

June 24, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:03 a.m. in their meeting room. Present were Chair Karen Skoog, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Vice Chair Mike Manus is excused for the week. C. Zieske offered the invocation and led the flag salute.

(1)

Commissioner Programs/LEOFF1 Clerk Christine Rahoun provided a LEOFF1 update to the Board.

(2)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 17, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 6/21/19): \$113,819.37

Payroll Change Notice:

Public Works-

George Benson, Termination, Effective 6/21/2019

Request to Advertise & Hire: ER&R Mechanic

Application for Advanced Travel Expense:

Joshua Shelton, 2019 Esri User Conference, San Diego, CA, July 7-12, \$60.90-mileage, \$300.00-meals

César Stoddard, 2019 Esri User Conference, San Diego, CA, July 7-12, \$8.39-mileage, \$300.00-meals

Amendment to Agreement to Provide Invasive Weed Survey & Eradication on Bead Lake

AGREEMENT NO. 2019-34, COMMISSIONERS' RECORDING

In the Matter of Establishing October 14, 2019 (Columbus Day) as a Closure of County Offices to the Public

RESOLUTION NO. 2019-10, COMMISSIONERS' RECORDING

(3)

S. Kiss was excused at 10:42 a.m. to meet with Financial Manager Jill Shacklett, and he returned at 11:00 a.m.

(4)

Community Development Director Greg Snow was present for an update. Also present were area residents Tracy Morgan and Phyllis Kardos, and Newport Miner News Editor Don Gronning. Topics were hearing examiner update, land use applications pending, VSP, Parks & Recreation, Planning Commission, Comprehensive Plan Update, building permits, personnel, and dock issues.

(5)

The Board recessed for lunch at 12:00 p.m.

(6)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 1:30 p.m. to 1:45 p.m. Present was Human Resources Manager Terra Sirevog. The Board requested an additional 15 minutes, from 1:45 p.m. to 2:00 p.m.

(7)

Motion was made by S. Kiss to approve the Eagle Scout Service Project to be done by Quinton Pacheco in Pend Oreille Park. Motion was seconded by K. Skoog. Motion carried unanimously.

(8)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 2:30 p.m. to 2:45 p.m. Present were G. Snow and T. Sirevog. The Board requested an additional 15 minutes, from 2:45 p.m. to 3:00 p.m.

(9)

Prosecuting Attorney Dolly Hunt was present for a legal update. Discussed were website use disclaimer, recent prosecutor conference, homelessness, combatting opioids, and Martin Hall.

(10)

Motion was made by S. Kiss to approve the promotion of Alexa Polasky to the Natural Resource Planner position pay scale, effective 4/1/2019, since she's been doing those duties since that time, and to approve the Payroll Change Notice. Motion was seconded by K. Skoog. Motion carried unanimously.

Payroll Change Notice:

Community Development-

Alexa Polasky, Natural Resource Planner, Step 1, \$3,544.02/mo., Effective 4/1/2019

(11)

Public Comment –Chuck Heckenlively and Terry Lee were present and provided comment.

(12)

Meeting continued to June 25.

June 25, 2019

The meeting resumed at 9:00 a.m. with K. Skoog, S. Kiss, and C. Zieske present.

(13)

Public Works Director Craig Jackson was present for an update. Also in attendance were Signs & Markers Technician Paul Hillestad and County Engineer Don Ramsey. P. Hillestad addressed a citizen complaint of speeding on Spring Valley Road and described the traffic study that was conducted.

Motion was made by S. Kiss to approve the award of 2019 Road Salt to Totem Pacific Corp. Motion was seconded by K. Skoog. Motion carried unanimously.

C. Jackson discussed the 2009 Prothman Report, including the five-year plan, goals and vision statement, and projects that Public Works will address. Other topics were Diamond Lake culvert replacement, Parks & Recreation Comprehensive Plan, and paving LeClerc Road. D. Ramsey reported on the Cunningham gate relocation and upgrade. C. Jackson showed photos of the completed paving project on Allen Road, and discussed personnel changes, cash handling, and purchasing roll off containers with grant money.

