

October 14, 2019

There was no meeting, due to Pend Oreille County's Columbus Day All-Staff Training.

October 15, 2019

There was no meeting, due to lack of quorum.

October 21, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:09 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, and Clerk of the Board Crystal Zieske. Commissioner Stephen Kiss is excused for the week. M. Manus offered the invocation and led the flag salute.

(1)

Community Development Director Greg Snow was present to discuss WRIA 59. Also present were residents Phyllis Kardos and Bob Eugene. Resident Gretchen Koenig joined the meeting in progress.

(2)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was B. Eugene. Topics included forthcoming PILT payment and Supreme Court decision on DUI mandatory impound.

(3)

Colville National Forest District Ranger Gayne Sears was present for an update. Also in attendance was B. Eugene. G. Sears presented a copy of the Final Land Management Plan for the Colville National Forest, and discussion included federal contracts, Boulder Park objections, and a probable visitor center at the Tiger Store next year.

(4)

Auditor Marianne Nichols was present to request an election tabulating system. Also present were Financial Manager Jill Shacklett and B. Eugene. Motion was made by M. Manus to proceed with the purchase of a new ballot tabulator from Clear Ballot Group, as designated for \$75,300. Motion was seconded by K. Skoog. Motion carried unanimously.

(5)

The Board recessed for lunch at 12:00 p.m.

(6)

ChangePoint Northwest President Doug Engle was present to discuss housing to prevent homelessness and provide homeownership opportunities for the average person, family, and those in need. Also in attendance were Family Crisis Network's Director Jackie Kiehn, Assistant Director Cody Francis, and Victim Advocate Leá Porter; Youth Emergency Services (YES) Executive Director Sarah Phillips and Youth Program Specialist Milo Edwards, Gem State Editor Sophia Aldous, and B. Eugene.

(7)

The Board held a Homelessness 5-Year Plan Workshop. Also in attendance were D. Engle, J. Kiehn, C. Francis, L. Porter, S. Phillips, M. Edwards, S. Aldous, and B. Eugene. The group worked on an

addendum to the county's current 10-Year Plan to align with the state's new 5-Year Plan requirement. Four goals have been prioritized: identifying and engaging the homeless population, prioritizing needs, swiftly moving people into stable permanent housing, and education/awareness.

(8)

CASA 2020 Budget Review—Present were Kalispel Tribal Court Administrator/CASA and Victim Assistance Services Programs Director Cathleen Kintner-Christie, M. Nichols, and J. Shacklett.

(9)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 7, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 10/18/19):	\$181,284.29
Investment Earnings (year-to-date estimate, as of 10/11/19):	\$181,267.27
Investment Earnings (through September 30):	\$166,237.55

Payroll Change Notice:

Sheriff-Patrol-

Morgan Johnson, Step 4, \$4,842.52/mo., Effective 11/1/2019

Joshua Mason, Step 3, \$4,662.39/mo., Effective 11/1/2019

R. "Christopher" Thibodeau, Step 2, \$4,484.57/mo., Effective 11/1/2019

Sheriff's Office-

Ciara Williamson, Step 6, \$3,443.67/mo., Longevity, \$60.00/mo., Effective 11/1/2019

WA Health Care Authority (HCA) Interagency Agreement for CPWI Prevention Services HCA Contract No K3935

AGREEMENT NO. 2019-70, COMMISSIONERS' RECORDING

Annual Peopleware Agreement-Computer Information Concepts (CIC)

AGREEMENT NO. 2019-71, COMMISSIONERS' RECORDING

(10)

Motion was made by M. Manus to approve sending a letter of congratulations to Counseling Services CPWIC Coordinator Donna Anderson on the publication of her article in The WiseGuide. Motion was seconded by K. Skoog. Motion carried unanimously.

(11)

The meeting recessed at 3:15 p.m. and was continued to October 22.

October 22, 2019

K. Skoog convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were M. Manus, Undersheriff Geoff Rusho, 911 Coordinator Steve West, Treasurer Nicole Dice, County Clerk Tammie Ownbey, Judge Robin McCroskey, District Court Administrator Rachel Johnson, Commissioner Programs Christine Rahoun, Public Works Director Craig Jackson, Weed Board Education & Outreach Coordinator Lisa Alkire, Emergency Management Deputy Director

JoAnn Boggs, Weed Specialist III Loretta Nichols, M. Nichols, J. Shacklett, D. Hunt, C. Zieske, and B. Eugene. A roundtable discussion was held.

(12)

S. West was present to request an agreement signature authorization request. Also in attendance were G. Rusho, J. Boggs, and Darin Scheel. Motion was made by M. Manus to authorize the Chair to sign the Letter of Agency and Carrier Notification of Change in 911 Services. Motion was seconded by K. Skoog. Motion carried unanimously.

Letter of Agency and Carrier Notification of Change in 911 Services
AGREEMENT NO. 2019-72, COMMISSIONERS' RECORDING

(13)

Bid Opening-2019 Road District 3 Coverstone. Present were Engineering Technician/Contracting & Procurement Agent Mike Kirkwood, Transportation Technical Specialist Christopher Beck, County Engineer Don Ramsey C. Jackson, Versatile Industries representative Darin Scheel, and B. Eugene. The hearing was opened to receive bids for coverstone and the proposals were read. Two proposals were received: DeAtley Crushing of Lewiston, ID, for 10,005 tons; and Versatile Industries, Inc. of Ione, WA, for 8,000 tons. The hearing was closed.

