

July 8, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Karen Skoog, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske.

(1)

Vice Chair Mike Manus arrived to the meeting at 9:17 a.m.

(2)

Human Resources Manager Terra Sirevog was present for an update. The Board was in consensus to compensate Steve West and Zach Deiss accordingly for shared responsibilities as Interim ITS Director.

(3)

K. Skoog offered the invocation and led the flag salute.

(4)

Motion was made by M. Manus to approve sending a letter to Ms. Knoefler regarding her request for the county to snowplow Bead Lake Road. Motion was seconded by S. Kiss. Motion carried unanimously.

(5)

Motion was made by S. Kiss to approve the Advertise and Hire Maintenance Tech 2 Job for Buildings & Grounds. Motion was seconded by M. Manus. Motion carried unanimously.

(6)

Sheriff Glenn Blakeslee was present for an update on the dog ordinance and false alarms. Also present was POVA Manager Kelly Driver. G. Blakeslee reported on the number of false alarms that the Sheriff's Department has responded to in previous years:

2015--178

2016--211

2017--191

2018--211

2019--113, through June 30.

Responding to these false alarms expends department resources, so an ordinance will be considered to determine if fines will be instituted for "repeat offenders."

The current dog ordinance was established in 2003, and the penalties haven't been changed since then. G. Blakeslee mentioned there is also a section on declaration of dangerous dogs, and he will follow up with an updated ordinance in the future. The boating ordinance will also be reviewed.

(7)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:35 a.m. to 12:05 p.m. Present were T. Sirevog and Community Development Director Greg Snow.

(8)

The Board recessed for lunch at 12:07 p.m.

(9)

The Board conducted a WRIA 55 workshop. Also in attendance were G. Snow and residents Phyllis Kardos and Tracy Morgan. K. Skoog stated that the purpose of the workshop is the Watershed Plan Update and to complete the Planning Unit Position Poll. Discussion was held on stockwater, watershed boundary, water budget, in-stream flow, domestic demand estimate, irrigation demand estimates, and climate change.

(10)

M. Manus was excused at 2:15 p.m. and returned at 2:56 p.m.

(11)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was area resident Bob Eugene.

(12)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 1, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 7/5/19):	\$132,073.43
Investment Earnings (through June 30):	\$113,819.37

(13)

Motion was made by S. Kiss to approve signing the letter to Dennis Osweiler thanking him for his service on the Planning Commission. Motion was seconded by M. Manus. Motion carried unanimously.

(14)

Motion was made by M. Manus to pay the Newport Area Chamber of Commerce membership dues. Motion was seconded by S. Kiss. Motion carried unanimously.

(15)

Kalispel Tribe Information and Outreach Coordinator Mike Lithgow, Director of Wildlife and Terrestrial Resources Ray Entz, DNR Environmental Planner Sam Steinshouer, and Colville National Forest District Ranger Gayne Sears were present for a Sx^wuytn-Trail Project update. Also present was B. Eugene. Topics were watershed plan and sub-watershed project area, Forest Plan's road density, and possibility of extending other trails. The next Sx^wuytn-Trail Project public meeting is at Camas Center, July 18, 6:00-8:00p.m., with the topic of Cultural Resources/Native & Invasive Plants.

(16)

M. Lithgow and M. Manus left the meeting at 3:54 p.m. to attend the Sx^wuytn Recreation sub-committee meeting. Resident Gretchen Koenig joined the meeting in progress.

(17)

Public Comment –No members of the public were present for comment.

(18)

Meeting continued to July 9.

July 9, 2019

The meeting resumed at 9:10 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(19)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey and B. Eugene. C. Jackson informed the Board that an inter-department short-term loan may be necessary from ER&R to cover a payment due for LeClerc paving project until the grant monies are received.

Motion was made by M. Manus to approve the short-term operating loan to road fund from ER&R. Motion was seconded by S. Kiss. Motion carried unanimously.

*Short Term Operating Loan to Road Fund from Equipment Rental & Revolving Fund
RESOLUTION NO. 2019-14, COMMISSIONERS' RECORDING*

Senior Design & Construction Engineer George Luft joined the update in progress.

