

December 2, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske.

(1)

Human Resources Manager Terra Sirevog reported on progress of bargaining contracts.

(2)

Chair Karen Skoog arrived to the meeting at 10:00 a.m. Resident Bob Eugene was present, then left the meeting due to the Roads Workshop being cancelled.

(3)

C. Zieske offered the invocation and led the flag salute.

(4)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's November 25, 2019 meeting and the following items:

Payroll Change Notice:

Public Works-Buildings & Grounds-

Jordan Allen, Winter Temp Facilities Maintenance, \$16.00/hr., Effective 12/3/2019

(5)

2020 Budget Workshop. Present were Auditor Marianne Nichols, Financial Manager Jill Shacklett, and Treasurer Nicole Dice.

(6)

The Board discussed the salary commission and elected officials' salaries.

(7)

The Board recessed for lunch at 12:19 p.m.

(8)

Public Hearing-2020 Budget & Levy Certification. Present were Assessor Jim McCroskey, County Extension Director/4-H Youth Development Agent Mike Jensen, M. Nichols, J. Shacklett, N. Dice, and B. Eugene.

The hearing was opened and the notice was read. M. Nichols reviewed the preliminary budget and discussed pending revenues. Adoption of the budget is expected December 17. J. McCroskey reported on the levy certifications and stated two more junior districts' resolutions and levy certifications are forthcoming. Those will be presented at a later date. The hearing was closed.

(9)

Motion was made by M. Manus to approve the signing of the resolution authorizing the general levy rate for 2020 at a one percent increase of \$21,368.05. Motion was seconded by S. Kiss. Motion carried unanimously.

Authorizing a One Percent Increase to the General Fund Property Tax Levy
RESOLUTION NO. 2019-33, COMMISSIONERS' RECORDING

(10)

Motion was made by S. Kiss to approve the signing of the resolution setting the road levy rate for 2020, with an increase of \$20,806.55, at a percentage increase of one percent. Motion was seconded by M. Manus. Motion carried unanimously.

Authorizing a One Percent Increase to the 2020 Road Fund Property Tax Levy
RESOLUTION NO. 2019-34, COMMISSIONERS' RECORDING

(11)

Community Development Director Greg Snow was present for an update. Also present were residents Tracy Morgan and Phyllis Kardos. Updates were given on site analysis, land use, and building permit applications, boundary line adjustments, an upcoming RFP for Timber Management Services, and Comprehensive Plan. He is checking on a quorum for Planning Commission's scheduled December 10th meeting, and reported on a meeting with City of Newport to discuss the UGA and the zoning designations they are anticipating.

(12)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present were T. Morgan and P. Kardos. Discussed were homelessness plan and Veterans Relief Fund. T. Morgan left the update in progress.

(13)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 10 minutes, from 3:14 p.m. to 3:24 p.m. Also present was D. Hunt.

(14)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 10 minutes, from 3:25 p.m. to 3:35 p.m. Also present were D. Hunt and T. Sirevog. The Board requested an additional five minutes, from 3:35 p.m. to 3:40 p.m., and an additional five minutes, from 3:40 p.m. to 3:45 p.m.

(15)

Public Comment –The following members of the public were present, provided comment, and submitted correspondence: P. Kardos and T. Morgan.

(16)

Meeting continued to December 3.

December 3, 2019

The meeting resumed at 9:10 a.m. with K. Skoog, S. Kiss, and C. Zieske present.

(17)

M. Manus joined the meeting in progress at 9:14 a.m.

(18)

Public Works Director Craig Jackson was present for an update. Also in attendance were County Engineer Don Ramsey, Facilities Maintenance Supervisor Ben Eggleston, and B. Eugene. B. Eggleston discussed an elevator service contract and HVAC project completion, then left the update.

Fleet Manager Brian Eglund joined the meeting in progress and requested the purchase of a sprayer. Motion was made by S. Kiss to approve the purchase of a 2020 herbicide sprayer under State contract from Ag Enterprise for \$57,984, plus tax. Motion was seconded by M. Manus. Motion carried unanimously.

D. Ramsey requested the Board set the public hearing for Six-Year Transportation Improvement Program. Motion was made by M. Manus to set the STIP public hearing for December 23, 2019 at 11:00 a.m. Motion was seconded by S. Kiss. Motion carried unanimously.

B. Eglund mentioned that Counseling Services wants to add a second van to ER&R, and a resolution will be forthcoming next week. An update was provided on the dozer, then B. Eglund left the meeting. C. Jackson gave a report on Diamond Lake lighting poles and organization of Public Works policies and interlocal agreements. D. Ramsey gave a presentation on private access roads. C. Jackson discussed Initiative I-976 and the county's five-year road maintenance plan.

(19)

K. Skoog was excused to attend the recount of Ponderay Shores Water & Sewer Commissioner in the Elections Office.

(20)

C. Jackson continued the update by talking about winter road maintenance, fair grandstand grant, and personnel. Also present were D. Ramsey and B. Eugene.

(21)

K. Skoog returned to the meeting at 10:43 a.m.

(22)

T. Sirevog gave a report to the board on bargaining negotiations.

(23)

The Board recessed for lunch at 12:25 p.m.

