

July 15, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Chair Karen Skoog is excused for the week to attend the NACo Annual Conference. C. Zieske offered the invocation and led the flag salute.

(1)

M. Manus gave a report from the REDI Kickoff Peer-Learning Convening event.

(2)

S. Kiss spoke about the Public Works Equipment Road-e-o.

(3)

The Board discussed Economic Development Council and their upcoming meeting.

(4)

Treasurer Nicole Dice was present to discuss the Bid4Assets Agreement. This agreement will cover auction services for tax defaulted property sales.

(5)

Motion was made by S. Kiss to approve sending a letter of appreciation to Mr. Hansen accepting his letter of resignation from the Citizen Salary Commission. Motion was seconded by M. Manus. Motion carried unanimously.

(6)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 8, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 7/12/19): \$132,091.27

Revision of Job Description- Chemical Dependency Professional

Advertise & Hire-Chemical Dependency Professional

Payroll Change Notice:

Counseling Services-

Taylor Simpson, Receptionist, Step 1, \$2,499.37/mo., Effective 7/22/2019

Courts-

Laura Stuiivenga, Deputy Clerk, Step 2, \$2,956.91/mo., Effective 8/1/2019

Public Works-Buildings & Grounds-

James Batie, Resignation, Effective 7/10/2019

SECO County Basic Service Operating (BSO) Contract SFY2020 E911

AGREEMENT NO. 2019-35, COMMISSIONERS' RECORDING

MOU Between the Washington State Department of Health (ORI WA034265Y) and Pend Oreille County Prosecuting Attorney/Coroner's Office

AGREEMENT NO. 2019-36, COMMISSIONERS' RECORDING

Department of Commerce Grant Agreement with Pend Oreille, County of through Office of Crime Victims Advocacy Community Services and Housing Division for Victim Witness Assistance Grant Program SFY 2020
GRANT NO. 2019-01, COMMISSIONERS' RECORDING

ITS Interim Co-Director Agreements (*Pending*)

(7)

Motion was made by S. Kiss to approve County Treasurer Nicole Dice entering into a professional services agreement with Bid4Assets to provide website advertising and online auction for tax foreclosure properties. Motion was seconded by M. Manus. Motion carried unanimously.

Bid4Assets Professional Services Agreement
AGREEMENT NO. 2019-39, COMMISSIONERS' RECORDING

(8)

The Board recessed for lunch at 12:02 p.m.

(9)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was resident Bob Eugene. The group discussed the REDI Kickoff event, Opportunity Zones, and Caldwell Lake.

(10)

Colville National Forest District Ranger Gayne Sears was present for a Forest Service update. Also in attendance were CNF Public Affairs Officer Jen Knutson and B. Eugene. Topics of discussion were RAC funds and members, possibility of combining Newport and Sullivan Lake Ranger Districts to be more economically beneficial, Sweet Ione and Sx^wuytn projects, and Bead Lake parking.

(11)

Public Comment –No members of the public were present for comment.

(12)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 5 minutes, from 4:28 p.m. to 4:33 p.m. Present via phone conference was D. Hunt.

(13)

Motion was made by S. Kiss have the Vice Chair sign the separation agreement with Angela Walborn. Motion was seconded by M. Manus. Motion carried unanimously.

(14)

Meeting continued to July 16.

July 16, 2019

The Commissioners' meeting room was open for refreshments at 8:30 a.m.

(15)

M. Manus convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were S. Kiss, 911 Coordinator/ITS Interim Co-Director Steve West, County Extension Director/4-H

Youth Development Agent Mike Jensen, Undersheriff Geoff Rusho, County Clerk Tammie Ownbey, Assessor Jim McCroskey, N. Dice, Judge Robin McCroskey, Financial Manager Jill Shacklett, Weed Control Coordinator Sharon Sorby, Commissioner Programs Christine Rahoun, Public Works Director Craig Jackson, C. Zieske, and B. Eugene. Auditor Marianne Nichols and Newport City Administrator Russ Pelleberg joined the meeting in progress. An Equipment Road-e-o update was provided by C. Jackson, a roundtable discussion was held, and M. Nichols shared an Auditor's update. R. Pelleberg and M. Manus provided details about the REDI grant, the 18 months of technical assistance that will be provided, and the recent conference.

(16)

C. Jackson was present for a Public Works update. Also present were County Engineer Don Ramsey and B. Eugene. C. Jackson asked that the Board rescind last week's resolution, R-2019-14 Short Term Operating Loan to Road Fund from Equipment Rental & Revolving Fund, as the County Treasurer has requested the language in this resolution be modified to reflect "the potential need" for this action. Motion was made by S. Kiss to rescind Resolution No. 2019-14 Short Term Operating Loan. Motion was seconded by M. Manus. Motion carried unanimously.

