

January 13, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:09 a.m. in their meeting room. Present were Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske.

(1)

The Board participated in a phone conference with lobbyists Jim Potts and Zak Kennedy, who provided a preview on the legislature's opening day of session. Discussed were coroner elections and qualifications, and inmate insurance.

(2)

Vice Chair Stephen Kiss arrived to the meeting at 9:48 a.m. M. Manus offered the invocation and led the flag salute.

(3)

K. Skoog reported on Washington State Association of Counties (WSAC) and LSC (Legislative Steering Committee) meetings.

(4)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 10:35 a.m. to 11:07 a.m. Present were Noxious Weed Control Board member Bob Hartley, and via phone conference was Department of Ecology Wetland & Aquatic Ecologist Lizbeth Seebacher, Ph.D., PWS.

(5)

Noxious Weed Control Board member Wes Bailey arrived at 11:08 a.m. and discussed grants, along with B. Hartley and the Commissioners.

(6)

M. Manus reported on Better Health Together and possible legislation regarding inequities in EMS.

(7)

The Board recessed for lunch at 12:07 p.m.

(8)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 6, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/10/20):	\$ 37,226.11
Investment Earnings (through December 31, 2019):	\$217,059.69

Interlocal Governmental Contract for Law Enforcement Services Between the Town of Metaline, Washington and Pend Oreille County
CONTRACT NO. 2020-03, COMMISSIONERS' RECORDING

Pend Oreille County and TWGC-The Wesley Group
CONTRACT NO. 2020-04, COMMISSIONERS' RECORDING

Adopting the County's 2020 Regular Property Tax Levy Rate for 2020 Tax Collection Per RCW 84.55.120

RESOLUTION NO. 2020-04, COMMISSIONERS' RECORDING

Approval of job description changes-WISe Mental Health Counselor; Intake Specialist

Approval of Vacation Rollover Request-Jamie Wyrobek

FY20 E911 Grant Signature Authorization Form

Approval for Chair to sign Joint Aquatic Resources Permit Application (JARPA)

(9)

Prosecuting Attorney Dolly Hunt was present for a legal update. Also present was local resident Bob Eugene. Discussion was held on WSAC's topic of coroner certification and accreditation.

(10)

Colville National Forest District Ranger Gayne Sears, Kalispel Tribe Information and Outreach Coordinator Mike Lithgow, Kalispel Tribe Director of Wildlife and Terrestrial Resources Ray Entz, and DNR Section Manager Tim Vugteveen were present for a Sx^wuytn-Trail Project update. Also present was B. Eugene. The upcoming public meetings were discussed, with the following dates: 1/23—Camas Center; 1/28-Colville; and 1/29-Spokane. Meetings will include updates on proposed activities, more detailed presentations, and solicitation of comments.

(11)

K. Skoog was excused to attend the LEOFF1 meeting.

(12)

Public Comment –No members of the public were present for comment.

(13)

Meeting continued to January 14.

January 14, 2020

The meeting resumed at 9:15 a.m. with M. Manus, S. Kiss, K. Skoog, and C. Zieske present.

(14)

Public Works Director Craig Jackson was present for an update. Also in attendance was County Engineer Don Ramsey. C. Jackson requested approval of outfitting a vehicle and signing of awarded contracts.

a) Motion was made by S. Kiss to approve purchase under State contract outfitting one 2020 International truck for the cost of \$54,174.53, including sales tax. Motion was seconded by K. Skoog. Motion carried unanimously.

b) Motion was made by K. Skoog to approve signing the contract for 2019 Sheriff's Evidence Building Concrete Flatwork project with P&H Construction, LLC of Loon Lake, WA for \$26,318.96. Motion was seconded by S. Kiss. Motion carried unanimously.

2019 Sheriff's Evidence Building Concrete Flatwork-P&H Construction, LLC
CONTRACT NO. 2020-05, COMMISSIONERS' RECORDING

c) Motion was made by S. Kiss to sign the contract for 2019 Sheriff's Evidence Building Drainage project with P&H Construction, of Loon Lake for \$12,266.40. Motion was seconded by K. Skoog. Motion carried unanimously.

2019 Sheriff's Evidence Building Drainage-P&H Construction, LLC
CONTRACT NO. 2020-06, COMMISSIONERS' RECORDING

d) Motion was made by K. Skoog to approve the signing the contract for 2019 Sheriff's Evidence Building Plumbing project with P&H Construction, LLC of Loon Lake, WA for \$16,543.50. Motion was seconded by S. Kiss. Motion carried unanimously.

2019 Sheriff's Evidence Building Plumbing- P&H Construction, LLC
CONTRACT NO. 2020-07, COMMISSIONERS' RECORDING

e) Motion was made by K. Skoog to sign the letter of support to Washington State Department of Transportation in support of the Public Works Department. Motion was seconded by S. Kiss. Motion carried unanimously.

f) C. Jackson presented a draft copy of the Sno-Park agreement, and shared photos from the Road Department's operations with recent snow storms, including extensive plowing and tree removal. He gave a photo presentation and described his expectations for sanding. Commissioner Programs/HR Assistant Christine Rahoun joined the update and the group discussed policies on blood alcohol levels and smoking on county property.