(24)

The Board conducted 2018 Comprehensive Plan Amendments deliberations. Present were G. Snow, Attorney Nathan Smith, Attorney Brian Kistler, Martha Winje, Michael Naylor, Jan Howell, Phyllis Kardos, Gretchen Koenig, Pamela Luby, Dallas Becker, Kelly Burke, Tracy Morgan, Tom Nold, Lynn Gebesburger, Robert Rumsey, Sheryl Miller, Rodney McBride, Bob Eugene, Randy Nusbaum, Shirley Johnson, Dale Johnson, Dave Fredrickson, Betty Gardner, Anna Walls, Denise Teeple, Roger Castle, Richard Galbreath, Evelyn Stromski, Francis Stromski, Anne James, Andrea Forster, Larry Young, and John Posk.

K. Skoog reviewed each of the opportunities for public input that has been made available, including three Planning Commission meetings, Public Hearing, and three public comment periods.

G. Snow reviewed each application and the Planning Commission's recommendation on each:
*CPU-18-002 Stime/Knapp—Planning Commission recommended approval of this application;
*CPU-18-004 Shannon Reel—Planning Commission recommended approval of this application;
*CPU-18-003 RGNEW/CANSS—Planning Commission recommended denial of this application;
*CPU-18-001 Pend Oreille County—Planning Commission recommended denial of this application.

G. Snow gave an explanation of conditional uses. N. Smith asked and confirmed that the Board had been provided all documents and audio recordings pertaining to the Comprehensive Plan Update process. G. Snow detailed the process that will follow, including upcoming staff reports and whether each application meets the established criteria.

(25)

Motion was made by S. Kiss to approve TEDD's budget request of Pend Oreille County for \$5,400.00 for 2020 and send a letter to them, expressing our concerns. Motion was seconded by M. Manus. Motion carried unanimously.

(26)

Motion was made by M. Manus to approve the resignation of Breanna Carbury. Motion was seconded by S. Kiss. Motion carried unanimously.

Payroll Change Notice:

Counseling-

Breanna Carbury, Resignation, Effective 12/6/2019

(27)

Motion was made by M. Manus to approve the reappointment of Mike Kirkwood to the Parks and Recreation Advisory Board, for a new term. Motion was seconded by S. Kiss. Motion carried unanimously.

(28)

Motion was made by S. Kiss to approve the Chair signing the Rural Collaborative Equity Gap Project MOU to attest to support equity. Motion was seconded by K. Skoog. Motion carried unanimously.

(29)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 35 minutes, from 3:47 p.m. to 4:23 p.m.

(30)

T. Sirevog talked with the Board about Judicial Court job descriptions.

(31)

Correspondence Received:

- 12.1 M. Kirkwood-Interest in reappointment to Parks & Recreation Advisory Board
- 12.2 Aging & Long Term Care of E. Washington-Letter re: Request for financial support 2020
- 12.3 POC Fair & Rodeo Association-12.3.19 Agenda & 11.5.19 Minutes
- 12.4 R. Hartley-Application for Appointment to the POC Noxious Weed Control Board
- 12.5 G. Sweeney-(Provided at Public Comment by T. Morgan)-Letter re: Comprehensive Plan Amendment

- 12.6 P. Kardos-(Provided at Public Comment)-Letter re: Comprehensive Plan Amendment
- 12.7 RG*NEW-(Provided at Public Comment by P. Kardos)-12.17.19 Land Use Workshop flyer
- 12.8 Pend Oreille County Library-Levy Resolution & Certification
- 12.9 Pend Oreille County PHD#1-Levy Resolution & Certification
- 12.10 Pend Oreille County PHD#2-Levy Resolution & Certification
- 12.11 Pend Oreille County Cemetery D#1-Levy Resolution & Certification
- 12.12 Pend Oreille County Cemetery D#2-Levy Resolution & Certification
- 12.13 Pend Oreille County Cemetery D#3-Levy Resolution & Certification
- 12.14 Town of Ione-Levy Resolution & Certification
- 12.15 Town of Metaline-Levy Resolution & Certification
- 12.16 Town of Metaline Falls-Levy Resolution & Certification
- 12.17 Pend Oreille Fire District #2-Levy Resolution & Certification
- 12.18 South Pend Oreille Fire & Rescue-Levy Resolution & Certification
- 12.19 Pend Oreille Fire District #4-Levy Resolution & Certification
- 12.20 Pend Oreille Fire District #8Levy Resolution & Certification
- 12.21 Pend Oreille Fire District #6-Levy Resolution & Certification
- 12.22 Pend Oreille Fire District #5-Levy Resolution & Certification

(32)

Correspondence Sent:

M. Kirkwood-Letter of reappointment to Parks & Recreation Board Advisory Board

(33)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 28,950.45
Park	\$ 1,269.36
Road	\$ 21.64
Veteran's Assistance	\$ 800.00
Treasurer's O&M	\$ 104.50
IT Services	<u>\$ 5,471.02</u>
TOTAL	\$ 36,616.97

Checks 185502 through 185529 totaling \$36,616.97, dated December 2, 2019.

(34)

Meeting adjourned at 4:43 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board