Motion was made by S. Kiss to approve the promotion of Ben Eggleston in Buildings & Grounds from his current position to Facilities Maintenance Supervisor. Motion was seconded by M. Manus. Motion carried unanimously.

A PowerPoint was shown on a resident's approach on eastside Indian Creek, and a discussion was held on the options available. Office Manager/Risk Manager Teresa Brooks joined the update. G. Luft left the meeting, and T. Brooks discussed needed improvements to the fair grandstands. C. Jackson gave updates of the 2019 county road maintenance and cardboard.

(20)

Motion was made by M. Manus to approve the additional payroll change notices for: Zach Deiss, Steve West, Ben Eggleston, William Henson, and Ashley Stetson. Motion was seconded by S. Kiss. Motion carried unanimously.

Payroll Change Notice:

ITS-

Zach Deiss, Tech III/Interim ITS Co-Director, \$5,935.73/mo., Effective 7/1/2019

911 Dispatch-

Steve West, 911 Coordinator/Interim ITS Co-Director, \$6,569.43/mo., Effective 7/1/2019

Buildings & Grounds-

Ben Eggleston, Facilities Maintenance Supervisor, Step 1, \$3,703.42/mo., Effective 7/1/2019

Public Works-Roads-

William Henson, Resignation, Effective 7/5/2019

Prosecutor-

Ashley Stetson, Resignation, Effective 7/23/2019

(21)

M. Manus reported on the Sx^wuytn Recreation sub-committee meeting he attended yesterday.

(22)

The Board discussed the Forest Plan. S. Kiss mentioned that a phone conference was held with the hearings examiner, but a final draft hasn't been enacted yet.

(23)

ITS Interim Co-Directors Steve West and Zach Deiss were present for an update. Also present were G. Blakeslee and B. Eugene. S. West stated the priority of the department is the deployment of replacement computers, and Z. Deiss gave project updates, including end point encryption, Smarsh rollout, and ADA headsets. The ITS Roadmap (long-term department projects) was reviewed and will be updated. GIS projects were discussed, such as updating map books, Comp Plan maps, and Disaster Recovery Phase 1. Other topics were remediation of redundancy issues, updating all local passwords, implementation of dedicated DMZ and social media, and camera system replacement.

Motion was made by M. Manus to grant signatory authority to Steve West and to remove Robert Brooks from all signatory lines effective immediately. Motion was seconded by S. Kiss. Motion carried unanimously.

(24)

S. West presented a map with fire protection areas. Also present were G. Blakeslee, B. Eugene, Economic Development Director Jamie Wyrobek and Newport City Administrator Russ Pelleberg.

(25)

The Board met with J. Wyrobek and R. Pelleberg to prepare for the REDI Kickoff event and review the county's PowerPoint presentation. Also present were G. Snow and B. Eugene.

(26)

The Board made a site visit to the county property at Ashenfelter Bay at 1:30 p.m. Also present were T. Brooks, G. Sears, C. Jackson, and C. Zieske. The possibility of a trail system and day use area was discussed.

(27)

The meeting resumed in the Commissioners' Meeting Room at 3:05 p.m

(28)

Motion was made by M. Manus to approve the revision to job description and advertise and hire to replace Deputy Prosecutor. Motion was seconded by S. Kiss. Motion carried unanimously.

(29)

Motion was made by S. Kiss to revise the job description for Senior Planner. Motion was seconded by M. Manus. Motion carried unanimously.

(30)

Correspondence Received:

7.8 Hwy. 31 Grind-July rent check

7.9 (email) D. Osweiler-Letter of resignation from Planning Commission

(31)

Correspondence Sent:

C. Knoefler-Letter re: Snowplow Request on Bead Lake Road

D. Osweiler-Letter of Appreciation for Service on Planning Commission

(32)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 35,069.49
Counseling Services	\$ 27,809.28
Fair	\$ 40.87
Law Library	\$ 298.05
Park	\$ 1,404.04
Treasurer's O&M	\$ 414.36
Solid Waste	\$ 17,061.45
Equipment R&R	\$ 115,197.32
IT Services	<u>\$ 22,807.93</u>
TOTAL	\$ 220,102.79

Checks 182066 through 182125 totaling \$220,102.79, dated July 8, 2019.

(33)

Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board