R. Brooks reviewed archiving software. C. Jackson and M. Kirkwood joined the update to discuss the elevator contract and remote monitoring and updating. R. Brooks expressed concerns regarding the risk, so will gather more information before proceeding with this option.

(14)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 35 minutes, from 11:25a.m. to 12:00 p.m. Present were Human Resources Manager Terra Sirevog and G. Snow. The Board requested an additional 15 minutes, from 12:00 p.m. to 12:15 p.m.

(15)

The Board recessed for lunch at 12:16 p.m.

(16)

The Board met in executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(a)(i) for 45 minutes, from 1:30 p.m. to 2:15 p.m. Present were D. Hunt, T. Sirevog, and via telephone conference, Attorney Beth Kennar. The Board requested an additional 10 minutes, from 2:15 p.m. to 2:25 p.m.

(17)

The Board met in executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes, from 2:40 p.m. to 3:10 p.m. The Board requested an additional 10 minutes, from 3:10 p.m. to 3:20 p.m.

(18)

Motion was made by M. Manus to sign the proclamation observing National Correctional Officers and Employees Week as May 5-11, 2019. Motion was seconded by S. Kiss. Motion carried unanimously.

*PROCLAMATION- NATIONAL CORRECTIONAL OFFICERS AND EMPLOYEES
WEEK – May 5-11, 2019*

(19)

S. Kiss reported on the Forest Plan Revision.

(20)

R. Brooks returned with a request to purchase an archiving solution, Smarsh. Motion was made by S. Kiss to approve the purchase of Smarsh for archiving of SMS, social media and county website for the term of three years, reoccurring for \$11,469.00. Motion was seconded by M. Manus. Motion carried unanimously.

R. Brooks gave an overview of the county's computer purchases and replacement schedule.

(21)

S. Kiss gave a report from the DD Advisory Council meeting.

(22)

K. Skoog reported on the North Pend Oreille County Chamber meeting and her presentation of the State of the County project.

(23)

Correspondence Received:

- 5.01 USFS/G. Sears-Letter re: Sweet-Ione Integrated Resources Improvement Project
- 5.02 NTCHD-5.8.19 Agenda & 3.20.19 Minutes
- 5.03 POC Fair Board-5.7.19 Agenda & 4.2.19 Minutes
- 5.04 PO Conservation District-5.9.19 Agenda
- 5.05 Washington State County Road Administration Board-Letter and Certificate of Good Practice
- 5.06 USDHS-FEMA/M. Carey-Letter re: POC 2018 Multi-Jurisdiction Hazard Mitigation Plan
- 5.07 H. Hampe-Letter re: Primary legislative powers of Board of Commissioners

(24)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 42,547.16
Counseling Services	\$ 3,973.55
Fair	\$ 40.87
Park	\$ 313.35
Road	\$ 105,033.22
Veteran's Assistance	\$ 500.00
Auditor's O&M	\$ 17,565.62
Solid Waste	\$ 19,325.52
Risk Management	\$ 1,396.67
Equipment R&R	\$ 70,048.42
Sheriff's Trust	<u>\$ 660.00</u>
TOTAL	\$ 261,404.38

Checks 180655 through 180720 totaling \$260,572.38 and Electronic Funds Transfer 22820 totaling \$832.00, dated May 6, 2019.

(25)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board