

July 1, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:02 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and led the flag salute.

(1)

Treasurer Nicole Dice was present to discuss the distribution of 2018 PUD Privilege Taxes.

(2)

S. Kiss gave a report from the sub-committee working on the Seattle City Light impact fee renewal.

(3)

The Board discussed the 2020 Comprehensive Plan.

(4)

Community Development Director Greg Snow was present for an update. Also present was resident Tracy Morgan. Discussed were the hearings examiner hearings, land use applications, and the Voluntary Stewardship Program.

Motion was made by M. Manus to approve the amendment from White Bluffs Consulting on the contract to include added work for VSP. Motion was seconded by S. Kiss. Motion carried unanimously.

Amendment #1 Pend Oreille County Voluntary Stewardship Program-White Bluffs Consulting Agreement with Pend Oreille County dated January 2018  
*CONTRACT NO. 2019-20, COMMISSIONERS' RECORDING*

Updates were given on the Comprehensive Parks and Recreation Plan, building permits, and personnel.

(5)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:00 a.m. to 11:30 a.m. Present was Human Resources Manager Terra Sirevog.

(6)

911 Coordinator Steve West and ITS Tech III Zach Deiss were present for an ITS update. Also present were Auditor Marianne Nichols and T. Sirevog. The different options for ITS Directorship were discussed, until a new Director can be hired.

(7)

T. Sirevog reported on current job openings in the county.

(8)

The Board recessed for lunch at 12:24 p.m.

(9)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 1:35 p.m. to 2:03 p.m. Present were T. Sirevog and G. Snow.

(10)

The Board discussed the Parks & Recreation Advisory Board, their recent meeting, and park needs.

(11)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's June 24, 2019 meeting and the following items:

Payroll Change Notice:

Assessor's Office-

Nathan Longly, Step 4, \$3,748.25/mo., and Longevity, \$35.00/mo., Effective 7/1/2019

Community Development-

Shentel O'Neal, Administrative Assistant, Step 1, \$2,660.99/mo., Effective 7/8/2019

ITS-

César Stoddard, GIS Analyst, Step 1, \$3,816.91/mo., Effective 6/16/2019

Public Works-Roads-

Roy Anderson, Longevity, \$170.00/mo., Effective 7/1/2019

Tanner Shanholtzer, Summer Engineering Intern, \$16.00/hr., Effective 7/1/2019

Public Works-Solid Waste-

Yolonda Mendoza, Step 2, \$2,662.11/mo., Effective 7/1/2019

Sheriff-Patrol-

Mason Murray, Deputy, Step 1, \$4,304.45/mo., Effective 7/1/2019

Distribution of 2018 PUD Privilege Taxes

*RESOLUTION NO. 2019-11, COMMISSIONERS' RECORDING*

Equipment Rental and Revolving Fund Vehicle and Equipment Rates 2020

*RESOLUTION NO. 2019-12, COMMISSIONERS' RECORDING*

(12)

Prosecuting Attorney Dolly Hunt was present for a legal update. Topics discussed were records retention, Martin Hall meeting, and updating county policies.

(13)

S. Kiss reported on the TEDD meeting and their search for a Director.

(14)

K. Skoog gave a report on the Diamond Lake Northshore Road Culvert Replacement Project meeting.

(15)

M. Manus reported on the EMS meeting and mentioned the need to have by-laws in place if that

process was to begin.

(16)

Public Comment –No members of the public were present for comment.

(17)

Meeting continued to July 2.

July 2, 2019

The meeting resumed at 9:00 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(18)

Public Works Director Craig Jackson was present for an update. Also in attendance was Office Manager/Risk Manager Teresa Brooks, who gave a presentation on Risk Assessment and Response. The group reviewed the ER&R program. C. Jackson reported on the Diamond Lake culvert replacement public meeting and stated that the LeClerc paving project is complete. Other topics were a potential interlocal agreement, personnel, and weed & pest truck.

(19)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. Also in attendance was WSU Extension Acting Director Mike Gaffney. The group discussed the 4-H program and Master Gardeners.

(20)

Stevens County IS Director Mark Curtis and Chad Goodhue were present via phone conference to discuss a possible interagency contract.

(21)

The Board recessed for lunch at 11:59 a.m.

(22)

The Board reviewed the draft Parks Plan and discussed the county's parks. Motion was made by M. Manus to approve the resolution adopting the 2020-2025 Comprehensive Parks and Recreation Plan. Motion was seconded by S. Kiss. Motion carried unanimously.

A Resolution Adopting the 2020-2025 Comprehensive Parks and Recreation Plan  
*RESOLUTION NO. 2019-13, COMMISSIONERS' RECORDING*

(23)

K. Skoog was excused from the meeting at 3:19 p.m.

(24)

Correspondence Received:

- 7.1 A. Foy-Letter re: Fire District Vehicles
- 7.2 Martin Hall-6.27.19 Agenda & 5.23.19 Minutes
- 7.3 C. Williams-Letter re: Nuisance Property
- 7.4 C. Knoefler-Letter re: Request for Snowplowing of Bead Lake Road
- 7.5 Kalispel Tribe of Indians-Invitation to Northern Quest Outdoor Summer Concert Series

- 7.6 Stimson Lumber Company-Letter re: Herbicide Treatment
- 7.7 USFS/G. Sears-Letter re: Sweet-Ione Integrated Resources Improvement Project

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 60,455.67
Arts, Tourism, & Recreation	\$ 2,500.00
Counseling Services	\$ 11,186.24
Fair	\$ 177.55
Park	\$ 341.50
Road	\$ 194,932.36
Emergency 911 Communications	\$ 34,273.88
Homeless Program/2163	\$ 3,315.34
Risk Management	\$ 2,356.85
Equipment R&R	<u>\$ 15,988.28</u>
TOTAL	<u>\$ 325,527.67</u>

Checks 181909 totaling \$16,060.00, dated June 28, 2019.

Checks 181910 through 181997 totaling \$308,635.67 and Electronic Funds Transfer 23739 totaling \$832.00, dated July 1, 2019.

(26)

Meeting adjourned.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board