

June 17, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:10 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

Human Resources Manager Terra Sirevog was present to discuss HR policy.

(2)

M. Manus gave a report from the EDC workgroup meeting, which was attended by Senator Shelly Short, Department of Commerce Community Outreach Program Specialist Julia Havens, and numerous county and community representatives. He also discussed the meeting with White Bluffs Consulting regarding the 2020 Comprehensive Plan update.

(3)

S. Kiss reported on the Planning Commission meeting.

(4)

The Board discussed the 2020 Comp Plan Update Public Visioning meetings and feedback they've received so far.

(5)

S. Kiss was excused at 10:30 a.m. to attend a sub-committee meeting related to the renewal contract with Seattle City Light.

(6)

M. Manus was excused at 11:20 a.m. for the remainder of the day.

(7)

The Board recessed for lunch at 11:20 a.m.

(8)

Public Works Director Craig Jackson and Community Development Director Greg Snow were present for a Parks Plan update. The updated Parks Plan is completed and is in the final review process. The Parks & Recreation Advisory Board will take action on it at their next meeting, then it will be submitted to Washington State Recreation and Conservation Office for approval.

(9)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 10, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 6/14/19): \$113,802.37

Payroll Change Notice:

Sheriff-Corrections-

Allysa Deal, Corrections Officer, Step 1, \$3,143.14/mo., Effective 6/16/2019

Jeff Nichols, Sergeant, Step 1, \$4,563.10/mo., Effective 5/16/2019 (*This is to correct the previous Payroll Change Notice which was signed on 5/15/2019 and listed Shift Supervisor wage, not Corrections Sergeant wage.*)

Jeff Nichols, Longevity, \$60.00/mo.

Sheriff-Communications-

Breanne Mangis, Step 4, \$3,443.67/mo., and Longevity, \$60.00, Effective 7/1/2019

Sheriff-Patrol-

Morgan Johnson, Longevity, \$60.00/mo., Effective 7/1/2019

(10)

The Board met in executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes, from 2:35 p.m. to 3:05 p.m. Present were Prosecuting Attorney Dolly Hunt, G. Snow, and via phone conference, Attorneys Nathan Smith and Brian Kistler. The Board requested an additional fifteen minutes, from 3:05 p.m. to 3:20 p.m.

(11)

Colville National Forest District Ranger Gayne Sears was present for an update. Topics were wildfire danger, Mill Creek Road, Cedar Creek Road and bridge, Sweet Ione Project, Lost Lake Road, county's REDI grant and opportunities, and Scenic Canyons garbage issue.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to June 18.

June 18, 2019

The Commissioners' meeting room was open for refreshments at 8:30 a.m.

(14)

K. Skoog convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were M. Manus, S. Kiss, ITS Director Robert Brooks, County Clerk Tammie Ownbey, Assessor Jim McCroskey, Economic Development Director Jamie Wyrobek, Treasurer Nicole Dice, Sheriff Glenn Blakeslee, Weed Control Coordinator Sharon Sorby, Auditor Marianne Nichols, Financial Manager Jill Shacklett, Counseling Business Manager Kris Martin, Treasury Manager Lisa Vallieres, D. Hunt, Commissioner Programs Christine Rahoun, T. Sirevog, C. Jackson, and C. Zieske. An update was provided by N. Dice on the Cash Handling Policy, then a roundtable discussion was held.

(15)

C. Jackson was present for a Public Works update. The Diamond Lake Northshore Road public meeting is June 26, 6:00 pm, at Diamond Lake Fire Station. Topics of discussion were Sheriff's pole building, portable reader board, Touch a Truck event, City of Newport requests, Truck Road-e-o, and cardboard. He gave presentations on crushing, Allen Road paving, repairs to fairgrounds grandstand and Sweet Creek stairs, closure of Deer Park and Ione landfills, and hazard trees at POC Park.

(16)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 20 minutes, from 11:47 a.m. to 12:07 p.m. Present was T. Sirevog.

(17)

The Board recessed for lunch at 12:30 p.m.

(18)

Bid Opening-2019 Winter Maintenance Sand. Present was Engineering Technician/Contracting & Procurement Agent Mike Kirkwood. The hearing was opened, to receive bids for 1) 7,000 cubic yards of winter maintenance sand (county hauling), and 2) Alternate bid schedule #1-7,000 cubic yards of winter maintenance sand, including load, haul, and stack; and the proposals were read. Five proposals were received: JMAC Resources of Post Falls, ID, for \$3.25/cubic yard for a total of \$24,479.00; Wm. Winkler Co. of Newman Lake, WA, alternate bid schedule #1 for \$23.82; Toner of Chattaroy, WA, for \$5.00/cubic yard for a total of \$37,760.00 and alternate bid schedule #1 for \$77,418.20; Peak Sand & Gravel, Inc. of Sandpoint, ID, for \$4.25/cubic yard for a total of \$32,011.00 and alternate bid schedule #1 for \$175,657.00; and Versatile Industries, Inc. of Ione, WA, for \$5.00/cubic yard for a total of \$37,660.00 and alternate bid schedule #1 for \$94,150.00. The hearing was closed.

