

December 23, 2019

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Vice Chair Mike Manus, Commissioner Stephen Kiss, and Clerk of the Board Crystal Zieske. Chair Karen Skoog was excused for the day.

(1)

M. Manus reported on TEDD and Parks Board budgets and needs.

(2)

S. Kiss gave a report from the Tri County Forest Group meeting.

(3)

Auditor Marianne Nichols and Financial Manager Jill Shacklett joined the meeting. M. Nichols offered the invocation and M. Manus led the flag salute.

(4)

M. Nichols and J. Shacklett were present to discuss the 2020 budget.

(5)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by M. Manus. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 16, 2019 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 12/20/19): \$217,059.69

Information Technology Services Agreement Between City of Newport and Pend Oreille County

AGREEMENT NO. 2019-84, COMMISSIONERS' RECORDING

Interlocal Agreement Between Stevens County and Pend Oreille County for Veterans' Service Officer (VSO)

AGREEMENT NO. 2019-85, COMMISSIONERS' RECORDING

A Resolution Adopting Revisions to the County's Title 1A Fee Schedule for Land Use Development and Establishing an Effective Date

RESOLUTION NO. 2019-39, COMMISSIONERS' RECORDING

Approval of Timber Management Request for Proposals (RFP) Advertising

Approval of Change in Title—Counseling Services Co-Occurring Counselor

(6)

Motion was made by S. Kiss to reappoint S. Kiss and Commissioner Skoog as representatives to the Tri County Board of Health. Motion was seconded by M. Manus. Motion carried unanimously.

(7)

The Board met in executive session to review the performance of a public employee pursuant to

RCW 42.30.110(1)(g) for 30 minutes, from 10:30 a.m. to 11:00 a.m. Also present was Human Resources Manager Terra Sirevog. The Board requested an additional five minutes, from 11:00 a.m. to 11:05 a.m.

(8)

The Board met in executive session regarding pending litigation pursuant to RCW 42.30.110(1)(i) for 25 minutes, from 11:10 a.m. to 11:35 a.m. Also present were Prosecuting Attorney Dolly Hunt, and via phone conference Attorney Nathan Smith and Attorney Brian Kistler. N. Smith and B. Kistler left the discussion at 11:21 a.m.

(9)

2020 Budget Adoption—Present were M. Nichols, J. Shacklett, Treasurer Nicole Dice, D. Hunt, and Gem State Editor Sophia Aldous. Motion was made by S. Kiss to adopt the resolution, Resolution 2019-40, adopting the 2020 budget. Motion was seconded by M. Manus. Motion carried unanimously.

Final Budget for the Year 2020

RESOLUTION NO. 2019-40, COMMISSIONERS' RECORDING

(10)

Motion was made by S. Kiss to approve the 2020 Martin Hall board meeting schedule. Motion was seconded by M. Manus. Motion carried unanimously.

(11)

Motion was made by M. Manus to reappoint S. Kiss as our Martin Hall Board representative, and M. Manus as the alternate. Motion was seconded by S. Kiss. Motion carried unanimously.

(12)

Motion was made by S. Kiss to appoint Commissioner Manus as our representative on the Tri County Economic Development District Board, and S. Kiss as the alternate. Motion was seconded by M. Manus. Motion carried unanimously.

(13)

Motion was made by S. Kiss to approve Pend Oreille County's contribution of \$4,000 to the TEDD tourism position in the amount of \$4,000.00 for 2020. Motion was seconded by M. Manus. Motion carried unanimously.

(14)

Correspondence Received:

12.35 USFS/J. White-Letter re: Three Rivers Ranger District and Dollar Mountain Project

12.36 B. Eugene-Letter of interest in appointment to Planning Commission

(15)

Correspondence Sent:

D. Chichester-Retirement Card

(16)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 260,568.15
Counseling Services	\$ 73,965.49
Crime Victims Compensation	\$ 250.74
Road	\$ 83,320.28
Auditor's O&M	\$ 4,294.31
Emergency 911 Communications	\$ 31,417.11
Public Facilities	\$ 2,850.32
Capital Projects	\$.25
Solid Waste	\$ 18,448.55
Equipment R&R	\$ 14,784.12
IT Services	<u>\$ 12,235.36</u>
TOTAL	\$ 501,134.68

Checks 186095 through 186097 totaling \$3,972.26 and Electronic Funds Transfers 26353 through 26555 totaling \$267,987.07, and Checks 186098 through 186123 totaling \$40,532.35, and Electronic Funds Transfers 26556 through 26562 totaling \$223,161.89, and Electronic Funds Transfer 26563 totaling \$232.72, dated December 23, 2019. Includes Jr. Taxing Districts.

(17)

Meeting adjourned at 1:10 p.m.

(18)

There was no meeting on December 24, due to Christmas Eve holiday.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board