

November 25, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:04 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. K. Skoog offered the invocation and led the flag salute.

(1)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 18, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 11/22/19): \$198,682.25

Payroll Change Notice:

Counseling-

Theresa Allen, Longevity, \$35.00/mo., Effective 12/1/2019

Prosecutor-

Valorie Persyn, Longevity, \$120.00/mo., Effective 12/1/2019

Family Crisis Network

CONTRACT NO. 2019-22, COMMISSIONERS' RECORDING

Youth Emergency Services (Y.E.S.)

CONTRACT NO. 2019-23, COMMISSIONERS' RECORDING

A Resolution Declaring the Intent of the County to Adopt Legislation to Authorize a Sales and Use Tax for Affordable and Supportive Housing in Accordance with Substitute House Bill 1406 (Chapter 338, Laws Of 2019), and Other Matters Related Thereto

RESOLUTION NO. 2019-32, COMMISSIONERS' RECORDING

Washington Association of Sheriffs and Police Chiefs Interagency Agreement-Specific Terms and Conditions, Registered Sex Offender Address Verification Program

AGREEMENT NO. 2019-79, COMMISSIONERS' RECORDING

Interlocal Governmental Contract Between the Town of Cusick, Washington and Pend Oreille County for Law Enforcement Services

AGREEMENT NO. 2019-80, COMMISSIONERS' RECORDING

Grant Agreement Between the Office of the Secretary of State and Pend Oreille County Auditor's Office

GRANT NO. 2019-02, COMMISSIONERS' RECORDING

Amendment to the Elections Participation Grant Agreement Between the Office of the Secretary of State and the Pend Oreille County Auditor's Office

GRANT NO. 2019-03, COMMISSIONERS' RECORDING

Approval of Public Hearing: HB 1406 Ordinance, December 30, 2019, 1:30 p.m.

(2)

Sheriff Glenn Blakeslee was present to discuss Ione's nuisance ordinance and POC's dog ordinance. He talked about code enforcement and reported on the Sullivan Lake plane crash and recovery of body, command post repair, and skeletal human remains discovered in Metaline.

(3)

Public Works Director Craig Jackson was present to discuss billing from Roger's Auto Body & Frame. Also in attendance were Fleet Manager Brian Egland, Office Manager/Risk Manager Teresa Brooks, and Roger's Auto Body & Frame Owner Chad Leslie.

(4)

Public Defender Dana Kelley was present to discuss Preliminary Appearances.

(5)

The Board recessed for lunch at 12:12 p.m.

(6)

2020 Budget Workshop. Present were Auditor Marianne Nichols and Financial Manager Jill Shacklett.

(7)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 10 minutes, from 2:02 p.m. to 2:12 p.m. Also present was C. Jackson.

(8)

Hospitality House Veterans Outreach Coordinator Brad Hanson was present to discuss the Vietnam Veterans Moving Wall being brought to Newport in July 2020. Also present were Veteran Affairs Assistance Local Chapter President Ed Zupich and Vice-President Frank Capehart; American Legion members Chuck Amburgey, Allen Hilzer, and Jerry Weeks; J. Shacklett, and M. Nichols. B. Hanson requested help to fund the Moving Wall coming to Newport, answered questions, then left the meeting. E. Zupich presented a request for a veteran's cremation expenses above the \$500.00 authorized for expenditure by Veterans Affairs Assistance. Motion was made by M. Manus to approve paying an additional \$300.00 towards the burial of the veteran. Motion was seconded by S. Kiss. Motion carried unanimously.

(9)

Prosecuting Attorney Dolly Hunt was present for a legal update. Discussion included public records requests and the affordable housing ordinance.

(10)

Public Comment –No members of the public were present for comment.

(11)

M. Manus left the meeting at 4:23 p.m.

(12)

Meeting continued to November 26.

November 26, 2019

K. Skoog attended the Elections Office meeting to canvass and certify the General Election at 9:00 a.m. The Commissioners' meeting resumed at 9:18 a.m. with M. Manus, S. Kiss, and C. Zieske present.

(13)

K. Skoog joined the meeting in progress at 9:27 a.m.

(14)

2020 Budget Workshop. Present were M. Nichols, J. Shacklett, and Treasurer Nicole Dice.

(15)

Counseling Services Director Annabelle Payne was present for an update. Topics of discussion were BH-ASO contract timeline, staffing update, WISe program, recruitment/retention strategies, and the Collaborative Health Equity Project.

(16)

County Extension Director/4-H Youth Development Agent Mike Jensen was present for an update. He talked about the Know Your Local Government program.

(17)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 5 minutes, from 11:20 a.m. to 11:25 a.m. M. Jensen was also in attendance.