M. Kirkwood requested the opportunity to take the proposals back for review and make bid tabulations, with a recommendation to be given next Tuesday during the Public Works update.

(19)

Bid Opening-2019 Road Salt. Present was M. Kirkwood. The hearing was opened, to receive bids for 300 tons road salt, including delivery to three sites, and the proposals were read. Four proposals were received: Totem Pacific Corp. of Spokane Valley, WA, for \$85.42/ton for a total of \$27,573.58; Compass Minerals of Overland Park, KS, for \$97.48/ton for a total of \$31,466.54; EnviroTech Services, Inc. of Greeley, CO for \$185.00/ton for a total of \$59,718.00; and Salt Distributors, Inc. of Newman Lake, WA for \$96.55/ton for a total of \$31,166.34. The hearing was closed.

M. Kirkwood requested the opportunity to prepare the bid tabulations and review the proposals and return during next Tuesday's Public Works update with a recommendation.

(20)

Motion was made by M. Manus to approve an additional Payroll Change Notice. Motion was seconded by S. Kiss. Motion carried unanimously.

Payroll Change Notice:

Public Works-

Koa Pancho, Temp Summer Road Tech, \$16.00/hr., Effective 6/17/2019

(21)

Motion was made by S. Kiss to approve the revised job description and Advertise and Hire for Counseling Services WISE Family Partner. Motion was seconded by M. Manus. Motion carried unanimously.

(22)

Motion was made by M. Manus to revise the job description and Advertise and Hire Counseling Services Mental Health Professional. There are now two positions open for this job description. Motion was seconded by S. Kiss. Motion carried unanimously.

(23)

Motion was made by S. Kiss to approve the Board of Equalization stipend of \$100 for up to a seven-hour day and increase to \$175 for over a seven-hour day. Motion was seconded by M. Manus. Motion carried unanimously.

(24)

K. Skoog gave a report from the LEOFF1 meeting.

(25)

K. Skoog reported on the Washington Counties Insurance Fund (WCIF) conference. The renewal with Premera is an improvement, with rate adjustments. The county's other provider, Kaiser Permanente, hasn't submitted a new proposal yet.

(26)

The Board discussed the upcoming Seattle City Light renewal contract and sub-committee meetings.

(27)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 2:32 p.m. to 3:32 p.m. Present were T. Sirevog and G. Snow. The Board requested an additional 30 minutes, from 3:32 p.m. to 4:02 p.m.

(28)

M. Manus was excused at 4:08 p.m.

(29)

Motion was made by S. Kiss to accept the Interlocal Agreement Between the Counties of Pend Oreille and Spokane for Developmental Disabilities Services. Motion was seconded by K. Skoog. Motion carried unanimously.

Interlocal Agreement Between the Counties of Pend Oreille and Spokane for Developmental Disabilities Services

AGREEMENT NO. 2019-33, COMMISSIONERS' RECORDING

(30)

Correspondence Received:

- 6.23 River Mountain Village Advanced Care-Invitation to 6.28.19 Ribbon-Cutting Ceremony & Open House
- 6.24 DSHS/T. Kinlen-Letter re: End of 5551 Panel Evaluation Program
- 6.25 USFS/ Joseph M. de Leon-News Release re: Food Storage Order Updated on Colville National Forest

(31)

Correspondence Sent:

- S./N. Kiss-Sympathy Card
- Master Gardeners-Thank You Note

(32)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

Salary and Claim

Current Expense	\$ 336,861.39
Counseling Services	\$ 92,110.24
Crime Victims Compensation	\$ 281.88
Fair	\$ 1,792.94
Park	\$ 48.37
Road	\$ 102,520.10
Emergency 911 Communications	\$ 40,154.77
Extension Education	\$ 39.50
Growth Management	\$ 12,379.15
Public Facilities	\$ 3,207.34
Solid Waste	\$ 72,576.61
Risk Management	\$ 157.50
Equipment R&R	\$ 30,782.00
IT Services	\$ 16,845.66
Sheriff's Trust	<u>\$ 585.00</u>
TOTAL	\$ 710,342.45

Checks 181339 through 181343 totaling \$7,122.40 and Electronic Funds Transfers 23278 through 23476 totaling \$291,157.43, and Checks 181525 through 181574 totaling \$41,692.24, and Checks 181575 through 181579 totaling \$1,316.84, and Checks 181344 through 181374 totaling \$10,835.91, and Electronic Funds Transfers 23477 through 23513 totaling \$29,277.30, dated June 10, 2019. Includes Jr. Taxing Districts.

Checks 181580 through 181671 totaling \$146,239.40 and Electronic Funds Transfers 23527 through 23528 totaling \$3,350.32, dated June 17, 2019.

(33)
Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board