

January 6, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Vice Chair Stephen Kiss, and Clerk of the Board Crystal Zieske. Commissioner Karen Skoog arrived at 9:29 a.m. S. Kiss offered the invocation and led the flag salute.

(1)

Auditor Marianne Nichols and Financial Manager Jill Shacklett were present to discuss unemployment compensation rate, Washington's minimum wage increase, and exempt rules.

Motion was made by K. Skoog to sign the unemployment compensation rate resolution. Motion was seconded by S. Kiss. Motion carried unanimously.

Unemployment Compensation Rate
RESOLUTION NO. 2020-01, COMMISSIONERS' RECORDING

(2)

Senior Planner Andy Huddleston was present for a Community Development update. Also present was county resident Bob Eugene. Updates were given on hearing examiner schedule, land use applications, Gregg's Landing boat launch, timber management RFP deadline, upcoming Planning Commission meeting with White Bluffs Consulting, and Comprehensive Plan update. Resident Tracy Morgan arrived after the conclusion of the update.

(3)

Consent Agenda - Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's December 30, 2019 meeting and the following items:

Payroll Change Notice:

Counseling-

Renee Morrison, Mental Health Counselor-Licensed, 3/5 Time, Step 4, \$32.03/hr.,
Effective 1/6/2020

Weed Control-

Lisa Alkire, 4/5 Time to 3/5 Time, Effective 12/16/2019
Dyana James, 3/5 to 4/5, Effective 12/16/2019

Approval of Position Change: Crisis Service Manager FTE to Mental Health Counselor
PTE (3/5)-Renee Morrison

Approval of Updated Job Descriptions: Crisis Service Manager; Clinical Supervisor

Resolution Accepting Treasurer's List of 2019 Property Tax Refunds
RESOLUTION NO. 2020-02, COMMISSIONERS' RECORDING

Interlocal Governmental Contract for Jail Services Between the City of Newport, Washington
and Pend Oreille County
CONTRACT NO. 2020-01, COMMISSIONERS' RECORDING

Interlocal Governmental Contract for Dispatch Communication Services Between the City of
Newport, Washington and Pend Oreille County
CONTRACT NO. 2020-02, COMMISSIONERS' RECORDING

Approval of Minimum Wage Increase to \$13.50 for 2020 & Increase Wages for Those Staff
Under/Barely Above New Minimum Wage

(4)

Motion was made by S. Kiss to bill the Washington Department of Fish and Wildlife for in lieu payments in the amount of \$20,259.54 for 2019-2020 PILT. Motion was seconded by K. Skoog. Motion carried unanimously.

(5)

The Board recessed for lunch at 12:04 p.m.

(6)

Counseling Services Director Annabelle Payne was present for an update. Topics of discussion were a staffing update, upcoming SISGI on-site visit, contracts, mobile crisis response, a possible Crisis Services On-Call, and the Trueblood Settlement.

Motion was made by K. Skoog to approve the advertising and hire of Clinical Supervisor. Motion was seconded by S. Kiss. Motion carried unanimously.

Motion was made by S. Kiss to approve the advertising and hire for Crisis Services Manager position. Motion was seconded by K. Skoog. Motion carried unanimously.

(7)

Prosecuting Attorney Dolly Hunt was present for a legal update. The group discussed an indigent defense contract, coroner accreditation requirements, and coroner duties.

(8)

The Board met in executive session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, pursuant to RCW 42.30.110(1)(b) for 30 minutes from 3:30 p.m. to 4:01 p.m.

(9)

Public Comment –No members of the public were present for comment.

(10)

Meeting continued to January 7.

January 7, 2020

The meeting resumed at 9:07 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(11)

Public Works Director Craig Jackson was present for an update. Also in attendance were District 1 Foreman Roy Anderson and B. Eugene.

- a) R. Anderson gave an update on District 1 snowplow operations, then left the meeting. Fleet Manager Brian Eglund and Engineering Technician/Contracting & Procurement Agent Mike Kirkwood arrived.
- b) B. Eglund presented requests for new vehicles. Motion was made by S. Kiss to approve the purchase from state contract a 2020 Ford F150 4x4, for the price of \$28,796, plus sales tax. Motion was seconded by K. Skoog. Motion carried unanimously. Sheriff Glenn Blakeslee arrived to the meeting.
- c) Motion was made by K. Skoog to approve purchase from state contract a 2020 International cab and chassis truck from RWC International for the price of \$114,525.96. Motion was seconded by S. Kiss. Motion carried unanimously.
- d) B. Eglund described ordering issues with the new Chevy Tahoes, then left the meeting. G. Blakeslee and M. Kirkwood presented the Sheriff's pole building bid awards and rejections. Motion was made by S. Kiss to award the contract for Sheriff's evidence building concrete flatwork be made to P&H Construction, of Loon Lake, WA, in the amount of \$26,318.96. Motion was seconded by K. Skoog. Motion carried unanimously.
- e) Motion was made by K. Skoog to approve and award the contract for 2019 Sheriff's evidence building drainage project to P&H Construction, LLC, of Loon Lake, WA, for the amount of \$12,266.40. Motion was seconded by S. Kiss. Motion carried unanimously.
- f) Motion was made by S. Kiss to award the contract for the Sheriff's evidence building plumbing project to P&H Construction, of Loon Lake, WA, for \$16,543.50. Motion was seconded by K. Skoog. Motion carried unanimously.
- g) Motion was made by S. Kiss to approve sending the rejection letters submitted by Dardan Enterprises, Inc., and Murphy Brothers for the building drainage quotes as being non-responsive. Motion was seconded by K. Skoog. Motion carried unanimously. M. Kirkwood left the update.
- h) Office Manager/Risk Manager Teresa Brooks arrived to the update and presented the Sheriff's vehicle settlement. Motion was made by K. Skoog to approve the Release of Interest of the 2019 Chevrolet Tahoe resolution and approve the signing of Vehicle Bill of Sale. Motion was seconded by S. Kiss. Motion carried unanimously.

