

December 9, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 8:30 a.m. in their meeting room. Present were Chair Karen Skoog, Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. S. Kiss offered the invocation and led the flag salute.

(1)

The Board discussed the Judicial Court budget and the meeting with tri-county Commissioners.

(2)

M. Manus gave a report on TEDD.

(3)

Economic Development Director Jamie Wyrobek and Dan Peterson discussed Washington Ports and Economic Development. Also present were county residents Bob Eugene and Gretchen Koenig. D. Peterson stated that he had recently attended the annual meeting of Washington Public Ports Association. Resident Tracy Morgan joined the meeting in progress.

(4)

Consent Agenda - Motion was made by M. Manus to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 2, 2019 meeting and the following items:

Investment Earnings (through November 30): \$201,119.75

Payroll Change Notice:

Counseling-

Doak Walker, Co-Occurring Professional Registered, Step 1, \$3,972.14/mo.,  
Effective 12/1/2019

Memorandum of Agreement on Behalf of Pend Oreille County, A Member of the Evergreen Forest County Group-A Rural Public Lands County Council Affiliate 2020—Robert K. Weidner

*AGREEMENT NO. 2019-81, COMMISSIONERS' RECORDING*

A Resolution of the Board of County Commissioners of Pend Oreille County, Washington, Approving and Authorizing the 2020 Maintenance and Operation Budget Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall); And Providing for Other Matters Properly Relating Thereto

*RESOLUTION NO. 2019-35, COMMISSIONERS' RECORDING*

2018 Inventory Report

Vacation Rollover Request—Cindy Delay

Designating 2020 Depositories

(5)

Human Resources Manager Terra Sirevog was present for an update on bargaining contracts. Joining the meeting in progress were Sheriff Glenn Blakeslee and Undersheriff Geoff Rusho, then Financial Manager Jill Shacklett. The meeting went into closed session regarding collective bargaining pursuant to RCW 42.30.140(4)b from 10:53 a.m. to 11:31 a.m.

(6)

The Board conducted an interview for Noxious Weed Control Board. Present were Weed Control Coordinator Sharon Sorby, Directors David Hoisington and Wes Bailey, and Bob Hartley.

(7)

The Board recessed for lunch at 12:09 p.m.

(8)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 60 minutes, from 12:32 p.m. to 1:28 p.m. Also present were Community Development Director Greg Snow, Prosecuting Attorney Dolly Hunt, Attorney Nathan Smith, and Attorney Brian Kistler.

(9)

The Board met to make decisions on the 2018 Comprehensive Plan Amendments. Present were G. Snow, D. Hunt, N. Smith, and B. Kistler. Also present were Phyllis Kardos, Andrea Forster, Roger Castle, Jim Chandler, Walt Hughes, Michael Naylor, Robert Rumsey, B. Eugene, Denise Teeples, Ed Styskel, Vicki Bronson, Tracy Morgan, Sean Moesner, Sherly Miller, G. Koenig, Phoenix Luby, Elly Styskel, Beckie Knapp, Jerry Person, Judy Bell, Leon Bell, Desiree Hood, Dan Eskelsen, Linda Wolcott, Cindy Ellis, Anne James, Dan Wright, Kathryn Galbreath, Bill Ellis, Cindy Ellis, John Posk, Larry Young, John Starbird, and Jack Allen.

K. Skoog reviewed each of the opportunities for public input that has been made available, including three Planning Commission meetings, Public Hearing, and three public comment periods.

G. Snow reviewed each application and the Planning Commission's recommendation on each:

\*CPU-18-001 Pend Oreille County—Application for an update to the Comprehensive Plan and Future Land Use Map as part of a County-wide update. Planning Commission recommended denial of this application, and felt it was better suited for inclusion into Comprehensive Plan Update 2020;

\*CPU-18-002 Stime/Knapp—Application for an update of the Comprehensive Plan and Future Land Use Map for three privately owned parcels currently zoned PL. Planning Commission recommended approval of this application;

\*CPU-18-003 RGNEW/CANSS—Application for an update of the Comprehensive Plan. Planning Commission recommended denial of this application, and suggested it be considered with the mandatory 2020 Comprehensive Plan Update;

\*CPU-18-004 Shannon Reel—Application for a site-specific future land use map amendment. Planning Commission recommended approval of this application.

Motion was made by S. Kiss to affirm the Planning Commission's recommendation on CPU-18-001 and push it forward into our 2020 Comp Plan Update process, which I think will be a better venue, a more global look at the whole Comp Plan. Motion was seconded by M. Manus. Motion carried unanimously.

