

September 16, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:04 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, and Clerk of the Board Crystal Zieske. Commissioner Stephen Kiss arrived to the meeting at 9:15 a.m. S. Kiss offered the invocation and led the flag salute.

(1)

Motion was made by S. Kiss to set the public hearing for the road vacation of portions of Hatchery Road, Ashenfelter Bay Road, and Fertile Valley Road for September 30, 2019 at 1:30pm., which revises the previous date approved at the September 3rd meeting. Motion was seconded by M. Manus. Motion carried unanimously.

(2)

Newport City Administrator Russ Pelleberg was present to propose an interlocal planning agreement. Also present were Community Development Director Greg Snow and residents Michael Naylor, Don Wold, Gretchen Koenig, Bob Eugene, and John Endres.

(3)

K. Skoog gave a report on activities related to the REDI Initiative, SRS, and PILT from her Washington, D.C. trip.

(4)

ITS Director Shane Flowers was present for an update. Also present were 911 Coordinator Steve West, Tech III Zach Deiss, and B. Eugene. Topics were computer deployment, social media policy, and upcoming conferences. Z. Deiss gave project updates on file servers, wiring redundancy, and security structures.

(5)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 9, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 9/13/19): \$166,237.55

Payroll Change Notice:

Public Works-

Adam Collison, Road Maintenance Technician, Step 1, \$20.93/hr., Effective 9/23/2019

Quenten Cole, Road Maintenance Technician, Step 1, \$20.93/hr., Effective 9/16/2019

Sheriff-Dispatch-

David Newsom, Resignation, Effective 9/7/2019

Sheriff-Patrol-

Jaylan King, Deputy, Step 1, \$4,304.45/mo., Effective 7/16/2019

(6)

The Board met in executive session to review the performance of a public employee pursuant to

RCW 42.30.110(1)(g) for 30 minutes, from 11:30 a.m. to 12:00 p.m. Present were Human Resources Manager Terra Sirevog and G. Snow.

(7)

The Board recessed for lunch at 12:04 p.m.

(8)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 1:34 p.m. to 2:01 p.m.

(9)

Treasurer 2020 Budget Review – Present were Treasurer Nicole Dice, Auditor Marianne Nichols, Financial Manager Jill Shacklett, and area residents Robert Rumsey and Sheryl Miller.

(10)

Motion was made by S. Kiss to approve the additional Payroll Change Notices, for Brittany Taylor in Prosecutor’s Office, and Chris Carstens and Reed Bailey in Public Works-Roads. Motion was seconded by M. Manus. Motion carried unanimously.

Payroll Change Notice:

Prosecutor’s Office-

Brittany Taylor, Deputy Prosecuting Attorney, Step 1, \$5,178.65/mo., Effective 9/24/2019

Public Works-Roads-

Chris Carstens, Road Maintenance Technician, Step 1, \$20.93/hr., Effective 10/1/2019

Reed Bailey, Road Maintenance Technician, Step 1, \$20.93/hr., Effective 9/16/2019

M. Manus was excused from the meeting at 3:00 p.m.

(11)

Prosecuting Attorney Dolly Hunt was present for a legal update. She reported on public records requests, homelessness plan and funds, and an interlocal planning agreement. B. Eugene joined the meeting in progress. D. Hunt mentioned the hire of a new deputy prosecutor.

(12)

Motion was made by S. Kiss to approve the chair to sign the Interlocal Planning Agreement Between Pend Oreille County and City of Newport, WA. Motion was seconded by K. Skoog. Motion carried unanimously.

Interlocal Planning Agreement Between Pend Oreille County and City of Newport, WA
AGREEMENT NO. 2019-65, COMMISSIONERS’ RECORDING

(13)

Colville National Forest District Ranger Gayne Sears was present for an update. Also in attendance was B. Eugene. Discussed were Cedar Creek Road, Mill Creek Road, Boulder Park, Sweet Ione Project, Sullivan Lake dispersed camping, Mill Pond, and the Collaborative Forest Landscape Restoration Program. S. Miller and R. Rumsey joined the update in progress.

(14)

Public Comment –B. Eugene, S. Miller, R. Rumsey, and Christine Buddrius were present. S. Miller and C. Buddrius provided comment.

(15)

Meeting continued to September 17.

September 17, 2019

K. Skoog convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were M. Manus, S. Kiss, Economic Development Director Jamie Wyrobek, G. Snow, N. Dice, County Clerk Tammie Ownbey, Counseling Services Director Annabelle Payne, Assessor Jim McCroskey, Treasury Manager Theresa Schoener, Judge Robin McCroskey, Commissioner Programs Christine Rahoun, Public Works Director Craig Jackson, Jail Captain Bill Zamora, S. Flowers, M. Nichols, J. Shacklett, D. Hunt, Weed Control Coordinator Sharon Sorby, Weed Board Education & Outreach Coordinator Lisa Alkire, C. Zieske, and B. Eugene. Ed Havey, M.S., CPE Ergonomist with Washington State Department of Labor & Industries provided a free presentation on Computer Workstation Ergonomics-Facts, Trends, and Fads. A roundtable discussion followed.

(16)

C. Jackson was present for a Public Works update. Also present were Fleet Manager Brian Eglund and B. Eugene. Motion was made by S. Kiss to approve the purchase from state contract two Chevy Tahoes, for the cost of \$80,192, plus tax. Motion was seconded by M. Manus. Motion carried unanimously.