Release of Interest 2019 Chevrolet Tahoe
RESOLUTION NO. 2020-03, COMMISSIONERS' RECORDING

Auditor Marianne Nichols arrived to notarize the Vehicle Bill of Sale, then left the meeting.

- i) G. Blakeslee, T. Brooks, and C. Zieske left the meeting, and Commissioner Programs/HR Assistant Christine Rahoun assumed clerk duties. Solid Waste Coordinator Amanda Griesemer arrived and discussed recycling of metal, and the changing ATV laws in Idaho and how the County could benefit with riding on county lands. A. Griesemer left the meeting, and discussions continued with a proposed letter to Secretary of Transportation and a request for a letter of support from the Board regarding STIP funding and FFC modifications. Also discussed were proposals for equipment in the Roads Department.

j) Transportation Technical Specialist Chris Beck arrived to the meeting and gave a presentation on the Flowery Trail project, demonstrating how Public Works is utilizing Office 365.

(12)

ChangePoint Northwest President Doug Engle and Ian Robertson were present to discuss housing to prevent homelessness and provide homeownership opportunities. Also in attendance were Family Crisis Network's Director Jackie Kiehn and Victim Advocate Leá Porter; Economic Development Director Jamie Wyrobek, Hospitality House Veterans Outreach Coordinator Brad Hanson, Newport City Administrator Russ Pelleberg, and C. Zieske.

(13)

The Board recessed for lunch at 1:05 p.m.

(14)

Motion was made by K. Skoog to approve the payroll change notice for Loretta Nichols for Noxious Weed and to send a letter of recognition for 20 years of service. Motion was seconded by S. Kiss. Motion carried unanimously.

Noxious Weed-
Loretta Nichols, Longevity, \$170.00/mo., Effective 1/1/2020

(15)

Motion was made by S. Kiss to approve the payroll change notice for Jamie Wyrobek and to deliver a letter of recognition for 15 years of service. Motion was seconded by K. Skoog. Motion carried unanimously.

Economic Development-
Jamie Wyrobek, Longevity, \$120.00/mo., Effective 2/1/2020

(16)

Motion was made by K. Skoog to approve the payroll change notice for Dyana James, Noxious Weed. Motion was seconded by S. Kiss. Motion carried unanimously.

Noxious Weed-
Dyana James, Step 2, \$20.90/hr., Effective 1/1/2020

(17)

Motion was made by K. Skoog to approve the payroll change notice for Barbara Laurich, Public Works. Motion was seconded by S. Kiss. Motion carried unanimously.

Public Works-Solid Waste-
Barbara Laurich, Step 3, \$14.53/hr., Effective 1/1/2020

(18)

J. Wyrobek and R. Pelleberg were present at the Board's request to work on updating Tri County Economic Development District's (TEDD) Comprehensive Economic Development Strategy (CEDs). County residents Gretchen Koenig and T. Morgan joined the discussion in progress, and left at approximately 3:06 p.m. J. Wyrobek and R. Pelleberg left the meeting.

(19)

K. Skoog left the meeting at 3:43 p.m.

(20)

Motion was made by S. Kiss to approve the revised payroll change notice for temp on-call winter maintenance technician for Raymond Murray. Motion was seconded by M. Manus. Motion carried unanimously.

Public Works-Roads-
Raymond Murray, \$21.28/hr., Effective 1/2/2020

(21)

Correspondence Received:

- 1.1 NETCHD-Notice of 1.15.20 Meeting
- 1.2 Hwy 31 Grind-January Rent Check
- 1.3 Attorney D. Kelley-2019 4th Quarter Caseload Report
- 1.4 PO Conservation District-1.9.20 Agenda
- 1.5 D. Comins-Letter of resignation from Parks and Recreation Board

(22)

Correspondence Sent:

- L. Nichols-Letter of recognition for 20 years of service
- J. Wyrobek- Letter of recognition for 15 years of service
- M. Blankenship-Retirement card

(23)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	<u>\$ 470.00</u>
TOTAL	\$ 470.00

Check 186124 totaling \$54.00 and Electronic Funds Transfer 26564 totaling \$416.00, dated January 6, 2020.

(24)

Meeting adjourned at 4:30 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board