

November 4, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:04 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. C. Zieske offered the invocation and led the flag salute.

(1)

K. Skoog reported on WSU Extension's Know Your Local Government 4-H Youth Development meeting.

(2)

S. Kiss gave a report from the sub-committee working on the Seattle City Light impact fee renewal.

(3)

M. Manus discussed economic development and the proposed business park.

(4)

BOCC 2020 Budget Review-Present was Financial Manager Jill Shacklett. Economic Development Director Jamie Wyrobek joined the review in progress.

(5)

Community Development Director Greg Snow was present for an update. Also present were residents Gretchen Koenig and Tracy Morgan, and J. Wyrobek. Updates were given on hearing examiner, site analysis and land use applications, building permits, parks management contract, Planning Commission working through Natural Resource designations, and Comprehensive Plan.

(6)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 11:00 a.m. to 11:45 p.m. Also present were Weed Board members Wes Bailey and David Hoisington. Human Resources Manager Terra Sirevog joined the meeting in progress, at 11:10 a.m.

(7)

S. Kiss was excused to attend the Developmental Disabilities meeting, and the Board recessed for lunch at 11:58 a.m.

(8)

S. Kiss reported on the Developmental Disabilities meeting.

(9)

2020 Budget Workshop. Present were Auditor Marianne Nichols and J. Shacklett. Treasurer Nicole Dice and Commissioner Programs Christine Rahoun joined the workshop in progress. C. Zieske left the meeting.

(10)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's October 28, 2019 meeting and the following items:

Payroll Change Notice:

Public Works-

Don Ramsey, Longevity, \$120.00/mo., Effective 11/1/2019

Robert Lewis, Longevity, \$120.00/mo., Effective 11/1/2019

Ron Moran, Step 3, \$28.08/hr., Effective 11/1/2019

Counseling Services-

Brittany SteMarie, Step 2, \$3,819.36/mo., Effective 11/1/2019

Sabrina Newton, Step 3, \$4,370.28/mo., Effective 11/1/2019

Rusty Mae Squires, Step 5, \$3,804.55/mo., Effective 11/1/2019

Assessor-

Nathan Longly, Lead Appraiser, Step 3, \$3,748.25/mo., Effective 11/1/2019

Application for Advanced Travel Expense:

Joshua Mason, Sheriff's Office, Interviewing Techniques Training, Bellingham, WA,
November 18-21, \$225.00-meals

Approval of Davis Road Boat Launch Brush Removal

(11)

Public Comment –Phyllis Kardos was present, provided comment, and submitted correspondence.

(12)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax as follows: TEDD Tourism Position, \$4,000.00. Motion was made by M. Manus to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(13)

Meeting continued to November 5.

November 5, 2019

The meeting resumed at 9:07 a.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(14)

Public Works Director Craig Jackson was present for an update. Also present were County Engineer Don Ramsey, Senior Design & Construction Engineer George Luft, and resident Bob Eugene. C. Jackson reported on his staff's training and usage of Office.com.

G. Luft presented change orders for Fertile Valley Road. Motion was made by S. Kiss to approve and authorize the Chair to sign Change Orders 2-5 for CRP 824 Fertile Valley Road. Motion was seconded by M. Manus. Motion carried unanimously. G. Luft left the update

Fleet Manager Brian Eglund and Office Manager/Risk Manager Teresa Brooks joined the meeting. T. Brooks discussed repair work on county vehicles, the adjuster's desk reviews, and possible change of repair providers. The Board was in support of pursuing alternate providers. T. Brooks left the update. B. Eglund requested the purchase of a van for Counseling Services.

Motion was made by M. Manus to approve the purchase of a 2020 Toyota Sienna van from Bud Clary Chevrolet under state contract for \$38,840.75, including sales tax. Motion was seconded by

S. Kiss. Motion carried unanimously. B. Egland left the meeting.

C. Jackson requested approval of the coverstone contract with DeAtley Crushing Company. Motion was made by S. Kiss to approve signing the contract with DeAtley Crushing Company for 2019 District 3 Coverstone in the amount of \$100,000.00. Motion was seconded by M. Manus. Motion carried unanimously.

2019 Road District #3 Coverstone-DeAtley Crushing Company
CONTRACT NO. 2019-21, COMMISSIONERS' RECORDING

D. Ramsey presented discussion on the Six-Year Transportation Plan (STIP). C. Jackson gave updates on Mill Creek Road, Cedar Creek, courthouse elevator, waste containers for county facilities, and storage for courts.

(15)

Family Crisis Network & Youth Emergency Services (YES) 2020 Budget Review—Present were Family Crisis Network's Director Jackie Kiehn and Victim Advocate Leá Porter; Youth Emergency Services (YES) Executive Director Sarah Phillips, M. Nichols, and J. Shacklett.

(16)

The Board recessed for lunch at 12:09 p.m.

(17)

C. Rahoun joined the meeting in progress at 1:10 p.m. and C. Zieske left the meeting.

(18)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 70 minutes, from 1:30 p.m. to 2:40 p.m. G. Snow joined the meeting in progress at 1:55 p.m.

(19)

Department of Social & Health Services and Health Care Authority Trueblood Taskforce members: Project Manager Michael Miller, Senior Project Manager Aura MacArthur, Project Manager Joshua Waguespack, Forensic Navigator Program Administrator Jason Karpen, WASPC John McGrath, Forensic HARPS Program Manger Nicole Mims, Section Manager Melodie Pazolt, OCRP Administrator Monica Reeves, Community Crisis Keith Lewis, and Enhanced Peer Services Program Administrator Maureen Bailey were present for a Trueblood Workshop. Also in attendance were Sheriff Glenn Blakeslee, Counseling Services Director Annabelle Payne, and Prosecuting Attorney Dolly Hunt.

(20)

Motion was made by M. Manus to approve the SCRBH resolution Acknowledging Receipt and Understanding of the Spokane County Regional Behavioral Health's General Compliance, Fraud/Waste/Abuse, and HIPAA Training Materials. Motion was seconded by S. Kiss. Motion carried unanimously.

Acknowledging Receipt and Understanding of the Spokane County Regional Behavioral Health's (SCRBH) General Compliance, Fraud/Waste/Abuse, and HIPAA Training Materials by the Pend Oreille Board of County Commissioners (BOCC)
RESOLUTION NO. 2019-30, COMMISSIONERS' RECORDING

(21)

Correspondence Received:

- 11.1 Department of Ecology-Letter re: Scheduled vegetation maintenance
- 11.2 NETCHD-Notice of 11.13.19 Meeting
- 11.3 TEDD- Summary of tourism marketing efforts for 2019
- 11.4 POC Fair & Rodeo Association-11.5.19 Agenda & 10.1.19 Minutes
- 11.5 Rural Resources-11.13.19 Agenda & 9.25.19 Minutes
- 11.6 P. Kardos-Letter re: Comprehensive Plan Amendment and cc: J. Inslee letter to J. Tymko

(22)

Correspondence Sent:

- J. Shelton & C. Stoddard-Thank You Card
- K. Wiklund-Sympathy Card

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 80,111.43
Counseling Services	\$ 6,292.09
Treasurer's O&M	\$ 599.50
Solid Waste	\$ 14,637.69
Equipment R&R	\$ 20,497.64
Sheriff's Trust	<u>\$ 180.00</u>
TOTAL	\$122,318.35

Checks 184826 through 184890 totaling \$121,902.35 and Electronic Funds Transfer 25625 totaling \$416.00, dated November 04, 2019.

(24)

Meeting adjourned at 4:52 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board