Motion was made by S. Kiss to approve a short-term operating loan of \$500,000.00 to the Road Department Fund from the Equipment Rental & Revolving Fund if needed and authorize the County Treasurer to initiate the transfer upon written request from the Public Works Director. Motion was seconded by M. Manus. Motion carried unanimously.

Short-Term Operating Loan to Road Department Fund from Equipment Rental & Revolving Fund

RESOLUTION NO. 2019-15, COMMISSIONERS' RECORDING

Motion was made by S. Kiss to approve the purchase agreement with Totem Pacific Company for 2019 Road Salt in the amount of \$27,573.58. Motion was seconded by M. Manus. Motion carried unanimously.

Public Works Purchase Agreement Road Salt 2019-Totem Pacific Co.

AGREEMENT NO. 2019-40, COMMISSIONERS' RECORDING

Motion was made by S. Kiss to approve purchase agreement with JMAC Resources for 2019 Winter Maintenance Sand in the amount of \$24,479.00. Motion was seconded by M. Manus. Motion carried unanimously.

Public Works Purchase Agreement Maintenance Sand 2019-JMAC Resources

AGREEMENT NO. 2019-41, COMMISSIONERS' RECORDING

Motion was made by S. Kiss to approve the installation of new electrical service from Pend Oreille County PUD for the Sheriff's Evidence Building for \$6,325.00 and authorize Director of Public Works to sign documents related to this work. Motion was seconded by M. Manus. Motion carried unanimously.

D. Ramsey notified the Board of an upcoming meeting with Managing Director of Washington State Association of County Engineers (WSACE). C. Jackson reported that each of the Public Works departments will prioritize a five-year plan and will also develop a one-year plan for tracking. He gave updates on the elevator repair schedule and Truck Road-e-o, then discussed traffic control

supervisor, cover coat progress, crushing, water usage, a meeting regarding possibility of a Tribal Transfer Station, work release, and a survey of Ashenfelter Bay.

(17)

Motion was made by S. Kiss to continue the meeting to Thursday, July 18. Motion was seconded by M. Manus. Motion carried unanimously. M. Manus and S. Kiss were excused at 12:14 p.m. to attend the Federal Partners Forum at Kalispel Casino.

July 18, 2019

The meeting resumed at 10:00 a.m. with K. Skoog, M. Manus, and C. Zieske present.

(18)

The Board discussed economic development in the county.

(19)

K. Skoog gave a report from the NACo Conference.

(20)

M. Manus discussed the Parks Board meeting and needed improvements to POC Park.

(21)

Smart Growth America Director of Arts & Culture Ben Stone, Recast City Founder & CEO Ilana Preuss, Kalispel Tribe Senior Planner Jennyfer Mesa, and U.S. Department of Commerce Program Analyst Bernadette Grafton were present for a Smart Growth America workshop. Also present was resident Tracy Morgan. Community Development Director Greg Snow joined the meeting in progress. Discussion included the economy, community resources, economic development, technical assistance, diversified development, collaborative grant writing, diversification of revenue sources, community development and reinvestment, and alternative transportation. A report will be developed with recommendations on actions and a copy will be provided to the Commissioners.

(22)

The Board discussed county planning, county parks, and economic development.

(23)

Correspondence Received:

- 7.10 Seventh Sovereign LLC-Notice of Tribal Relations Trainings
- 7.11 NETCHD-7.17.19 Agenda & 5.8.19 Minutes
- 7.12 D. Hansen-Letter of resignation from Citizen Salary Commission
- 7.13 PO Economic Development Council-7.17.19 Agenda & 6.19.19 Minutes
- 7.14 Attorney D. Kelley-2019 2nd Quarter Caseload Report

(24)

Correspondence Sent:

D. Hansen-Letter of appreciation for service on Citizens Salary Commission

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 351,557.37
Counseling Services	\$ 83,133.02
Crime Victims Compensation	\$ 282.11
Park	\$ 310.84
Road	\$ 199,271.84
Emergency 911 Communications	\$ 37,988.47
Public Facilities	\$ 3,208.52
Solid Waste	\$ 73,007.22
Equipment R&R	\$ 56,416.68
IT Services	\$ 17,170.79
Sheriff's Trust	<u>\$ 183.00</u>
TOTAL	<u>\$ 822,529.86</u>

Checks 182166 through 182204 totaling \$12,835.31 and Electronic Funds Transfers 23943 through 23992 totaling \$33,892.48, and Checks 182159 through 182165 totaling \$8,207.35 and Electronic Funds Transfers 23743 through 23942 totaling \$293,045.99, and Checks 182205 through 182255 totaling \$42,233.51 and Electronic Funds Transfers 23993 through 24001 totaling \$268,834.24 dated July 10, 2019. Includes Jr. Taxing Districts.

Checks 182256 through 182346 totaling \$265,323.50 and Electronic Funds Transfers 24002 through 24004 totaling \$3,789.38, dated July 15, 2019.

(26)
Meeting adjourned.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board