M. Kirkwood requested the Board allow him to take the proposals back to check for completeness and bring a recommendation next Tuesday during the Public Works update.

(14)

C. Jackson was present for a Public Works update. Also present were Receptionist/Administrative Assistant Annie Suchocki, D. Ramsey, and B. Eugene. A. Suchocki reported on Public Works' recent WSDOT audit, then left the update. C. Jackson gave a report on the Sheriff's Office Tahoe accident. D. Ramsey reminded of the Board's decision to declare two Chevy Tahoes as surplus and reported that Spokane County Corrections Department has offered to purchase the units directly for a price of \$10,000 each. The Fleet Manager has reviewed the offer and has found it consistent with expected fair market value. Motion was made by M. Manus to direct the Public Works Director to sell the 2013 Chevy Tahoe (S8173) and the 2013 Chevy Tahoe (S8174) directly to Spokane County for a price of \$10,000.00 each, not including applicable taxes. Motion was seconded by K. Skoog. Motion carried unanimously.

Motion was made by M. Manus to sign the Resolution selling the two surplus Chevy Tahoes to Spokane County Corrections Department. Motion was seconded by K. Skoog. Motion carried unanimously.

Surplus Property in the Equipment Rental and Revolving Fund
RESOLUTION NO. 2019-29, COMMISSIONERS' RECORDING

C. Jackson requested to advertise for a temporary facilities maintenance winter position, then showed PowerPoints on ditch cleaning, Ashenfelter Bay parking, and metal crushing. He reported that the WSDOT Title VI Assurance was accepted. Office Manager/Risk Manager Teresa Brooks joined the meeting in progress and gave a report of body shop work and also the damaged Sheriff's vehicle, then left the update.

C. Jackson reviewed recent correspondence from Excess Disposal, then discussed Cedar Creek road issues. D. Ramsey discussed the Smackout Pass Bridge.

(15)

United States Navy Commander Robert Peterson was in attendance to give a Department of Defense Military Operations Overview, including military flight routes over the county.

(16)

The Board recessed for lunch at 12:10 p.m.

(17)

GIS Analyst César Stoddard and GIS Manager Josh Shelton were present to discuss Pictometry International Corporation MOA changes. Also attending were S. West, J. Boggs, and residents Tracy Morgan and B. Eugene. Changes to the agreement include: name change of the company, change of billing procedure, and receipt of all other entities' signatures on the agreement before being presented to the Board. Motion was made by M. Manus to approve the Chair to sign and approve the MOA between Pend Oreille County and our partners towards the purchase of updated aerial imagery under the previously approved three flight contract. Motion was seconded by K. Skoog. Motion carried unanimously.

MOA for 2019 Aerial Imagery-EagleView
AGREEMENT NO. 2019-73, COMMISSIONERS' RECORDING

Motion was made by M. Manus to rescind the previous Pictometry International Corp. agreement, A-2019-66. Motion was seconded by K. Skoog. Motion carried unanimously.

S. West and J. Boggs notified the Board of a federal 911 grant award, which may be used for enhancing the county's GIS program. T. Morgan left the meeting in progress.

(18)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 60 minutes, from 2:00 p.m. to 3:00 p.m.

(19)

Auditor/Elections 2020 Budget Review—Present were M. Nichols and J. Shacklett.

(20)

Correspondence Received:

- 10.9 PO Economic Development Council 10.16.19 Agenda & 9.18.19 Minutes
- 10.10 DNR-Letter re: Forest Brand Product Certification
- 10.11 WSLCB-Whitley Oil, LLC, 333111 Hwy 2, Newport, Grocery Store-Beer/Wine; Usk General Store, 111 5th St., Usk, Snack Bar
- 10.12 Rural Resources-Letter re: revisions to bylaws
- 10.13 Washington State Housing Finance Commission-Notice of Public Hearing
- 10.14 Excess Disposal-Letter re: Weight Ticket Billing, Pend Oreille County Solid Waste
- 10.15 NACo-cc: letter to K. Skoog of congratulations on nomination to Public Lands Policy Steering Committee
- 10.16 Wildland Fire Advisory Committee 10.31.19 Agenda & 9.26.19 Meeting Minutes
- 10.17 A. Armantsont-Letter re: nationwide homeless program

10.18 USDA/FS-News Release: Forest Service Approves the Final Land Management Plan for the Colville National Forest

(21)

Correspondence Sent:

D. Anderson-Letter of Congratulations

G. Snow-Get Well Card

(22)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 181,120.15
Counseling Services	\$ 14,338.29
Fair	\$ 1,120.83
Park	\$ 1,659.40
Road	\$ 8,908.77
Veteran's Assistance	\$ 563.26
Emergency 911 Communications	\$ 4,363.28
Growth Management	\$ 4,087.02
Low Income Housing/2060	\$ 1,551.83
Homeless Program/2163	\$ 2,391.16
Capital Projects	\$ 473.28
Solid Waste	\$ 47,827.68
Risk Management	\$ 99.67
Equipment R&R	\$ 90,888.65
IT Services	\$ 30,789.19
Sheriff's Trust	<u>\$ 654.00</u>
TOTAL	\$ 390,836.46

Checks 184334 through 184434 totaling \$160,736.04 and Electronic Funds Transfer 25413 totaling \$8.64, dated October 15, 2019.

Checks 184498 through 184583 totaling \$229,491.78, and Check 184640 totaling \$600.00, dated October 21, 2019.

(23)

Meeting adjourned at 4:32 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board