Motion was made by M. Manus to affirm the findings of the Planning Commission and approve their recommendation on CPU-18-002 Stime/Knapp. Motion was seconded by S. Kiss. Motion carried unanimously.

CPU-18-003 RGNEW/CANSS was addressed next. Motion was made by S. Kiss to affirm the Planning Commission's recommendation to deny the application, based on the fact that this is such a broad application, that it would best be served under the county's 2020 update. Motion was seconded by M. Manus. Motion carried unanimously.

The next application addressed was CPU-18-004 Shannon Reel. Motion was made by M. Manus to affirm the findings of the Planning Commission and approve this amendment. Motion was seconded by S. Kiss. Motion carried unanimously.

G. Snow said he will prepare a resolution to reflect these decisions and present it to the Board next week.

(10)

The Board recessed from 2:08 p.m. until 2:38 p.m.

(11)

Motion was made by M. Manus to approve the appointment of Bob Hartley to the POC Noxious Weed Control Board. Motion was seconded by S. Kiss. Motion carried unanimously.

(12)

S. Kiss presented an invoice for payment from the Hotel/Motel Tax: POC Fair, \$1,500.00 for advertising. Motion was made by M. Manus to approve the Hotel/Motel Tax invoices for payment. Motion was seconded by S. Kiss. Motion carried unanimously.

(13)

Prosecuting Attorney Dolly Hunt was present for a legal update. Items discussed were Comprehensive Plan Amendments and composition requirements of Noxious Weed Board.

(14)

Weed Control 2020 Budget Review-Present were S. Sorby, D. Hoisington, W. Bailey, B. Hartley, Weed Specialist III Loretta Nichols, Education & Outreach Coordinator Lisa Alkire, Data & Finance Specialist Dyana James, Auditor Marianne Nichols, J. Shacklett, and Treasurer Nicole Dice.

(15)

Public Comment –G. Koenig was present, provided comment and correspondence.

(16)

Meeting continued to December 10.

#### December 10, 2019

K. Skoog convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were M. Manus, S. Kiss, ITS Director Shane Flowers, County Extension Director/4-H Youth Development Agent Mike Jensen, G. Blakeslee, Assessor Jim McCroskey, N. Dice, County Clerk

Tammie Ownbey, Judge Robin McCroskey, Commissioner Programs/HR Assistant Christine Rahoun, Public Works Director Craig Jackson, M. Nichols, J. Shacklett, J. Wyrobek, D. Hunt, T. Sirevog, L. Nichols, C. Zieske, and B. Eugene. M. Nichols reported on the budget, S. Flowers discussed online learning courses, and a roundtable discussion was held.

(17)

C. Jackson was present for an update. Also in attendance were Office Manager/Risk Manager Teresa Brooks, Road District Supervisor Dan Reijonen, Washington Counties Risk Pool Loss Control Patrick Conesa, and B. Eugene. P. Conesa discussed the risk pool. Solid Waste Coordinator Amanda Griesemer joined the update in progress. T. Brooks and P. Conesa left the meeting.

C. Jackson informed the Board of a price increase from Republic Services. A. Griesemer discussed steel and metal collection at the landfills, then left the update. C. Jackson and D. Reijonen presented the POC Road Work Plan 2020-2028. Snow plow operational costs and the local road safety plan were also reviewed.

(18)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 11:02 a.m. to 11:30 a.m.

(19)

EDC 2020 Budget Review-Present were J. Wyrobek, EDC Treasurer/Newport City Administrator Russ Pelleberg, EDC Board Member/Intergovernmental & Public Affairs Coordinator Ray Pierre, M. Nichols, and J. Shacklett.

(20)

The Board recessed for lunch at 12:03 p.m.

(21)

T. Sirevog visited with the Board regarding bargaining contracts.

(22)

M. Nichols was present to discuss the Salary Commission and elected officials' salaries. Also present were J. McCroskey, T. Ownbey, D. Hunt, G. Blakeslee, N. Dice, J. Shacklett, T. Sirevog, and resident Donna Lands. Discussion centered around tying elected officials' salaries to non-union increases each year vs. a percentage of Washington's Superior Court Judge, in accordance with Washington Citizens Commission on Salaries for Elected Officials (WCCSEO).

(23)

Parks Board 2020 Budget Review-Present were G. Snow, Parks Board Chair/Kalispel Tribe Information and Outreach Coordinator Mike Lithgow, M. Nichols, and J. Shacklett.

(24)

District Manager of Pend Oreille Conservation District David Marcell was present for an update. Also in attendance were Tiger Historic Center board members Chris Schettle and Louise McBride; board member/PORTA Volunteer Executive Director Sonya Scaufaire; Fire District 2 Chief Chris Haynes; and L. Alkire. Discussion included partnerships and collaborative projects, including Metaline and Tiger Historic Center. C. Schettle, L. McBride, S. Scaufaire, and C. Haynes left the meeting.