(18)

M. Jensen continued his update, including discussion of the volunteer coordinator position.

(19)

M. Nichols was present to discuss the Salary Commission and elected officials' salaries. Also present were Assessor Jim McCroskey, County Clerk Tammie Ownbey, D. Hunt, G. Blakeslee, N. Dice, and J. Shacklett. M. Nichols made a recommendation to disband the local Citizen's Salary Commission, due to historical lack of participation and quorum at meetings. A recommendation was also made to set elected officials' salaries to a percentage of Washington's Superior Court Judge, in accordance with Washington Citizens Commission on Salaries for Elected Officials (WCCSEO).

(20)

The Board recessed for lunch at 12:11 p.m.

(21)

The Board held a Homelessness 5-Year Plan Workshop. Also in attendance were Family Crisis Network's Director Jackie Kiehn and Victim Advocate Leá Porter; and Youth Emergency Services (YES) Executive Director Sarah Phillips. The group worked on finalizing the addendum to the county's current 10-Year Plan.

(22)

ITS Director Shane Flowers was present for an update. Discussed were training sites, Pluralsight and LinkedIn Learning, computer deployment, camera system, password managers, Owl Camera, and Zoom.

(23)

J. Shacklett presented financial information from WCCSEO.

(24)

Motion was made by M. Manus to approve sending a letter of appreciation on Pend Oreille County length of service to Theresa Allen for 5 years and Valorie Persyn for 15 years. Motion was seconded by S. Kiss. Motion carried unanimously.

(25)

Motion was made by M. Manus to accept the resignation and approve sending a letter of appreciation to Katherine Schutte from Pend Oreille County Library District Board of Trustees for her service, as her term is expiring on December 31, 2019. Motion was seconded by S. Kiss. Motion carried unanimously.

(26)

Motion was made by M. Manus to approve the reappointment of Carl Jackson to the Board of Equalization. Motion was seconded by S. Kiss. Motion carried unanimously.

(27)

Motion was made by M. Manus to accept the resignation and approve sending a letter of appreciation to Jeanetta Taylor for her service on the Parks and Recreation Advisory Board, as her term is expiring on December 31, 2019. Motion was seconded by S. Kiss. Motion carried unanimously.

(28)

The Board took a phone call from L. Porter regarding the suggested revisions to the homelessness plan. Motion was made by M. Manus to adopt the Pend Oreille County Homelessness 5-Year Plan. Motion was seconded by S. Kiss. Motion carried unanimously.

(29)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax as follows: PORTA, \$1,608.08. Motion was made by M. Manus to approve the Hotel/Motel Tax invoice for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(30)

Correspondence Received:

- 11.18 C. Jackson-Letter of interest in reappointment to Board of Equalization
- 11.19 City of Newport-Levy Resolution & Certification
- 11.20 NorthEast Washington Educational Service District 101-Levy Certifications
- 11.21 K. Schutte-Letter of resignation from Library District Board of Trustees
- 11.22 Martin Hall-11.21.19 Agenda & 10.24.19 Minutes
- 11.23 J. Taylor- Letter of resignation from Parks and Recreation Advisory Board
- 11.24 Federal Energy Regulatory Commission-cc:letter to PUD-Letter re: Shoreline Management Plan-Five Year Adequacy Review
- 11.25 Town of Cusick-Levy Resolution & Certification

(31)

Correspondence Sent:

- T. Allen-Letter of appreciation on length of service to POC
- V. Persyn- Letter of appreciation on length of service to POC

- K. Schutte-Letter of appreciation for service on Library District Board of Trustees
- C. Jackson-Letter re: reappointment to Board of Equalization
- J. Taylor- Letter of appreciation for service on Parks and Recreation Advisory Board

(32)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 346,229.67
Arts & Tourism	\$ 6,100.00
Counseling Services	\$ 85,825.22
Crime Victims Compensation	\$ 251.35
Fair	\$ 1,503.07
Road	\$ 324,015.74
Treasurer's O&M	\$ 1,857.50
Emergency 911 Communications	\$ 30,298.16
Low Income Housing/2060	\$ 1,360.15
Homeless Program/2163	\$ 5,974.94
Public Facilities	\$ 2,850.32
Capital Projects	\$ 8,234.60
Solid Waste	\$ 19,397.93
Risk Management	\$ 456.44
Equipment R&R	\$ 52,806.90
IT Services	\$ 16,384.35
Sheriff's Trust	<u>\$ 503.00</u>
TOTAL	\$ 904,049.34

Checks 185312 through 185338 totaling \$39,290.71 and Electronic Funds Transfers 26081 through 26087 totaling \$231,277.82, Checks 185308 through 185311 totaling \$4,330.93 and Electronic Funds Transfers 25881 through 26080 totaling \$277,677.65, dated November 25, 2019. Includes Jr. Taxing Districts.

Checks 185339 through 185437 totaling \$385,731.09 and Electronic Funds Transfers 26088 through 26089 totaling \$564.36, dated November 25, 2019. Includes Jr. Taxing Districts.

(33)

Meeting adjourned at 4:38 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board