

January 20, 2020

There was no meeting, due to Martin Luther King, Jr. holiday.

January 21, 2020

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Mike Manus, Commissioner Karen Skoog, and Clerk of the Board Crystal Zieske.

(1)

M. Manus convened the meeting of the Elected Officials and Department Heads. Present were Assessor Jim McCroskey, Auditor Marianne Nichols, Commissioner Programs/HR Assistant Christine Rahoun, County Clerk Tammie Ownbey, Financial Manager Jill Shacklett, Human Resources Manager Terra Sirevog, Prosecuting Attorney Dolly Hunt, Public Works Director Craig Jackson, Sheriff Glenn Blakeslee, Treasurer Nicole Dice, Undersheriff Geoff Rusho, and Weed Control Coordinator Sharon Sorby. K. Skoog offered the invocation and M. Manus led the flag salute. G. Blakeslee provided a Sheriff's Department update, then a roundtable discussion was held.

(2)

Vice Chair Stephen Kiss joined the meeting at 10:12 a.m.

(3)

Public Works Director Craig Jackson was present for an update. Also in attendance was County Engineer Don Ramsey. D. Ramsey explained restoration of CA Authority and cooperation between City of Newport and Building & Grounds.

Other topics of discussion were CLCF reporting (county roads accident report), proposed FFC modifications, snowstorm work, gravel road improvement plan, and working shift work to cut snow off roads. Office Manager/Risk Manager Teresa Brooks and T. Sirevog joined the update to present a new Facilities Maintenance Supervisor job description. T. Brooks presented information on flood insurance. C. Jackson talked about staffing.

(4)

Motion was made by S. Kiss to seek quotations for the 2020 Road and Bridge Deck Sweeping project. Motion was seconded by K. Skoog. Motion carried unanimously.

(5)

K. Skoog volunteered to participate on the Personnel Policy committee, and the Board was in support.

(6)

The Board recessed for lunch at 12:29 p.m.

(7)

ITS Director Shane Flowers was present and gave an update on new computer deployments, training demo, and surplus equipment.

(8)

Consent Agenda - Motion was made by K. Skoog to approve the Consent Agenda. Motion was seconded by S. Kiss. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's January 13, 2020 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 1/17/20): \$37,242.51

Payroll Change Notice:

Public Facilities-EDC-

Jamie Wyrobek, \$70,000/yr., Effective 2/1/2020

Sheriff's Office-Patrol-

Mitchell Parnell, Step 2, \$6,068.12/mo., Effective 2/1/2020

Christopher R. Thibodeau, Longevity, \$25.00/mo., Effective 2/1/2020

Sheriff's Office-Dispatch-

Amy Lexa, Longevity, \$150.00/mo., Effective 2/1/2020

Madelaine Groom, Step 4, \$3,443.67/mo., Effective 2/1/2020

Approval for Chair to sign OSHA Summary of Work-Related Injuries and Illnesses

(9)

The Board met in executive session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, pursuant to RCW 42.30.110(1)(b) for 30 minutes from 2:35 p.m. to 3:05 p.m. Present were D. Hunt and consultant Mike Boeck.

(10)

Colville National Forest District Ranger Gayne Sears was present for a Forest Service update. She discussed a Selkirk Trailblazers request for opening trails, upcoming events USFS will participate in, and Mill Creek Road.

(11)

Motion was made by K. Skoog to approve sending Amy Lexa a letter of appreciation for 15 years of service to Pend Oreille County. Motion was seconded by S. Kiss. Motion carried unanimously.

(12)

Correspondence Received:

1.9 Rural Resources-1.22.20 Agenda & 11.13.19 Minutes

1.10 WSLCB-Usk Bar and Grill, 112 W 5th Ave, Usk, Spirits/Br/Wn Rest Lounge; Usk

1.11 Washington State Conservation Commission-VSP 1.10.20 Agenda

1.12 RG*NEW/CANSS-cc: Letter to POC Planning Commission (hand-delivered to Commissioner Manus at 1/14/20 Planning Commission meeting) re: Comments and questions regarding the Pend Oreille County Comprehensive Plan 2020 update to the Public Lands designation to a Rural designation as indicated on the latest Draft Natural Resources map, plus other questions and concerns

(13)

Correspondence Sent:

A. Lexa-Letter of appreciation for 15 years of service to POC

(14)

As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

| | <u>Salary and Claim</u> |
|-------------------------|-------------------------|
| Current Expense | \$ 48,449.29 |
| Counseling Services | \$ 3,664.15 |
| Fair | \$ 603.75 |
| Road | \$ 188,061.41 |
| Low Income Housing/2060 | \$ 383.62 |
| Homeless Program/2163 | \$ 5,226.91 |
| Solid Waste | \$ 47,816.17 |
| Risk Management | \$ 4,606.45 |
| Equipment R&R | \$ 225,581.97 |
| Sheriff's Trust | <u>\$ 212.00</u> |
| TOTAL | \$ 524,605.72 |

Checks 186428 through 186534 totaling \$521,807.89 and Electronic Funds Transfers 26813 through 26815 totaling \$2,797.83.

(15)

Meeting adjourned at 4:18 p.m., so that M. Manus and K. Skoog could visit the City of Newport's Open House.

APPROVED: _____
Chair of the Board

ATTEST: _____
Clerk of the Board