Engineering Tech/Contracting & Procurement Agent Mike Kirkwood provided the following information via written report with the bid tabulation sheet and recommended the 2019 Winter Maintenance Sand award to JMAC Resources: “Alternate Bid Schedule #1 was low bid at \$77,418.20, which is \$7,000 more than we can purchase and haul for. This item can be deleted as not in the best interest of the County. There were 2 bids that did not meet the mileage criteria (20 miles max) from Road Shop #2. We rejected these bids based due to that. There was an increase in material price from last year of 30%. Vendor meets all bid criteria.” Motion was made by S. Kiss to approve the award of the 2019 Winter Maintenance Sand to lowest bidder, JMAC Resources from their Newport source, for \$24,479.00, including tax. Motion was seconded by K. Skoog. Motion carried unanimously.

(14)

The Board honored Mark Rednour on the occasion of his retirement after 31 years with Pend Oreille County. Also present were Diana Rednour, Public Works Office Manager/Risk Manager Teresa Brooks and Receptionist/Administrative Assistant Annie Suchocki, Surveyor Eric Roth, Sheriff Glenn Blakeslee, Weed Control Coordinator Sharon Sorby, C. Rahoun, T. Sirevog, C. Jackson, and D. Ramsey. K. Skoog read comments about Mark’s time with the County, read his original 1988 offer letter, and presented him with a Certificate of Appreciation/Retirement. The group then recessed at 10:15 a.m. for retirement refreshments provided by the Public Works Department in their office.

(15)

K. Skoog and S. Kiss returned to the meeting at 10:30 a.m.

(16)

Counseling Services Director Annabelle Payne was present for an update. She provided a staffing update and reviewed the open positions. Other topics were the annual Community Forum, Inland Northwest Behavioral Health, Pride Month partnership with Youth Emergency Services, recent legislation, and the upcoming SCRILS meeting focusing on the Trueblood Settlement Agreement.

(17)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. He discussed summer programs, fair, arena use, and garden pavilion. The Master Gardeners are harvesting for the local food bank.

(18)

T. Sirevog and T. Brooks were present to discuss auto damage and Personnel Policy.

(19)

The Board recessed for lunch at 12:08 p.m.

(20)

Fleet Accountant Teresa Deal was present for an ER&R Overhead Rate Presentation for 2020. Also in attendance were Fleet Manager Brian Eglund, Undersheriff Geoff Rusho, C. Jackson, D. Ramsey, and T. Brooks.

(21)

S. Kiss presented an invoice approved for payment by the Hotel/Motel Tax Advisory Board as follows: The Cutter Theatre, \$2,500.00. Motion was made by K. Skoog to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(22)

K. Skoog gave a report from the POC Historical Society Annual Meeting and Program.

(23)

ITS Director Robert Brooks was present for an update. Discussion centered on transition of the ITS Department upon his departure.

(24)

Correspondence Received:

- 6.26 PO EDC-6.19.19 Agenda & 5.15.19 Minutes
- 6.27 Lake Roosevelt Forum-Lake Roosevelt and Upper Columbia River Remedial Investigation and Feasibility Study-2019 Public Guide
- 6.28 POC Fair Board-7.2.19 Agenda & 6.4.19 Minutes

(25)

Correspondence Sent:

- M. Rednour-Certificate of Appreciation/Retirement
- Q. Pacheco-Eagle Scout Service Project Proposal-Beneficiary Approval

(26)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 354,683.50
Counseling Services	\$ 90,820.96
Crime Victims Compensation	\$ 237.15
Fair	\$ 962.00
Park	\$ 324.90
Road	\$ 85,576.31
Veteran's Assistance	\$ 1,213.48
Treasurer's O&M	\$ 338.98
Emergency 911 Communications	\$ 33,539.55
Low Income Housing/2060	\$ 2,335.02
Homeless Program/2163	\$ 2,424.67
Public Facilities	\$ 2,849.62
Solid Waste	\$ 23,644.49
Equipment R&R	\$ 18,025.52

IT Services
TOTAL

\$ 64,491.15
\$ 681,467.30

Checks 181755 through 181760 totaling \$7,101.34 and Electronic Funds Transfers 23529 through 23727 totaling \$275,525.89, and Checks 181761 through 181787 totaling \$38,963.52 and Electronic Funds Transfers 23728 through 23736 totaling \$230,954.61, dated June 25, 2019. Includes Jr. Taxing Districts.

Checks 181788 through 181867 totaling \$163,854.65 and Electronic Funds Transfer 23737 totaling \$56.04, dated June 24, 2019. Includes Jr. Taxing Districts.

(27)
Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board