

June 10, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:04 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske.

(1)

K. Skoog gave information on the REDI grant award and the upcoming conference that will be all-expenses paid for the county team.

(2)

K. Skoog discussed the Inland Northwest Partners Summer Meeting which focused on economic development.

(3)

S. Kiss and M. Manus reported on the NEWC meeting.

(4)

The Board reviewed the upcoming Comprehensive Plan Visioning meeting schedule.

(5)

M. Manus mentioned his visit to Pend Oreille County Park and a proposed Eagle Scout project he's helping coordinate.

(6)

M. Manus offered the invocation and led the flag salute.

(7)

The Board discussed the county fairgrounds, needed repairs, and appreciation to PUD for their willingness to partner in completing the grandstand repairs.

(8)

K. Skoog reported on SRS legislation.

(9)

Human Resources Manager Terra Sirevog was present for an HR update, including the ITS Director opening.

(10)

The Board discussed the Cusick/Usk Sub-Area Plan. The Board reviewed the letter from PUD re: Cusick/Usk Urban Growth Area Plan and sent them an email, agreeing with their assessment.

(11)

The Board discussed needed repairs to the POC Park caretaker house.

(12)

The Board discussed economic development and Urban Growth Area.

(13)

Sheriff Glenn Blakeslee was present for an update on department computers. Also attending were Undersheriff Geoff Rusho and T. Sirevog.

(14)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:32 a.m. to 12:02 p.m. Present were T. Sirevog, G. Blakeslee, and G. Rusho.

(15)

The Board met to discuss new information that became available on the REDI Grant. Also in attendance were Economic Development Director Jamie Wyrobek and Newport City Administrator Russ Pelleberg. Pend Oreille County was one of six recipients awarded the grant in the U.S. The award will help provide capacity building, technical support, and mentorship. Two all-expenses paid conferences are included for five members of the county’s grant team.

(16)

The Board recessed for lunch at 12:46 p.m.

(17)

ITS Director Robert Brooks was present for an update. Also present was resident Bob Eugene. R. Brooks requested the promotion of César Stoddard, and T. Sirevog joined the update in progress. Motion was made by S. Kiss to approve the promotion of César Stoddard to GIS Analyst, Step 1. Motion was seconded by M. Manus. Motion carried unanimously.

Topics included an updated managed service contract; Q2 Active Project Updates, including new blades, hypervisor standardization, and data protection; and other projects, including end-point encryption, group policy review, collaboration improvements, Smarsh roll out, firmware on routers and switches, and portable conference room/PA system. R. Brooks also presented a review of the 2019 projects remaining.

(18)

Prosecuting Attorney Dolly Hunt was present for an update. Also present were Newport Miner News Editor Don Gronning and B. Eugene. D. Hunt discussed the PILT litigation and an upcoming MOU with Department of Health regarding data on violent deaths.

(19)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week’s Agenda, the Minutes of the Board’s June 3, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 6/7/19):	\$113,802.37
Investment Earnings (through May 31):	\$ 91,635.18

Payroll Change Notice:

Weed Control-

Dyana James, 4/5 Time, Effective 06/01/2019

Counseling Services-

Mark Stenzel, Resignation, Effective 06/15/2019

Roads-

Mark Rednour, Retirement, Effective 06/28/2019

Application for Advanced Travel Expense:
Travis Stigall, Sheriff's Office, Search & Rescue Training, Ellensburg, WA, June 16-18, \$150.00-
meals

Community Benefit and Indemnification Agreement Between Pend Oreille County and Public
Utility District No. 1 of Pend Oreille County
AGREEMENT NO. 2019-31, COMMISSIONERS' RECORDING

Pend Oreille County Services Agreement Re: Pend Oreille County Park Equestrian Campground
Improvements
AGREEMENT NO. 2019-32, COMMISSIONERS' RECORDING

(20)

Motion was made by M. Manus to approve sending a letter to Greg Jakeman, thanking him for his many years of service on the Parks Board. Motion was seconded by S. Kiss. Motion carried unanimously.

(21)

K. Skoog was excused at 4:00 p.m. to attend the LEOFF1 meeting.

(22)

Public Comment –No members of the public were present for comment.

(23)

K. Skoog returned to the meeting at 4:30 p.m.

(24)

Meeting continued to June 11, 2019.

June 11, 2019

The meeting resumed at 9:06 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(25)

Facilities Maintenance Supervisor James Batie and Tech I Apprentice Adam Kakuk discussed needed repairs at POC Park. B. Eugene joined the meeting in progress.

(26)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey and B. Eugene. Topics discussed were campground waste disposal, variable message sign, LeClerc Road overlay schedule, POC Park and park survey, Cedar Creek, repairs to fairgrounds grandstand and Sweet Creek stairs, crushing update, and a zipper demonstration.

(27)

G. Blakeslee and 911 Coordinator Steve West were present to discuss department computers and ITS Interim Director options.