D. Marcell gave an update on Voluntary Stewardship Program (VSP). Joining the meeting in progress were M. Nichols and J. Shacklett, for a discussion of the budget.

(25)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 4:00 p.m. to 4:46 p.m. Also present was C. Zieske.

Meeting continued to December 11.

December 11, 2019

The meeting resumed at 1:30 p.m. with K. Skoog, M. Manus, S. Kiss, and C. Zieske present.

(26)

Superior Court 2020 Budget Review-Present were M. Nichols and J. Shacklett.

(27)

Motion was made by M. Manus to approve the purchase of computers for \$33,592.72, an additional \$1,800.00 over an original quote. Motion was seconded by S. Kiss. Motion carried unanimously.

(28)

Motion was made by M. Manus to approve the Levy Resolution & Certifications for 2020 for Sacheen Lake Water & Sewer District in the amount of \$57,375.00, and Town of Cusick for \$21,414.40. Motion was seconded by S. Kiss. Motion carried unanimously.

(29)

Motion was made by S. Kiss to approve the counseling services revised salary step schedule for Doak Walker. Motion was seconded by M. Manus. Motion carried unanimously.

Payroll Change Notice:

Counseling-

Doak Walker, Co-Occurring Counselor, Step 1, \$3,917.71/mo., Effective 12/1/2019

(30)

Motion was made by S. Kiss to approve the Pend Oreille County Cafeteria Insurance Plan. Motion was seconded by M. Manus. Motion carried unanimously.

Adoption of the Pend Oreille County Cafeteria Plan

*RESOLUTION NO. 2019-36, COMMISSIONERS' RECORDING*

(31)

T. Sirevog discussed bargaining contracts with the Board.

(32)

Motion was made by S. Kiss to approve the minutes from the Judicial District meeting. Motion was seconded by K. Skoog. Motion passed, with two votes, and M. Manus abstaining.

(33)

Correspondence Received:

- 12.23 Town of Cusick--Levy Resolution & Certification
- 12.24 EWCoG-12.6.19 Agenda & 9.27.19
- 12.25 PO Conservation District-12.12.19 Agenda
- 12.26 SCRILS-12.13.19 Agenda
- 12.27 CANSS-(Provided at Public Comment by G. Koenig)-Letter re: CANSS Praises County Commissioner’s Decision to Reject Zoning Amendment: Calls on PacWest to Abandon Smelter Proposal
- 12.28 Sacheen Lake Water & Sewer District-Levy Certification
- 12.29 WSLCB- License Renewal, Diamond Lake Deli & More, 325182 Highway 2, Newport, Grocery Store-Beer/Wine
- 12.30 Hwy 31 Grind-December Rent Check
- 12.31 Treasurer N. Dice-Letter re: Depositories for POC per RCW 36.48.010 State Chartered Credit Unions per RCW 39.58.230

(34)

Correspondence Sent:

- B. Hartley-Letter of appointment to the POC Noxious Weed Control Board

(35)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor’s Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 402,281.20
Arts & Tourism	\$ 1,693.18
Counseling Services	\$ 289,014.45
Crime Victims Compensation	\$ 296.10
Fair	\$ 40.87
Law Library	\$ 298.05
Park	\$ 341.14
Road	\$ 205,009.49
Veteran’s Assistance	\$ 497.31
Emergency 911 Communications	\$ 36,526.48
Public Facilities	\$ 3,206.86
Capital Projects	\$ 489.71
Solid Waste	\$ 69,595.18
Risk Management	\$ 700.00
Equipment R&R	\$ 58,274.71
IT Services	\$ 16,206.77
Sheriff’s Trust	<u>\$ 567.00</u>
TOTAL	\$1,085,038.50

Checks 185593 through 185711 totaling \$392,810.36, dated December 9, 2019.

Checks 185556 through 185558 totaling \$3,994.38 and Electronic Funds Transfers 26091 through 26289 totaling \$361,821.83, and Checks 185559 through 185592 totaling \$13,558.21, and Electronic

Funds Transfers 26290 through 26334 totaling \$34,033.73, and Checks 185767 through 185815 totaling \$41,694.98 and Electronic Funds Transfers 26338 through 26346 totaling \$337,937.94, dated December 10, 2019. Includes Jr. Taxing Districts.

(36)

Meeting adjourned at 4:26 p.m.

APPROVED: \_\_\_\_\_  
Chair of the Board

ATTEST: \_\_\_\_\_  
Clerk of the Board