

June 3, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and led the flag salute.

(1)

Commissioner Programs Christine Rahoun arrived to the meeting in progress at 10:15 a.m. to act as Clerk of the Board as C. Zieske was excused.

(2)

S. Kiss gave a report on the Sweet-Ione Integrated Resources Improvement Project Collaboration Meeting.

(3)

M. Manus gave an update on TEDD.

(4)

K. Skoog reported on SRS legislation and on the EWCoG meeting.

(5)

The Board recessed for lunch at 12:00 p.m.

(6)

The Board conducted an interview with Terri Ann Lyons-Hedtke for the Parks and Recreations Board.

(7)

Motion was made by M. Manus to approve T. Lyons-Hedtke as a Parks and Recreation Board Member. Motion was seconded by S. Kiss. Motion carried unanimously.

(8)

Prosecuting Attorney Dolly Hunt and Community Development Director Greg Snow were present for a VSP update. Also present was resident Bob Eugene.

(9)

D. Hunt gave updates on the following topics: waiver of liability release agreement, management of the fairgrounds, a WSP presentation on human trafficking, and public records requests.

(10)

Public Works Office Manager/Risk Manager Teresa Brooks was present to discuss going to the County Park with the Board for a walk-through and risk assessment.

(11)

Public Comment –No members of the public were present for comment.

(12)

Meeting continued to June 4.

June 4, 2019

The meeting resumed at 9:05 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Rahoun present.

(13)

Human Resources Manager Terra Sirevog gave an update. Topics included social media, new hires, and pending open positions.

(14)

Public Works Director Craig Jackson was present for an update. B. Eugene joined the meeting in progress.

Motion was made by M. Manus to award the 2019 Bridge Inspections & Engineering Evaluations to Nicholls Kovich Engineering, PLCC of Veradale, WA. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by M. Manus to send a letter of appreciation for applying to the 2019 Bridge Inspections & Engineering Evaluations to Coffman Engineers. Motion was seconded by S. Kiss. Motion carried unanimously.

Discussed were the Bayview Blvd. vacation, establishing Flowery Trail as a state highway, and a gate modification.

T. Brooks and County Engineer Don Ramsey joined the meeting in progress. T. Brooks discussed a policy for Crime Insurance. Also discussed were volunteer workers.

Motion was made by M. Manus to sign the Great American Crime Policy Application. Motion was seconded by S. Kiss. Motion carried unanimously.

T. Brooks was excused. Discussions continued and included a Diamond Lake Pipe public meeting, crushing, repairs to the grandstands in the fairgrounds, maintenance equipment, and personnel wages.

Also discussed were repairs to the Courthouse elevator and the need to cancel the August 26<sup>th</sup> day session due to no handicap access.

(15)

Newport City Administrator Russ Pelleberg stopped by for an update on the City. Topics discussed were the economy, the Visioning meeting, and City Council Meetings.

(16)

The Board held discussions regarding the north end of the county.

(17)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's May 28, 2019 meeting and the following items:

Payroll Change Notice:

Courts-

Kelsey Keogh, Resignation, Effective 6/7/2019

Counseling Services-

Faith Hood, Resignation, Effective 6/18/2019

Request to advertise and hire for Counseling Services Receptionist

Amendment No. 1 for MOA Agreement between Pend Oreille Extension Unit (WSU Extension) and Pend Oreille County for a Demonstration Garden.

*AGREEMENT NO. 2019-30, COMMISSIONERS' RECORDING*

(18)

Motion was made by M. Manus to approve the press release for the State of the County and submit to the Newport Miner. Motion was seconded by S. Kiss. Motion carried unanimously.

(19)

The Board recessed for lunch at 11:50 a.m. to 12:30 p.m.

(20)

Motion was made by M. Manus to approve additional Payroll Change Notices. Motion was seconded by S. Kiss. Motion carried unanimously.

Buildings and Grounds-

James Batie, Step 5, \$4,677.47/mo., Effective 6/1/2019

Courts-

Carli Kirkwood, Step 5, \$3,778.52/mo., Effective 6/1/2019

ITS-

Josh Shelton, Step 4, \$5,875.05/mo., Effective 6/1/2019

(21)

The Board, T. Brooks, and C. Rahoun, travelled to the Pend Oreille County Park to do a walk-through inspection.

(22)

Correspondence Received:

6.01 EWCoG-5.31.19 Agenda & 3.29.19 Minutes

6.02 Teck Washington Inc./G. Coates-Notice of Layoff to Affected Employees Pursuant to "WARN ACT" of 1988 (Worker Adjustment and Retraining Notification)

6.03 AFRC-Board of Directors Meeting 6.12.19 Agenda

6.04 SCC/K. Brockbank-Invitation to SCC Newport Commencement

6.05 POC Fair Board-6.4.19 Agenda & 5.7.19 Minutes

(23)

Correspondence Sent:

S. Kovich/Nicholls Kovich Engineering-Letter of Award re: 2019 Bridge Inspections & Engineering Evaluations

D.Peden/H. Coffman/Coffman Engineers-Letter of Appreciation re: 2019 Bridge Inspections & Engineering Evaluations

(email) NACo-2019 Credentials Voting Form  
A. Suchocki-Sympathy Card

(24)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 62,589.48
Arts & Tourism	\$ 1,722.72
Counseling Services	\$ 6,589.89
Fair	\$ 238.83
Park	\$ 252.86
Extension Education	\$ 27.27
Homeless Program/2163	\$ 2,651.57
Sheriff's Trust	<u>\$ 1,011.00</u>
TOTAL	\$ 75,083.62

Checks 181283 through 181325 totaling \$75,083.62, dated June 3, 2019.

(25)

Meeting adjourned at 3:08 p.m. at the County Park.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board