

August 5, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:12 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

Human Resources Manager Terra Sirevog provided an HR update.

(2)

Motion was made by M. Manus to approve the Road Department's request to schedule a public hearing to amend the 2019-2024 Six Year Transportation Improvement Plan, on August 20, 2019 at 10:15 am. Motion was seconded by S. Kiss. Motion carried unanimously.

(3)

The Board discussed POC Park planned improvements, such as picnic tables and the Eagle Scout project.

(4)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's July 29, 2019 meeting and the following items:

Investment Earnings (through July 31):           \$132,091.27

Payroll Change Notice:

Counseling Services-

    Pamela Kellogg, Longevity, \$35.00/mo., Effective 8/1/2019

    Carla Shirley, Longevity, \$35.00/mo., Effective 8/1/2019

    Anita Waterman, Behavioral Health Counselor, Step 3, \$4,048.52/mo., Effective 8/1/2019

Prosecutor's Office-

    Tricia Shanholtzer, Step 5, \$4,132.84/mo., Effective 8/1/2019

Public Works-Roads

    William Matthews, Retirement, Effective 9/7/2019

Sheriff-Dispatch

    David Newsom, Communications Officer, Step 5, \$3,584.15/mo., Effective 7/26/2019

Treasurer's Office-

    Deana "Nichole" Phillips, Deputy Accountant I, Step 1, \$2,580.29/mo., Effective 8/1/2019

Spokane County Regional Behavioral Health Administrative Services Organization (BH-ASO) Contract Amendment Behavioral Health Services Program 19ASO2287(1)  
*AGREEMENT NO. 2019-47, COMMISSIONERS' RECORDING*

Department of Natural Resources Aquatic Lands Right of Entry  
*AGREEMENT NO. 2019-48, COMMISSIONERS' RECORDING*

(5)

Community Development Director Greg Snow was present for an update. Also present were residents Phyllis Kardos and Bob Eugene. Updates were given on the SEPA appeal and timeline, pending land use applications, and VSP contract. Resident Gretchen Koenig joined the update in progress. Repairs for the POC Park Host residence were discussed, as well as park picnic tables. Other topics were Planning Commission, Comprehensive Plan update, building permit applications, and Professional Development Academy.

(6)

Motion was made by M. Manus to approve the Resolution Establishing a Policy for Staff Development Day, to be Held on Columbus Day Each Year, Adopting Accountability Procedures for the Expenditure of Both County and Private Funds. Motion was seconded by S. Kiss. Motion carried unanimously.

A Resolution Establishing a Policy for Staff Development Day, to be Held on Columbus Day Each Year, Adopting Accountability Procedures for the Expenditure of Both County and Private Funds

*RESOLUTION NO. 2019-16, COMMISSIONERS' RECORDING*

(7)

Motion was made by S. Kiss to approve the Resolution Authorizing A Special Election to Consider the Annexation Between the Town of Metaline Falls, WA and Pend Oreille County Fire Protection District No. 2. Motion was seconded by M. Manus. Motion carried unanimously.

A Resolution Authorizing A Special Election to Consider the Annexation Between the Town of Metaline Falls, WA and Pend Oreille County Fire Protection District No. 2

*RESOLUTION NO. 2019-17, COMMISSIONERS' RECORDING*

(8)

The Board recessed for lunch at 12:02 p.m.

(9)

Mike Boeck was present to discuss a possible consultant agreement. Also in attendance were Prosecuting Attorney Dolly Hunt, Treasurer Nicole Dice, Newport City Administrator Russ Pelleberg, and B. Eugene. Discussion was held on the county's desire for an exchange of property to potentially develop the South Bench into a business park. M. Boeck provided a proposal to represent the county in negotiations with the land owners.

(10)

D. Hunt was present for a legal update. Also present was B. Eugene. Topics of discussion were land exchange and a resident's complaint.

(11)

The Board was in agreement to have K. Skoog attend the White House's Office of Intergovernmental Affairs and SRS events as Pend Oreille County's representative.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to August 6.

August 6, 2019

The meeting resumed at 9:00 a.m. with K. Skoog, S. Kiss, and C. Zieske present.

(14)

Public Works Director Craig Jackson was present for an update. Also present were County Engineer Don Ramsey and B. Eugene. C. Jackson spoke about the Title VI report. Motion was made by S. Kiss to approve the Chair to sign the Title VI 2018 Annual Report for Pend Oreille County. Motion was seconded by K. Skoog. Motion carried unanimously.

Title VI 2018 Annual Report

*AGREEMENT NO. 2019-49, COMMISSIONERS' RECORDING*

Motion was made by S. Kiss to approve the purchase from state contract of snowplow blades from Winter Equipment, for the amount of \$24,270.86, excluding sales tax. Motion was seconded by K. Skoog. Motion carried unanimously.

D. Ramsey discussed Usk and Ione bridge inspections. M. Manus joined the meeting in progress at 9:29a.m. Motion was made by M. Manus to execute a contract with Nicolls Kovich Engineering for Phase I of the 2019 bridge inspection of the Usk and Ione Bridges at a cost not to exceed \$112,752.69. Motion was seconded by S. Kiss. Motion carried unanimously.

Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement-  
Nicholls Kovich Engineering, PLLC

*AGREEMENT NO. 2019-50, COMMISSIONERS' RECORDING*

Other topics included the Indian Creek approach, pavement maintenance program, county cover coat, Horseshoe Lake Road weed spray, sweeper broom accident, elevator project, and review of the county disciplinary process.

(15)

The Board discussed Superior Court, administration costs, and Northeast Tri County Health District (NETCHD).

(16)

Motion was made by M. Manus to cancel the August 26 and 27 Commissioner board meetings, due to the courthouse elevator being out of service for modernization, and the Chair to sign vouchers in the full Board's absence. Motion was seconded by S. Kiss. Motion carried unanimously.

(17)

NETCHD Director Matt Schanz was present to discuss public health programs and services. Also present was B. Eugene. M. Schanz discussed wildfire smoke/impairment levels/activity restrictions, Environmental Health staffing, low-interest loan program for septic systems, and inspections.

(18)

Counseling Services Director Annabelle Payne was present for an update. Also in attendance was T. Sirevog. Staffing was discussed.

(19)

The Board discussed professional development for staff.

(20)

The Board recessed for lunch at 12:01 p.m.

(21)

S. Kiss gave a report from North County Chamber of Commerce meeting.

(22)

The Board participated in a webinar regarding HB 1406 Affordable Housing.

(23)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 3:00 p.m. to 3:30 p.m. Present were T. Sirevog and G.Snow. The Board requested an additional 15 minutes, from 3:30 p.m. to 3:45 p.m.

(24)

Correspondence Received:

- 8.1 PO Conservation District-8.8.19 Agenda
- 8.2 POC Fair & Rodeo Association-8.6.19 Agenda & 7.2.19 Minutes
- 8.3 C.Ackerman/R.Ackerman-Invitation to POC Fair and Auction
- 8.4 Hwy 31 Grind-August rent check

(25)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 57,149.29
Counseling Services	\$ 4,903.81
Fair	\$ 42,203.41
Extension Education	\$ 35.54
Solid Waste	\$ 7,880.45
Equipment R&R	\$ 51,095.11
IT Services	\$ 10,341.49
Sheriff’s Trust	<u>\$ 2,055.00</u>
TOTAL	<u>\$ 175,664.10</u>

Checks 182697 through 182767 totaling \$175,425.87 and Electronic Funds Transfer 24215 totaling \$238.23, dated August 5, 2019.

(27)

Meeting adjourned.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board