

May 27, 2019

There was no meeting, due to Memorial Day.

May 28, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:03 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

S. Kiss gave a report from the Tri-County Forest Group and Forest Plan Revision meetings.

(2)

Public Works Director Craig Jackson was present for an update. Also in attendance was resident Bob Eugene. Motion was made by S. Kiss to approve the request to advertise for bids to purchase 7,000 cubic yards of winter maintenance sand. Motion was seconded by M. Manus. Motion carried unanimously.

C. Jackson discussed the LeClerc Road North MP 8.06 to MP11.66 overlay project schedule, scheduled to begin June 16. He requested additional pay for two employees who serve as vegetation control specialists during the three months of spraying. Solid Waste Coordinator Amanda Griesemer joined the meeting and gave an update on cardboard. Because of the increasing costs to process and transport with minimal reimbursement, the recommendation is to waste stream the cardboard.

(3)

Community Development Director Greg Snow was present for a VSP workshop. Also in attendance was B. Eugene, and joining in progress was Financial Manager Jill Shacklett. Topics discussed were the current contract and renewal, records maintenance, and expenditures.

(4)

CASA and Victim Assistance Services Programs Director Cathleen Kintner-Christie was present for an update. Also present were Auditor Marianne Nichols, J. Shacklett, and B. Eugene. Motion was made by M. Manus to approve the \$20,000 expenditure for the CASA program for the period of July 1, 2020 to June 30, 2021. Motion was seconded by S. Kiss. Motion carried unanimously.

Addendum to the Agreement Funding the Pend Oreille Valley Casa Program Pursuant to the Existing Contract Between the Kalispel Tribe Casa Program and Pend Oreille County
AGREEMENT NO. 2019-25, COMMISSIONERS' RECORDING

(5)

The Board discussed the Parks Board and Park Plan Update.

(6)

The Board recessed for lunch at 12.01 p.m.

(7)

M. Manus reported on the EDC Work Group and their desire to establish an industrial/business park.

(8)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's May 20, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 5/24/19): \$89,197.68

Request to Advertise: Deputy Accountant I

Request to Increase Hours: Data & Finance Specialist to 32 hours/week

Local Agency Professional Services Negotiated Hourly Rate Consultant Agreement-
Waltek II, Inc.

AGREEMENT NO. 2019-26, COMMISSIONERS' RECORDING

Designation of Agency to Operate 2019 County Fair

RESOLUTION NO. 2019-07, COMMISSIONERS' RECORDING

Establishing a Revolving Fund for 2019 County Fair

RESOLUTION NO. 2019-08, COMMISSIONERS' RECORDING

Cash Handling Policy

Financial Responsibility Letter

A Resolution of the Board of Commissioners of Pend Oreille County Replacing Funds to the
Cash Flow Reserve Fund

RESOLUTION NO. 2019-09, COMMISSIONERS' RECORDING

Agreement No. WQAIP-2020-PeOCWB-00008 Water Quality Aquatic Invasive Plant
Funding Agreement Between the State of Washington Department of Ecology and Pend
Oreille County Weed Board

AGREEMENT NO. 2019-27, COMMISSIONERS' RECORDING

Agreement No. WQAIP-2020-PeOCWB-00015 Water Quality Aquatic Invasive Plant
Funding Agreement Between the State of Washington Department of Ecology and Pend
Oreille County Weed Board

AGREEMENT NO. 2019-28, COMMISSIONERS' RECORDING

Agreement No. WQAIP-2020-PeOCWB-00016 Water Quality Aquatic Invasive Plant
Funding Agreement Between the State of Washington Department of Ecology and Pend
Oreille County Weed Board

CONTRACT NO. 2019-29, COMMISSIONERS' RECORDING

(9)

Pend Oreille County Library Director Mandy Walters was present for an update. Also present were residents Gretchen Koenig and B. Eugene. M. Walters reported that the library district has filed for a levy lid lift to be on the August 6, 2019 ballot, and she distributed a draft copy of the informational flyer. The library district is asking for an increase from the current 37 cents back up to the 50 cents

from the original 1980's rate when the district was formed. She mentioned that she is available to speak to any interested community groups regarding the levy lid lift. Other topics were staff training, summer programs, mobile library, and Friend of the Library outreach.

(10)

M. Manus discussed the Cusick/Usk Sub Area Plan.

(11)

M. Manus described the process needed if the county was to form an EMS District, and S. Kiss mentioned the need for coverage in the north part of the county.

(12)

S. Kiss reported on the Rural Resources and Martin Hall meetings.

(13)

The Board met in executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes, from 3:00 p.m. to 4:00 p.m. Present was Prosecuting Attorney Dolly Hunt, G. Snow, and via phone conference, Attorneys Nathan Smith and Brian Kistler. The Board requested an additional five minutes, from 4:00 p.m. to 4:05 p.m.

(14)

D. Hunt gave an update on public records requests and also mentioned the need for additional funds for legal expenses. Other topics were Noxious Weed Board, Fair Association, and pending ordinances.

(15)

Correspondence Received:

(The following 13 form letters were received in one package)

- 5.32 K. Tomco-Letter in opposition of CPU-18-POC
- 5.33 K. (illegible)- Letter in opposition of CPU-18-POC
- 5.34 M. Murray- Letter in opposition of CPU-18-POC
- 5.35 Z. Bauer- Letter in opposition of CPU-18-POC
- 5.36 P. (illegible)- Letter in opposition of CPU-18-POC
- 5.37 M. Fraser- Letter in opposition of CPU-18-POC
- 5.38 S. Merli- Letter in opposition of CPU-18-POC
- 5.39 R. (illegible)- Letter in opposition of CPU-18-POC
- 5.40 K. Stocking- Letter in opposition of CPU-18-POC
- 5.41 J. Bontrager- Letter in opposition of CPU-18-POC
- 5.42 G. Simpson- Letter in opposition of CPU-18-POC
- 5.43 S. Meekings- Letter in opposition of CPU-18-POC
- 5.44 S. Williamson- Letter in opposition of CPU-18-POC

- 5.45 Martin Hall 5.23.19 Agenda& 4.18.19 Minutes
- 5.46 VSP postcard
- 5.47 State of Washington Conservation Commission/R. Shultz-Letter re: Continued Implementation of the Voluntary Stewardship Program

(16)

Correspondence Sent:

Superintendent D. Smith/Newport School District-Letter of Appreciation for use of facilities

(17)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 299,271.06
Counseling Services	\$ 86,494.69
Crime Victims Compensation	\$ 237.26
Fair	\$ 4,676.93
Park	\$ 1,544.41
Road	\$ 98,955.43
Emergency 911 Communications	\$ 33,058.80
Low Income Housing/2060	\$ 982.02
Homeless Program/2163	\$ 2,873.98
Public Facilities	\$ 2,850.80
Solid Waste	\$ 17,978.06
Equipment R&R	\$ 45,659.28
IT Services	<u>\$ 74,659.22</u>
TOTAL	\$ 669,241.94

Checks 181136 through 181141 totaling \$15,297.16 and Electronic Funds Transfers 23069 through 23264 totaling \$271,480.13, and Checks 181143 through 181169 totaling \$37,587.29, and Electronic Funds Transfers 23265 through 23272 totaling \$233,151.86 dated May 24, 2019. Includes Jr. Taxing Districts.

Checks 181170 through 181228 totaling \$145,149.18 and Electronic Funds Transfers 23273 through 23274 totaling \$854.66, dated May 28, 2019

(18)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board