(15)

The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 10:34 a.m. to 11:02 a.m. Present were Economic Development Council board members Russ Pelleberg, Jenny Smith, and via phone conference Ray Pierre.

(16)

Motion was made by K. Skoog to increase the EDC Director's salary to \$70,000.00. Motion was seconded by S. Kiss. Motion carried unanimously. R. Pierre left the meeting.

(17)

Economic Development Director Jamie Wyrobek was present for an update. Also present were R. Pelleberg and J. Smith. J. Wyrobek discussed the upcoming EDC annual meeting, governance, budget, and work plan. She gave a detailed update on the work plan and discussed funding sources. J. Smith gave a marketing report.

(18)

Human Resources Manager Terra Sirevog was present for an update. Also present were Financial Manager Jill Shacklett and Auditor Marianne Nichols. Topics of discussion were vacation rollover, and several policies to update or include in the Personnel Policy.

(19)

The Board recessed for lunch at 12:13 p.m.

(20)

Motion was made by K. Skoog to accept the resignation of Don Comins and send him a letter thanking him for his years of service to the Parks and Recreation Advisory Board. Motion was seconded by S. Kiss. Motion carried unanimously.

(21)

Motion was made by K. Skoog to approve the signing of the Interagency Agreement with Washington Parks and Recreation Commission for snow removal of recreation sites at Kings Lake and the Geophysical Sno-Parks. Motion was seconded by S. Kiss. Motion carried unanimously.

Interagency Agreement Between Washington State Parks and Recreation Commission and Pend Oreille County Department of Public Works Agreement #WR 921-064
AGREEMENT NO. 2020-01, COMMISSIONERS' RECORDING

(22)

Motion was made by S. Kiss to enter into agreement with Sherman-Campbell Funeral Home to provide specialized services to the Pend Oreille County Coroner's Office. Motion was seconded by K. Skoog. Motion carried unanimously.

Agreement to Provide Specialized Services to the Pend Oreille County Coroner's Office-
Sherman-Campbell Funeral & Cremation Services
AGREEMENT NO. 2020-02, COMMISSIONERS' RECORDING

(23)

District Manager of Pend Oreille Conservation District David Marcell was present for an update. Also present was Conservation District Regional Planner Alex Case-Cohen. She discussed soil health stewardship. D. Marcell gave a demonstration of the Conservation District's interactive map and talked about quarterly reports.

(24)

Motion was made by K. Skoog to approve sending a letter of appreciation to USFS Forest Supervisor Rodney Smoldon. Motion was seconded by S. Kiss. Motion carried unanimously.

(25)

Motion was made by K. Skoog to approve the revised payroll change notice for Jamie Wyrobek. Motion was seconded by M. Manus. Motion carried unanimously.

Public Facilities/EDC-

Jamie Wyrobek, Longevity, \$0/mo., Effective 2/1/2020

(This replaces an incorrect payroll change notice from 1/6/2020 that listed longevity at \$120.00/mo.)

(26)

Correspondence Received:

1.6 WSAC-Letter re: 2020 Dues Assessments

1.7 DNR/T. Cooper-Letter re: SEPA Lead Agency & Mitigated Determination of Nonsignificance

1.8 NETCHD-1.15.20 Agenda & 11.13.19 Minutes

(27)

Correspondence Sent:

WSDOT-Letter of support for POC Public Works Department

D. Comins-Letter of appreciation for years of service to the Parks and Recreation Advisory Board

USFS/R. Smolden-Letter of appreciation

(28)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 396,712.71
Arts & Tourism	\$ 20.14
Counseling Services	\$ 104,896.44
Crime Victims Compensation	\$ 296.71
Fair	\$ 594.52
Law Library	\$ 311.83
Park	\$ 1,632.04
Road	\$ 98,765.48
Veteran's Assistance	\$ 557.81
Auditor's O&M	\$ 4,822.34
Trial Court Improvement	\$ 5.30
Emergency 911 Communications	\$ 32,896.61
Growth Management	\$ 14.84
Low Income Housing/2060	\$ 11.66
Homeless Program/2163	\$ 26.50
Public Facilities	\$ 3,207.77
Capital Projects	\$ 1,413.74
Solid Waste	\$ 18,458.22
Equipment R&R	\$ 17,649.97
IT Services	\$ 65,543.02
Sheriff's Trust	<u>\$ 651.00</u>
TOTAL	\$ 748,488.65

Checks 186154 through 186206 totaling \$43,087.12 and Electronic Funds Transfers 26801 through 26809 totaling \$271,610.00, and Checks 186125 through 186129 totaling \$5,575.36, and Electronic Funds Transfers 26565 through 26763 totaling \$292,714.96, and Checks 186130 through 186153 totaling \$10,982.99, and Electronic Funds Transfers 26764 through 26800 totaling \$32,198.51, dated January 10, 2020. Includes Jr. Taxing Districts.

Checks 186207 through 186325 totaling \$190,938.14, dated January 13, 2020.

(29)

Meeting adjourned at 4:35 p.m.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board