

September 23, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:12 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. M. Manus offered the invocation and led the flag salute.

(1)

Motion was made by M. Manus to approve the renewal for the county's two log forest brands. Motion was seconded by S. Kiss. Motion carried unanimously.

(2)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's September 16, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 9/20/19): \$166,237.55

Payroll Change Notice:

Treasurer's Office-

Amy Morningstar, Deputy Accountant II/Tax Specialist, Step 1, \$2,788.77/mo.,
Effective 10/1/2019

Theresa Schoener, Treasury Manager, Step 1, \$4,357.46/mo., Effective 10/1/2019

Request to Hire: On-Call Bailiff

(3)

Weed Board 2020 Budget Review—Present were Weed Control Coordinator Sharon Sorby, Weed Specialist III Loretta Nichols, Education & Outreach Coordinator Lisa Alkire, Data & Finance Specialist Dyana James, Auditor Marianne Nichols, and Financial Manager Jill Shacklett.

(4)

The Board recessed for lunch at 12:03 p.m.

(5)

Community Development Director Greg Snow was present for an update. Also present were residents Tracy Morgan, Sheryl Miller, and Gretchen Koenig. Topics were hearing examiner update, land use applications, completion of Eagle Scout project, needed repair at Gregg's Road boat launch, timber management company, Planning Commission, Comprehensive Plan, and building permit applications.

(6)

Sheriff/Emergency Management/Jail/Dispatch 2020 Budget Review—Present were Sheriff Glenn Blakeslee, Undersheriff Geoff Rusho, Executive Administrative Assistant Dawn Taylor, Jail Captain Bill Zamora, 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, M. Nichols, and J. Shacklett. County resident Bob Eugene joined the review in progress.

(7)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was B. Eugene. Discussed were social media policy, facility use request, and properties referred to NETCHD.

(8)

Office Manager/Risk Manager Teresa Brooks was present to propose the purchase of crime insurance. Also present were Treasurer Nicole Dice, D. Hunt, and B. Eugene. T. Brooks stated there were varying insurance rates, ranging from \$2,300.00 to \$6,141.00, and she is recommending Great American as the most competitive, both from a premium and a coverage enhancements standpoint. M. Nichols joined the meeting in progress.

(9)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax as follows: Angel Paws/Liz Coon, \$312.00. Motion was made by M. Manus to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by K. Skoog. Motion carried unanimously.

(10)

K. Skoog left the meeting at 4:04 p.m. and returned at 4:14 p.m.

(11)

Motion was made by S. Kiss to give the chair the authority to sign the WCIF Medical Group Master Application for 2020 WCIF Coverage. Motion was seconded by M. Manus. Motion carried unanimously.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to September 24.

September 24, 2019

The meeting resumed at 9:01 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(14)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey, Surveyor Eric Roth, G. Snow, Newport City Administrator Russ Pelleberg, and B. Eugene. E. Roth gave a presentation on proposed improvements to Ashenfelter Bay and Pend Oreille County Park, then left the update.

Motion was made by S. Kiss to approve change orders 1, 2 and 3 on the LeClerc North Overlay Project in the total amount of \$33,802.20 and authorize the Chair to sign the change orders. Motion was seconded by M. Manus. Motion carried unanimously.

(15)

Public Hearing-Declaration of Surplus. Present were C. Jackson, Fleet Manager Brian Egland, D. Ramsey, R. Pelleberg, and B. Eugene. The hearing was opened, and the notice was read. Comments from the audience included R. Pelleberg asking if the surplus Tahoes were from the Sheriff's Department, and B. Egland confirmed that they were. The hearing was closed.

(16)

The Public Works update continued. Present were C. Jackson, D. Ramsey, B. Eglund, R. Pelleberg, and B. Eugene. Motion was made by M. Manus to declare the vehicles as described as surplus and provide for their disposal. Motion was seconded by S. Kiss. Motion carried unanimously. B. Eglund left the meeting.

Surplus Property in the Equipment Rental and Revolving Fund
RESOLUTION NO. 2019-22, COMMISSIONERS' RECORDING

C. Jackson gave updates on replacing Ruby Creek Road pipe culverts, overtime related to snow plowing, solid waste's metal prices declining, and cattleguards on Flowery Trail.

(17)

Counseling Services Director Annabelle Payne was present for an update. Topics were staffing, crisis regional collaborative meeting, Health Care Authority, Trueblood Settlement Agreement, and SCRILS meeting.

(18)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. Items discussed were mentoring and afterschool programs for Newport schools, state 4-H teen program, and a proposed Know Your Local Government program. M. Jensen reported he is now nationally certified for Mental Health First Aid and Mental Health First Aid for Fire/Rescue.

(19)

WSU Extension 2020 Budget Review—Present were M. Jensen, M. Nichols, and J. Shacklett.

(20)

The Board recessed for lunch at 12:00 p.m.

(21)

Counseling 2020 Budget Review—Present were A. Payne, Business Manager Kris Martin, M. Nichols, and J. Shacklett.

(22)

ITS Director Shane Flowers was present for an update. Also in attendance was B. Eugene. Items of discussion were computer deployments, recent social media conference, social media policies, and implementation timeline.

(23)

Motion was made by M. Manus to adopt the Public Works Change Order Manual for use by the Public Works Department. Motion was seconded by S. Kiss. Motion carried unanimously.

Public Works Contract Change Order Manual
RESOLUTION NO. 2019-23, COMMISSIONERS' RECORDING

(24)

M. Manus was excused at 3:30 p.m to participate in a Better Health Together meeting via Zoom.

(25)

Correspondence Received:

- 9.28 Angel Paws/L. Coon-Thank You Note
- 9.29 Rural Resources-9.25.19 Agenda & 5.22.19 Minutes
- 9.30 WSLCB-License Services, Special Occasion License, Usk Community Hall, 2442 Black Rd, Usk
- 9.31 NEWC/L. Johns-Draft 6.7.19 Minutes
- 9.32 Evergreen Forest Group/D. England-Secure Rural Schools (SRS) information packet

(26)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 74,230.16
Counseling Services	\$ 4,800.53
Fair	\$ 1,839.71
Park	\$ 1,449.65
Road	\$ 65,047.44
Trial Court Improvement	\$ 2,043.39
Low Income Housing/2060	\$ 1,173.52
Homeless Program/2163	\$ 10,124.66
Capital Projects	\$ 7,674.20
Solid Waste	\$ 155.17
Risk Management	\$ 408,708.00
Equipment R&R	\$ 56,436.44
Sheriff’s Trust	<u>\$ 216.00</u>
TOTAL	\$ 633,898.87

Checks 183877 through 183963 totaling \$633,482.87 and Electronic Funds Transfer 24939 totaling \$416.00 dated September 23, 2019.

(27)

Meeting adjourned at 4:21 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board