Office Manager/Risk Manager Teresa Brooks joined the meeting in progress and discussed a broom (equipment) accident, which will be covered at replacement cost. County Engineer Don Ramsey joined the update. T. Brooks reported on General Liability and Property Coverage renewal, then left the meeting. A discussion was held on Western Star Trucks operating costs, then B. Eglund left the update.

C. Jackson gave a presentation on Road Maintenance Level of Service (LOS) and BST Road Ratings, with a recommendation of future LOS for POC roads. Other topics were paving Deeter approach, culvert at Northshore, crushing of cardboard, and possible Ashenfelter Bay and Sandy Shores improvements.

(17)

The Board recessed for lunch at 11:57 a.m.

(18)

Public Hearing-Private Road Name Change. Present were GIS Analyst César Stoddard GIS Manager and Josh Shelton. The hearing was opened, and the notice was read. A petition was received requesting a road name change, from Taynea Lane to Emerald Lane. C. Stoddard presented the following documents: Revision to County Road Log, Map of Road Location, Original Road Name Change Application, Initial Notice of Road Name Change to Other Land Owner(s), Road Name Change Application from Other Land Owner(s), Mailed Hearing Notice to Affected Landowner(s), and Public Notice to Newport Miner. The hearing was closed.

(19)

Motion was made by M. Manus to approve the change of name of “Taynea Lane” to “Emerald Lane.” Motion was seconded by S. Kiss. Motion carried unanimously.

(20)

J. Shelton requested approval of a MOA between POC and partners for purchasing updated aerial imagery. Motion was made by M. Manus to approve the Memorandum of Agreement between Pend Oreille County and our partners towards the purchase of updated aerial imagery and approval of the county expenditure for this. Motion was seconded by S. Kiss. Motion carried unanimously.

MOA for 2019 Aerial Imagery-Pictometry International Corp.
AGREEMENT NO. 2019-66, COMMISSIONERS' RECORDING

(21)

Motion was made by M. Manus to have the chair sign the MOA agreement. Motion was seconded by S. Kiss. Motion carried unanimously.

(22)

Motion was made by S. Kiss to sign and send the NEWC letter supporting the inclusion of the Tonasket Ranger District into the Colville National Forest. Motion was seconded by M. Manus. Motion carried unanimously.

(23)

Public Works 2020 Budget Review – Present were C. Jackson, M. Nichols, J. Shacklett, T. Brooks, Fleet Accountant Teresa Deal, B. Eglund, and Solid Waste Coordinator Amanda Griesemer.

(24)

Motion was made by M. Manus to approve signing the letter of appreciation to Back Country Horsemen. Motion was seconded by S. Kiss. Motion carried unanimously.

(25)

Motion was made by M. Manus to approve signing the letter to Weed Control Coordinator Sharon Sorby regarding invoicing for revenues. Motion was seconded by S. Kiss. Motion carried unanimously.

(26)

Correspondence Received:

- 9.17 EWCoG-9.27.19 Agenda & 7.26.19 Minutes
- 9.18 SCRILS-9.20.19 Agenda
- 9.19 Hwy 31 Grind-September rent check
- 9.20 NETCHD-9.18.19 Agenda & 7.17.19 Minutes
- 9.21 NACo-Letter re: RAC Steering Committee Appointment & Position Description Committee Member Form
- 9.22 S. Bamonte-Thank You Note
- 9.23 Department of Commerce-cc: Letter re: EDC as Associate Development Organization
- 9.24 City of Newport-cc: Sears Annexation Request and R-1 Zoning Designation SEPA Checklist
- 9.25 City of Newport-cc: Winje Annexation Request and R-1 Zoning Designation SEPA Checklist

- 9.26 Wildland Fire Advisory Committee Meeting Minutes 8.22.19
- 9.27 PO Economic Development Council 9.18.19 Agenda & 8.21.19 Minutes

(27)

Correspondence Sent:

Chief Forester V. Christiansen-NEWC Letter re: Colville National Forest Expansion
 NE Back Country Horsemen-Deer Park Chapter-Letter of Appreciation
 Weed Control/S. Sorby-Letter re: Invoicing for Revenues
 NACo-Position Description Committee Member Form

(28)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 632,991.50
Counseling Services	\$ 71,390.96
Fair	\$ 820.00
Park	\$ 1,919.33
Road	\$ 246,006.57
Treasurer's O&M	\$ 81.00
Auditor’s O&M	\$ 1,037.34
Emergency 911 Communications	\$ 85.00
Growth Management	\$ 20,205.21
Public Facilities	\$ 3,130.00
Solid Waste	\$ 74,410.80
Risk Management	\$ 17.50
Equipment R&R	\$ 4,319.76
IT Services	\$ 6,951.50
Sheriff’s Trust	<u>\$ 225.25</u>
TOTAL	\$ 1,063,591.72

Checks 183674 through 183770 totaling \$1,060,270.02 and Electronic Funds Transfers 24932 through 24934 totaling \$3,321.70, dated September 16, 2019.

(29)

Meeting adjourned at 4:33 p.m.

APPROVED: _____
 Chair of the Board

ATTEST: _____
 Clerk of the Board