

October 28, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 8:30 a.m. in their meeting room. Present were Chair Karen Skoog, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Vice Chair Mike Manus is excused for the day. K. Skoog offered the invocation and led the flag salute.

(1)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 21, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 10/25/19): \$181,284.29

Request to Hire: Temporary Facilities Maintenance Winter Position

Salary Structure Advancement: Lead Appraiser

(2)

Human Resources Manager Terra Sirevog was present for an open enrollment update. Weed Specialist III Loretta Nichols joined the meeting in progress.

(3)

County Clerk/Law Library/Trial Court Improvement 2020 Budget Review—Present were County Clerk Tammie Ownbey, Auditor Marianne Nichols, and Financial Manager Jill Shacklett.

(4)

Counseling Services Director Annabelle Payne was present for an update. Topics of discussion were staffing and work culture update, DCR after-hours pay change proposal, and Pend Oreille County Health Coalition. T. Sirevog joined the update in progress.

(5)

The Board recessed for lunch at 12:14 p.m.

(6)

Motion was made by S. Kiss to authorize the purchase of two \$50 gift cards as training incentives for the online Defensive Driving assignments. Motion was seconded by K. Skoog. Motion carried unanimously.

(7)

ITS Director Shane Flowers was present for an update. Also in attendance was resident Bob Eugene. Items of discussion were 2020 budget, computer deployments, camera system, and ACCIS conference update.

(8)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was B. Eugene. D. Hunt reported on the PILT payment.

(9)

Prosecutor/Coroner 2020 Budget Review–Present were D. Hunt, M. Nichols, and J. Shacklett.

(10)

S. Kiss was excused at 2:51 p.m. to attend a sub-committee meeting for Seattle City Light impact payments.

(11)

Meeting continued to October 29.

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The meeting resumed at 9:05 a.m. with K. Skoog, S. Kiss, and Commissioner Programs Christine Rahoun present. M. Manus is excused for the day.

(12)

Public Works Director Craig Jackson was present for an update. Also in attendance were Fleet Manager Brian Eglund, and B. Eugene.

Motion was made by S. Kiss to approve the purchase of one 2020 Ford Interceptor under state contract from Columbia Ford for the cost of \$48,810.00, excluding sales tax. Motion was seconded by K. Skoog. Motion carried unanimously.

County Engineer Don Ramsey joined the meeting in progress. Discussion continued with Cook's Mountain and access authorization. B. Eglund left the meeting.

Motion was made by S. Kiss to approve the purchase of Alerton Software upgrade for the Washington Extension Office from ATS Inland NW at the purchase price of \$11,960.00. Motion was seconded by K. Skoog. Motion carried unanimously.

Agreement for the purchase of Alerton Software upgrade from ATS Inland NW  
*AGREEMENT NO. 2019-74, COMMISSIONERS' RECORDING*

Motion was made by S. Kiss to approve the 2019 D3 Coverstone Award to DeAtley Crushing Company. Motion was seconded by K. Skoog. Motion carried unanimously.

Motion was made by S. Kiss to approve Local Agency Agreement Supplement 2 for the LeClerc Road North Overlay Project, increasing project funding by \$67,500.00 and authorize the Chair to sign for the County. Motion was seconded by K. Skoog. Motion carried unanimously.

Agreement to increase project funding for the LeClerc Road North Overlay Project  
*AGREEMENT NO. 2019-75, COMMISSIONERS' RECORDING*

C. Jackson gave updates on Cedar Creek Road, Jefferies approach, a Land Management Handbook, a Spring Valley Traffic Study, Ashenfelter Bay parking lot, paint lines, the Annex Building roof, and Seattle City Light.

(13)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update, via phone conference. Topics included a Wilderness Management International Conference, Know Your Local Government 4-H Youth Development Program, Master Gardeners, and WSAC.

(14)

Motion was made by S. Kiss to approve sending a letter to Pend Oreille Conservation District Board. Motion was seconded by K. Skoog. Motion carried unanimously.

(15)

The Board recessed for lunch at 11:55 a.m.

(16)

Community Development 2020 Budget Review–Present were Community Development Director Greg Snow, J. Shacklett, and residents Sheryl Miller and Bob Rumsey.

(17)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 10 minutes, from 2:22 p.m. to 2:33 p.m.

(18)

ITS 2020 Budget Review–Present were S. Flowers and J. Shacklett.

(19)

Idaho Panhandle National Forest District Ranger Felipe Cano was present for a Sx<sup>wuytn</sup>-Trail Project update. Topics included “Good Neighbor Authority” with Idaho Department of Lands, draft map of current road conditions, and data collection. Kalispel Tribe Information and Outreach Coordinator Mike Lithgow joined the meeting in progress. Discussions continued and included timber types, the September field trip, conditions of the forest, and upcoming public meetings.

(20)

Veterans 2020 Budget Review–Present were Veteran Affairs Assistance Local Chapter President Ed Zupich and Vice-President Frank Capehart. Also present was J. Shacklett.

(21)

Correspondence Received:

10.19 Martin Hall-10.24.19 Agenda & 9.26.19 Minutes

10.20 B. Rumsey-Letter re: Consideration for public ideas regarding businesses in County and a suggested business

(22)

Correspondence Sent:

Consular/U.S. Embassy Nairobi-Letter of support re: visitor from Nairobi

Pend Oreille Conservation District Board/G. Stuiwenga-Letter re: Non-Attendance at Meetings

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 328,338.04
Counseling Services	\$ 72,672.07
Crime Victims Compensation	\$ 251.16
Fair	\$ 43.19
Park	\$ 370.49
Road	\$ 363,556.88
Veteran's Assistance	\$ 500.00
Treasurer's O&M	\$ 599.50
Emergency 911 Communications	\$ 12,707.00
Homeless Program/2163	\$ 2,133.26
Public Facilities	\$ 2,851.51
Solid Waste	\$ 18,249.50
Risk Management	\$ 2,422.80
Equipment R&R	\$ 22,548.86
Unemployment Compensation	\$ 2,821.60
IT Services	<u>\$ 12,529.82</u>
TOTAL	\$ 842,595.68

Checks 184647 through 184674 totaling \$39,721.75 and Electronic Funds Transfers 25616 through 25622 totaling \$227,153.74 and Checks 184641 through 184646 totaling \$4,417.68 and Electronic Funds Transfers 25416 through 25615 totaling \$272,646.73, dated October 25, 2019. Includes Jr. Taxing Districts.

Checks 184676 through 184756 totaling \$334,062.82 and Electronic Funds Transfer 25623 totaling \$199.47, dated October 28, 2019. Includes Jr. Taxing Districts.

(24)  
Meeting adjourned at 4:23 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board