(28)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. Also in attendance were Master Gardeners Susan Lynn and Marge Ahelgeson, who discussed plantings, bee house, herb garden, greenhouse, pavilion, irrigation, and Garden to Table cooking class.

M. Jensen reported on an employee's upcoming retirement, budget, bear awareness class, and a national conference, "Preparing Youth Camps for Wildland Fire." K. Skoog praised the Grizzly Discovery Center's SeaPerch team and their third-place award at the international competition. Also discussed was the First Aid for Fire Rescue conference.

(29)

S. Kiss reported on the Cusick City Council meeting.

(30)

The Board recessed for lunch at 11:58 a.m.

(31)

The Board met with Superior Court Judge Jessica Reeves, Superior/Juvenile Court Administrator Evelyn Bell, and Stevens County Commissioners Wes McCart, Steve Parker, and Don Dashiell via phone conference regarding the Juvenile Department. Also in attendance were D. Hunt and Juvenile Probation Counselor/Diversion Coordinator Cindy Delay.

(32)

B. Eugene arrived to the meeting.

(33)

Motion was made by S. Kiss to approve sending a letter of congratulations to Grizzly Discover Center's SeaPerch Team. Motion was seconded by M. Manus. Motion carried unanimously.

(34)

Motion was made by S. Kiss to have the Chair sign the State Auditor's financial statement audit letter, confirming the audits to be performed. Motion was seconded by M. Manus. Motion carried unanimously.

(35)

Motion was made by M. Manus for the Chair to sign the 2019-21 VSP Biennium Contract between the Washington State Conservation Commission and Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

2019-21 Biennium Contract No. K2019 Between the Washington State Conservation Commission and Pend Oreille County for Voluntary Stewardship Program Implementation
CONTRACT NO. 2019-19, COMMISSIONERS' RECORDING

(36)

Ben Floyd and Lara Floyd with White Bluffs Consulting were present for a 2020 Comprehensive Plan Visioning update. Also present were Community Development Director Greg Snow and B. Eugene. B. Floyd mentioned that the Planning Commission will be reviewing the first two chapters of the Comp Plan at their meeting tonight, plus editing goals and updating policies and vision statement. They will review critical area code updates and Shoreline Master Program. The group discussed the upcoming Visioning meetings and the goals and format for them.

(37)

Correspondence Received:

- 6.06 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for ITS Dept.
- 6.07 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for Prosecuting Attorney's Dept.

- 6.08 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for Courthouse and Hall of Justice employees
- 6.09 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for Counseling Services Dept.
- 6.10 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for Corrections Dept.
- 6.11 Teamsters Local Union 690/V. Holstrom- Notice to open bargaining for EMS 911 Operators
- 6.12 PUD Board of Commissioners- Letter re: Cusick/Usk Urban Growth Area Plan
- 6.13 Sheriff's Office- Invitation to annual Rodeo Picnic Potluck
- 6.14 Hwy. 31 Grind-June Rent Check
- 6.15 POC Historical Society-6.21.19 Annual Meeting & Program
- 6.16 PO Conservation District-6.13.19 Agenda
- 6.17 Office of Financial Management/M. Mohrman-Letter re: Preliminary Population Estimates
- 6.18 WSLCB/License Services-Special Occasion License, American Legion Post #217
- 6.19 PUD/C. Willenbrock-Letter re: Pend Oreille County Fairgrounds
- 6.20 Office of the Washington State Auditor- Entrance Conference: Pend Oreille County letter-Financial Statement Audit/Federal Grant Compliance Audit
- 6.21 Office of the Washington State Auditor-Entrance Conference: Pend Oreille County letter-Accountability Audit
- 6.22 Office of the Washington State Auditor-Audit confirmation letter

(38)

Correspondence Sent:

- (email)PUD-Agreement with the PUD's assessment of the Cusick/Usk Urban Growth Area Plan
- G.Jakeman-Letter of Appreciation for service on Parks & Recreation Advisory Board
- T. Lyons-Hedtke-Letter of Appointment to Parks & Recreation Advisory Board
- PUD/C. Willenbrock-Letter of Appreciation and cc: Agreement A-2019-31
- Grizzly Discovery Center/V.Blanchet-Letter re: SeaPerch Team Success

(39)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 47,834.80
Counseling Services	\$ 13,424.84
Fair	\$ 40.87
Law Library	\$ 298.05
Park	\$ 2,037.66
Road	\$ 146,703.57
Treasurer's O&M	\$ 125.00
Auditor's O&M	\$ 1,992.27
Growth Management	\$ 25.00
Solid Waste	\$ 8,924.42
Risk Management	\$ 700.00
Equipment R&R	\$ 50,189.33
Sheriff's Trust	<u>\$ 237.00</u>
TOTAL	\$ 272,532.81

Checks 181375 through 181473 totaling \$272,521.91 and Electronic Funds Transfer 23514 totaling \$10.90, dated June 10, 2019.

(40)
Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board